



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
November 3, 2020**

The City of Pierre Board of Commissioners met in regular session on November 3, 2020 at 5:30 pm with Commissioners Barringer, Huizenga, Johnson, Mehlhaff and Mayor Harding were present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted. No one was present for public comment.

Commissioner Barringer moved and Commissioner Mehlhaff seconded to approve the consent calendar to include the Minutes from the Regular Meeting on October 27, 2020; New Hire part-time Library Assistant – Brian Hovland \$11.22; Raffle Request – Oahe Riding Club, Pierre Swim Team, The Right Turn; Commission Assignment Change for Historic Preservation Committee – Matt Elberson; Claims. Unanimous approval.

ADVANCED ENGINEERING & ENV	WTP & INTAKE IMPROVEMENTS	66,667.43
AIRTECH HEATING & COOLING	BRIGHT ENERGY REBATES	1,325.00
ALL METAL MFG INC	REPLACE MOTOR ASSEMBLY	1,308.75
ALL-AROUND GRAPHIX INC.	ENGRAVED PLATE	6.72
AMERICAN MEDICAL RESPONSE	OCTOBER SUBSIDY	4,500.00
AMERICAN WATER WORKS ASSOC	11/2020-10/2021 MEMBER DUES	2,034.00
AQUA-PURE INC	APRIL WELL TREATMENT	32,877.76
ASSOCIATED SUPPLY COMPANY	ACCU-TAB BLUE SI	3,755.16
AVERA QUEEN OF PEACE	DRUG TESTS	184.60
BLACKSTRAP, INC	28.55T ROAD SALT	2,145.25
BUILDERS FIRSTSOURCE INC	MIXER MUD FAN BLADE	24.99
BUTLER MACHINERY CO. INC.	AUGER TEETH	758.07
CANNON TECHNOLOGIES INC, S	40 WATER NODES W/STD	4,039.20
CENTURY BUSINESS PRODUCTS	CITY HALL COPIER SVC9/17-10/16	1,111.50
CLAFIN EXCAVATING	WATER METER #12 REFUND 10/2020	555.20
COLE PAPERS INC.	TP, TP DISP, KLEENEX, HAND TWL	2,849.09
COMM TECH INC	DISPATCH TEMP RM SETUP	1,846.83
CURT MERRIMAN PRINTING INC	LIQUID WASTE DISPOSAL TICKETS	189.00
DAKOTA RIGGERS INC.	NYLON SLING, SLING TRANSFORMER	575.84
DAKOTA SPRINKLER & LANDSCA	IRRIGATION REPAIR-COUNTRY DR	114.39
DAKOTA SUPPLY GROUP	PLIERS	361.73
FARNAMS	RTN AIR FILTERS	483.61
FERDING ELECTRIC INC.	OLD C.H. REMOVE ELECTRICAL	142.86
FLOYD'S TRUCK CENTER	AIR FILTERS	649.20
FOX VALLEY TECHNICAL COLLE	AIRPORT FIREFIGHTER M. BOYER	1,275.00
FRIMAN OIL & GAS COMPANY	RANDO HDZ 68 - FOR NEW ROLLER	177.10
GENERAL PARTS DISTRIBUTION	VALVE ASSY	151.47
GRAHAM TIRE COMPANY INC	OIL CHANGE 2016 CHEVY	200.35
GROSSENBURG IMPLEMENT INC	FUEL CONDITIONER	190.80
HD SUPPLY FACILITIES MAINT	NITRILE GLOVES	172.99

CITY COMMISSION PROCEEDINGS November 3, 2020

HOGENS HARDWARE HANK	5 KEYS	32.46
INGRAM PEST SERVICE INC	AIRPORT - SPIDER CONTROL	140.00
JC OFFICE SUPPLY	4 - CAN AIR	22.12
JC PRINTING INC.	CAMPING ENVELOPES W/INSERTS	65.00
JEFF M JOHNSON	TOW CAR #5 AFTER ACCIDENT	95.00
JOHNNY'S TOWING INC.	TOW 1999 RAM - VEHICAL FIRE	125.00
KLJ SOLUTIONS HOLDING CO	SURVEY AIRSIDE CONSTRUCTION	49,259.44
MADPURNE INC	PLANTS AND TREES	4,721.76
MENARDS, INC	ADHESIVE - STORM SHELTER GRILL	11.93
MONTANA-DAKOTA UTILITIES C	3431 AIRPORT SVC 9/22-10/21	2,718.95
MORRIS INC.	CONCRETE CHOP SAW BLADE	200.00
NBS CALIBRATIONS	SVC & CALIB. OF BALANCE/SCALE	344.00
NORTHWEST PIPE FITTINGS	SS INSERT F/CTS PE PIPE	646.04
OAHE GLASS INC	REPAIR SIGN BOARD @ LANDFILL	407.86
OLSON'S PEST TECHNICIANS	FD PEST CONTROL	110.00
OVERHEAD DOOR COMPANY INC	SVC & LUBRICATE DR & OPERATOR	102.04
PICTOMETRY INTERNATIONAL C	LICENSE PAYMENT 3 OF 3	9,492.75
PIERRE ECONOMIC DEVELOP. I	4TH QTR 2020 FUNDING	32,289.00
PRECISION CONSTRUCTION CO	APPROACHES ON SANDWEDGE DR	2,424.49
REBUILD-IT SERVICES GROUP	FLUSH VALVE ASSEMBLY	658.65
REES COMMUNICATION	UHF ADPT, RADIO, CBLE, SVC	922.50
SD DEPT OF HEALTH - LAB	WASTEWATER TEST 9/19-10/15	2,528.00
SD DEPT OF LABOR	3RD QTR UNEMPLOYMENT	1,982.50
SD STATE PLUMBING COMMISSI	LIC RENEWAL J. RAMSEY	235.00
SERVALL UNIFORM & LINEN	WATER - MOPS, MATS	196.69
SIMPLEVIEW WORLDWIDE LLC	DIRECT BOOKING SEARCH- WEBSITE	5,000.00
SMALL ENGINE HOUSE	OXYGEN	40.96
STAPLES ADVANTAGE	INK, BINDER, FOLDERS, POST-ITS	47.31
STATE OF SD - PMB 0112	SEPTEMBER POSTAGE	9.14
STEVEN E MOHR	DRIVER GLOVES W/FD LOGO	1,025.00
TEREX UTILITIES INC.	ANSI ANNUAL INSPEC - FORD F550	2,200.00
TESSMAN SEED COMPANY	HYDRO SEED FOR SINK HOLE 1	4,618.66
TRAFFIC CONTROL CORPORATIO	PED PB, 3IN 4 EVR RND, YELLOW	1,148.00
W.W. GRAINGER INC	10 FOLDING TABLES	715.00
WEGNER AUTO INC.	PAN, FILTER, FLUID, OIL-DODGE	228.57
WHEELHOUSE PLUMBING INC	CLEAN PORTABLE TOILETS	600.00
WILBUR-ELLIS COMPANY	WTR MTR 11 REFUND FROM 8/27/20	931.60
ZANDER AUTO PARTS	DISC BRAKE PAD SET	269.35

Val Keller, Solid Waste Manager, presented the bid received for bale bags and recommended award. The bid was for 14,400 bags from Accent Wire-Tie for \$51,408. The price per bag is slightly higher than most recent bids, but the most we've paid. The bags are tested by an independent consultant prior to bid award and samples of shipment received will also be tested. Commissioner Huizenga moved and Commissioner Johnson seconded to approve the bid award for bale bags to Accent Wire-Tie for \$51,408. Unanimous approval.

Val Keller and Twila Hight presented the Fee schedule updates. Val explained the increase in loose solid waste from \$13.20 to \$13.50 per ton for less than 600 pounds and from \$44 to \$45 per ton for over 600 pounds; tree root system not burnable from \$25.90 to \$28; clay soil purchase changed to only loaded by landfill personnel from \$2 to \$5 per ton; and residential recycling fee charged on the utility bill from \$1.90 to \$2.00 per month. Twila explained the other changes to add a Water Service Violation fee of \$500, increase Electric meter testing costs for single and 3-phase from \$100 and \$200 respectively to \$250, and increase the water hydrant charge per 1,000 gallons from \$4 to \$5. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve Resolution 2678. Unanimous approval.

Sharon Pruess, City Planner, presented a replat of lot 18R, Block 12 for Dave & Lee DeJabet. The DeJabet's have purchased 4 vacant lots adjacent to their personal residence. They propose to replat these 4 lots with their residential lot for one larger lot. They propose to construct a new residence with attached garage and RV port home and keep the existing detached 24 x 32 garage and remove the residence within 2 years of completion of the project. They will not have a basement in the new structure and all utilities will be placed above the minimum build elevation. The planning commission recommended approval on October 26th. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve Resolution 2677. Unanimous approval.

Kristi Honeywell, City Administrator, presented the proposed holiday office schedule and recommended approval of same plans as last year. Commissioner Mehlhaff moved and Commissioner Johnson seconded to approve granting administrative leave and closing City Offices on the Friday after Thanksgiving, November 27th and Christmas Eve Thursday December 23rd. Unanimous approval.

Mayor Harding presented a request to provide one-time bonus to employees as an appreciation for working throughout the COVID-19 pandemic. He explained that the City was not able to work from home and all services continued and will continue as they always have, while being safe with co-workers and customers. Mayor Harding moved and Commissioner Mehlhaff seconded to approve a one-time bonus to full-time benefited employees for \$1,000, part-time benefited employees for \$750, and \$500 for part-time employees that have worked more than 6 months and at least 100 hours. Unanimous approval.

Twila Hight, Finance Officer, presented the September 30, 2020 Quarterly Financial Report.

Commissioner Huizenga moved and Commissioner Barringer seconded to adjourn. 6:30pm Unanimous approval.

Twila Hight, Finance Officer

Published once at the total approximate cost of _____.