

Personnel Policy

Rawlins Municipal Library falls under the umbrella organization of the City of Pierre. With that stated, Rawlins Municipal Library employees are subject to the rules and regulations found in the Personnel Policies Manual for the City of Pierre. The Personnel Policies Manual is a 92-page living document that is continually being updated. All employees can access the Personnel Policies Manual on the P drive that is available on each staff member's computer. The following pages list the Table of Contents from the Policies and Procedures Manual that shows each category in the manual. Rawlins Municipal Library formally adopts the City of Pierre Personnel Policies Manual as part of the Rawlins Municipal Library's Procedures Manual.

Adopted by the Rawlins Municipal Library Board of Trustees August 30, 2023

Reapproved by the Rawlins Municipal Library Board of Trustees August 25, 2025

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