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## Pierre/Ft. Pierre Historic Preservation Commission

### November 2020 Minutes

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*November 18, 2020 meeting at the Log Cabin, Ft. Pierre called to order by Chairperson Hannum at 12:10pm.*

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#### In Attendance

Sunny Hannum, Robert Kean, Kelly Waage, Kathy Aplan, Donna Leslie. Guest: Don Zeller.

Volunteer Hours were recorded

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#### Approval of Minutes

The October 21, 2020 Commission Minutes were reviewed and following discussion, Kelly Waage moved, Kathy Aplan seconded that the revised draft Minutes be approved as presented, the Motion passed.

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#### Financial Planning Document

Commission members reviewed the PFPHPC Financial Planning Document dated November 17, 2020 previously prepared and provided to Commission members by Commission Treasurer Kelly Waage. The Commission's Financial Planning Document review and discussion included:

- review of Budget Categories including expenses, balances and comments section;
- Commission Treasurer Waage shared updated clarification of the status of three invoices (hardware for sign installation – Budget Category 423; Keel Boat picture use fee – Budget Category 428; and, Document Backup external hard drive – Budget Category 432) that are being attended to and should be completed by the next Commission meeting date;
- review of the notation in the Financial Planning Document relating to the amount approved at the Commission's October meeting for the printing of the Pierre/Ft. Pierre historic homes and buildings booklets that are in development.

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#### Building Permits Review

No building permits were presented to the Commission for review.

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#### Old Business Annual Memberships

The Commission has maintained dues paying annual memberships in the following relevant historical oriented organizations: Verendrye Museum; Oahe Chapel; Lewis and Clark Heritage Foundation; and, the SD State Historical Society. Invoices for membership renewal have not yet been received. Commission discussion noted

that since the memberships follow the calendar year, invoices should be coming during December. Once the invoices are received and potential costs known, the Commission will have the opportunity to review the information and further determine its participation.

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## Lewis and Clark Committee

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The copywrite owner of the Keel Boat picture to be included in the last of the three Lewis and Clark themed signs developed by the Lewis and Clark Committee has yet to finish the paperwork for invoice payment. Once completed, permission to publish the picture should be forthcoming. Don Zeller reported that work on the sign is done and once usage permission is acquired the sign can be installed. Weather conditions may require that the installation be delayed until spring.

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## Conferences

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Commission Members discussed information regarding the status of ongoing state and national conferences that Commission Members have attended in the past. Conferences discussed were:

State History Conference: (April 23-24, 2021, Ramkota Inn, Pierre, SD). Format of the conference is not finalized. It may be virtual.

SD CLG Conference: dates and location information is not yet available.

National Trust for Historic Preservation: (November 3-6, 2021 Miami, FL). The 2020 conference was held online and is archived.

Commission Members will continue to follow developments and conference information as they become available to determine their participation in the events.

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## Historic Publications

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Chairperson Hannum reported on her and Commission Member Kelli Buscher's progress with booklets on Pierre Historic Homes and Ft. Pierre Historic Homes and Buildings.

Ft. Pierre Historic Homes and Buildings: The updated information on the status of the Ft. Pierre booklet included: the booklet is near completion and an electronic copy of the booklet was sent to Commission members for review; some typographical errors were noted; occasionally home/business site locations presented unique issues since they don't have clearly distinct addresses and google locations maybe approximate (i.e., a reference to named street intersection; using both references will be considered); review of the August printing bid and Commission action in October to expend from Budget Category 432 for printing with further discussion with the printer to determine actual numbers of booklets to be printed.

Pierre Historic Homes: The updated information on the status of the Pierre booklet included: the body of the booklet is completed and the cover is about finished; once the booklet is completed, an electronic copy will be sent to Commission Members for review.

Commission Members further discussed an accompanying map to the booklets setting out the locations of the mentioned homes/buildings. By consensus the Commission agreed that separate maps should be prepared specifically for the homes/buildings mentioned in that booklet.

Commission members also discussed a distribution plan for the booklets. The conclusion was that the distribution should be selective and focus on high traffic locations such as Pierre/Ft. Pierre visitor centers, chambers of commerce, and other entities such as the USDA Forest Service Fort Pierre Ranger District Office.

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## CLG Grant

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Chairperson Hannum reviewed the CLG Progress Report form submitted in early November as required by the grant. Information in the report included fiscal data, accumulated volunteer hours, projections and activities.

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## New Business QR Codes

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Chairperson Hannum reported that Don Zeller assisted her in finding a free application on the internet that creates QR codes. She has created new QR codes for all the Fort Pierre Historic sites that are shown on the [historicpierreftpierre.com](http://historicpierreftpierre.com) website.

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## Cedar Hill Cemetery Project

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Chairperson Hannum reported that Ft. Pierre Mayor Hanson has yet to receive the State Archeologist report from the survey/study visit that was conducted late this summer.

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## Lewis and Clark Sign Installation

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Volunteer Don Zeller reported that the last of three Lewis and Clark signs will be installed when permission is received to use the picture of the Keel Boat. Installation may be held over until the spring of 2021 depending on weather. Three duplicate signs will be made and installed in the Ft. Pierre community during 2021.

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## Pierre Airport Project

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The Commission was asked to assist in the preparation of an informational brochure on the history of airports in the Pierre community. The brochure will be distributed in conjunction with an air show scheduled to be held at the Pierre Municipal Airport on July 4, 2021. Volunteer Don Zeller reported that a committee consisting of himself and Commission Members, Kathy Aplan and Robert Kean formed and exchanged relevant information. They met on November 14, 2020 to further refine the project, assign initial assignments and establish a timeframe to complete assignments. The Committee is planning on a one-page front/back handout with photos for the air show and a more detailed document for the Commission's website. Reports relating to this effort will be ongoing until completion.

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## Meeting Adjourned

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Donna Leslie moved, Kathy Aplan seconded that the meeting be adjourned. Meeting was adjourned at 12:45pm

NEXT MEETING DATE: Log Cabin, Ft. Pierre, Tuesday, December 15, 2020 at 12pm noon.