

**Minutes of the Park and Recreation Advisory Board meeting  
November 20, 2019**

The meeting of the Park and Recreation Advisory Board was called to order by Chairman Dr. Craig Howard at 3:35 PM in the City Hall Prairie Room.

Members attending were: Rachel Arbach, John Simpson and Aaron Fabel. Also present was Tom Farnsworth, Mindy Cheap and Thomas Moore. Excused were Don Templeton, Jeff Hanig, Heather DeBoer and Commissioner Johnson. There were no guests.

Fabel moved, second by Arbach to approve the minutes of the October meeting. Motion carried.

Simpson moved, second by Fabel to approve the agenda as presented. Motion carried.

**Old Business**

Staff briefed the board on the 2019 project list and upcoming 2020 projects. See listing.

**2019 Projects to complete in 2020 –**

OSA Softball field improvements – 2 shade structures and safety netting over playground  
CCBA Griffin Park baseball field renovation – backstop wall, dugouts, backstop poles/netting, fence, etc.  
Chamber building & welcome sign landscaping - reseed to grass/repair irrigation, etc. possible perennials,  
Community orchard shelter and shed – to be completed by outside contractor, not a park project

**2019 Projects could not complete in 2019, will move to 2020 project list – staff briefing**

Steamboat Trail rehabilitation (RTP grant for Amphitheatre section), contractor led  
Griffin Park Trail rehabilitation (RTP grant for Phase I Griffin Park), (actually a 2020 project) contractor led  
Landscaping/irrigation repair, seeding for grass west of Amphitheatre, (after RTP project)  
Parking lot striping Sports Complex, will request Street Dept. to finish this  
FEMA sponsored high water mark sign, Gidget Palmer project  
Dog Park project, citizen led  
Design/costs for Down's Marina peninsula fishing access (work with SDGFP),  
Landscaping/irrigation repair, seeding for grass around storm shelter,  
ADA access to park shelters.  
Aquatic Center slide renovation, contractor led  
The other 2020 budget approved projects will be added to this list in January.

**New Business**

**Tree work - Moore** briefed the board on the hours of tree work and locations this work was being done to educate the members of this important function of the park staff. Over 5,000 total hours equivalent to two full time FTE staff had been carried out in various locations of the City. The work is 70% complete with a few ash trees remaining on Euclid St.

**Christmas Decorations** – Moore briefed the board on the work the parks crew do preparing and hanging 55 city light pole decorations. Discussion was held that there is no budget for new decorations or banners in the year to come. Repairs to the decorations this year were around \$3,000

**Park board terms** – Farnsworth reviewed the board terms. Dr. Howard’s term on the board is up Jan. 1 of 2020. The Mayor is reviewing applications.

**YMCA/Rec Dept. report** – Mindy and Aaron reported the new acid and chlorine feeder equipment has been installed at the Y and Aquatic center pools. The new HVAC system is working well. The new LED lights over the aquatic center pool are nice.

In dialogue a report was given that the new parks facility rental packet is done and will be released when an open house is held at the storm shelter.

There being no further business to come before the board, the meeting was adjourned at 4:50 PM. The next meeting of the board will be January 16 at 3:30pm.

Respectfully,

Tom Farnsworth, Director