



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
October 22, 2019**

The City of Pierre Board of Commissioners met in regular session on October 22, 2019 at 5:30 pm with Commissioners Barringer, Huizenga, Johnson, Mehlhaff and Mayor Harding present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted. No one was present for public comment.

Jim Peitz, Mustang Aviation, announced an upcoming Air Show on July 4-5, 2020.

John Childs, City Engineer, provided an update on the status of the Missouri River elevation and damn flows.

Commissioner Mehlhaff moved and Commissioner Barringer seconded to approve the consent calendar to include the Minutes from the Regular Meeting on October 15, 2019; Salary Increase Electric Apprentice – Tanner Christopherson \$30.52; Promotion from PT Library Assistant to PT Adult Services Library Assistant w/ benefits – Brianna Schumacher \$17.53; New Hire Part-time Library Assistant – Courtney Freng \$10.89; Samantha Hynes \$10.89; Raffle Requests – Abate of SD Oahe Chapter, SD Visitor Industry Alliance; Miriam Circle Lutheran Memorial Church; Oahe Riding Club; Claims. Unanimous approval.

3D SPECIALTIES INC	OMNI SLEEVE, 12GA TELES PAR	6,378.50
ADVANCED WEIGHING SYSTEMS	LANDFILL CARDS	1,221.50
AIRTECH HEATING & COOLING	BRIGHT ENERGY SOL REBATE-MAYER	625.00
ALL-AROUND GRAPHIX INC.	PLATE FOR BENCH	15.00
ALLEGIANT EMERGENCY SERVIC	LEATHER STRUCTURE BOOTS	4,762.77
AMERICINN	SLEEPING RM J HARLOW ARIDE MTG	77.00
AUDIOLOGY ASSOCIATES INC.	OSHA BASELINE - SEMMLER	30.00
AVERA QUEEN OF PEACE	DRUG TEST	608.93
AVERA ST MARYS HOSPITAL	PULMONARY FUNCTION L ZEISLER	362.00
BAKER & TAYLOR COMPANY/THE	36 BOOKS	1,256.39
BRODIE MARTIN	CR STEEL PLATE & LABOR	288.34
BUTLER MACHINERY CO. INC.	WIPER ARM & BLADE	149.21
CASEY PETERSON LTD	2018 AUDIT	66,408.89
CDW GOVERNMENT INC	TONER	502.87
CENEX FLEET CARD	SEPTEMBER FUEL	1,376.07
CENTRAL DISTRIBUTION	KIMTECH PREP WIPES	224.24
CENTURY BUSINESS PRODUCTS	REC - COPIER LEASE 9/10-10/9	27.55
CENTURY LINK	CITY HALL SVC 9/25-10/24	74.94
CHEAP, MINDY	EXP REIMB FOR SDPRA CONF	80.04
CIVICPLUS INC	CIVICREC ANNUAL RENEWAL	4,500.00
COMM TECH INC	EQUIPMENT RENTAL OCTOBER	2,366.20
CONNECTIONS INC EAP	OCTOBER EMPLOYEE ASSISTANCE	473.00
DAILY CAPITAL JOURNAL INC.	MINUTES 8/27/19	1,725.37
DAKOTA DATA SHRED	SEPTEMBER SERVICES	62.30
DAKOTA SUPPLY GROUP	YARD LIGHT HGR EMT, COND. EMT	213.79

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DATA MANAGEMENT INC	4 TIME CLOCKS AND SUPPORT	13,463.93
DEMCO	DESK CALENDAR	24.35
DESIGN SOLUTIONS & INTEGRA	REUSEABLE AIR FILTER	93.18
DONS SINCLAIR	OFF ROAD DIESEL 935.8G	2,219.63
ENVIRO TECH	CITY HALL SVC OCTOBER	1,026.65
FARNAMS	EXCHANGE DISC BRAKE PADS	489.48
FASTENAL COMPANY	3/4-16 HX JAM NUT Z	22.42
FELD EQUIPMENT CO., INC/ED	4 HELMETS, 2 INSULATED LUGS	1,375.00
FHR INVESTMENTS, LP	23.43 TON CSS-1H D50	6,465.51
FIRST DAKOTA NATIONAL BANK	REFUND ON TAX CHARGED	23,371.97
FLOYD'S TRUCK CENTER	PARTS FOR 05 HOOK TRUCK	192.91
FRIMAN OIL & GAS COMPANY	CHEVRON GST ISO32	88.70
G & N CONSTRUCTION INC	SNOW PLOW	1,500.00
GALLS, LLC	6 ALCO-SENSOR HANDHELD BREATH	3,307.50
GENERAL PARTS DISTRIBUTION	INNER AIR ELEMENT, AIR FILTER	172.08
GOLDEN WEST TECHNOLOGIES	OCT NETWORK MONITORING/BACKUP	2,912.50
GRAHAM TIRE COMPANY INC	2 NEW TIRES FOR GARBAGE TRUCK	914.48
GROSSENBURG IMPLEMENT INC	FUEL CONDITIONER	156.00
H & H REPAIR, INC	BATTERY FOR SCHOOL ZONE	263.88
HANSON/JASON	PRYNT COMM MOWING 9/3	628.35
HDR ENGINEERING INC	LANDFILL PERMIT RENEWAL	2,545.27
HOGENS HARDWARE HANK	KEYS, CABLE TIES	42.64
HOSCHEID, JUDY	REIMB. TAI CHI AND ZUMBA CLASS	48.00
HYDRAULIC WORLD INC	HYDRAULIC PUMP PARTS	139.88
INGRAM PEST SERVICE INC	GOLF MAINT SHOP PEST CONTROL	385.00
JC OFFICE SUPPLY	SHARPIES, LEGAL PADS, CLIPS	15.57
KIDS REFERENCE COMPANY INC	2019 HALLOWEEN BOOK COLLECTION	215.84
MADPURNE INC	REPLACE 2 TREES AT DON DAVISON	463.95
MARCO TECHNOLOGIES, LLC	LIBRARY COPIER 9/5-10/4	192.55
MCCARTHY, ANNA	FIRE - CLEANING SEPTEMBER	300.00
MENARD, INC	BRASS PLUG FOR SCRAPER	378.68
MERSINO DEWATERING, INC.	RENTAL OF WELLPOINT SYSTEM	1,926.00
MIDAMERICA BOOKS	16 BOOKS	303.20
MIDCONTINENT COMMUNICATION	900 CHURCH SVC OCTOBER	2,024.02
MIDWEST OIL CO OF SD	55 GAL DRUM DEF	101.77
MIDWEST TAPE	5 AUDIO BOOKS	279.92
MIDWEST TURF & IRRIGATION	V-BELT	31.75
MINNESOTA MUNICIPAL UTILIT	SAFETY MANAGEMENT 4TH QTR	6,737.50
MISSOURI RIVER ENERGY SERV	SEPTEMBER METER COUNT FEE	2,772.80
MONICK PIPE	SCH80 ELB, CPL, ADP, PIPE, ECT	415.01
MONTANA-DAKOTA UTILITIES C	2800 PARK SVC 8/22-9/19	169.19
MORRIS INC.	REPAIR ALUM LADDER	756.00
NORTHWEST PIPE FITTINGS	PVC SWR 90 ELL AND CAPS	1,143.84
O'REILLY AUTO ENTERPRISES,	BATTERY FOR SANDER	240.00
OAHE ELECTRIC COOP INC.	PISTOL RANGE SVC 8/31-9/30	394.13
OLSON'S PEST TECHNICIANS	FIRE PEST CONTROL	110.00
ONE CALL LOCATORS, LTD	LOCATES 9/14-9/20	1,352.12
PENWORTHY COMPANY/THE	22 BOOKS	351.24

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PHEASANTLAND INDUSTRIES	SWEATSHIRTS, CAPS T-SHIRTS	333.38
POWER PLAN	COMPRESSOR VALV & KIT	419.12
PRAIRIE PAGES	3 BOOKS	59.99
PREMIER EQUIPMENT LLC	INSPEC ISSUE ON INTERN'L TRUCK	315.88
ROBINS WATER CONDITIONING	LANDFILL - WATER	50.20
ROBINSON, STEVE	ALUM REPAIR	40.00
RURAL ELECTRIC SUPPLY COOP	BUSHING WELL INSERT 15KV 200A	2,629.15
S ELLWEIN INC DBA INMAN'S	WWTP RO RENTAL OCTOBER	342.50
SCHAEFFER MANUFACTURING CO	3 - 5GAL DRUM DIESEL TREAT	445.50
SD DEPT OF REVENUE	TITLE AND PLATES PONTOON	38.40
SD DIVISION OF CRIMINAL IN	SEPTEMBER 2019 BACKGROUND CKS	113.25
SD ELECTRICAL COUNCIL	2020 MEMBERSHIP R. NEWLING	40.00
SERVALL UNIFORM & LINEN	ELECTRIC - MATS, SOYL DISP	166.39
SERVICE EXPERTS	BRIGHT ENERGY SOLUTION REBATE	483.00
SHARPE ENTERPRISES INC	GRIFFIN PARK STORM SHELTER #7	67,527.76
SHELS GAS STOP	FIRE - SEPTEMBER FUEL	241.85
SMALL ENGINE HOUSE	OXYGEN	36.34
STANGL, ROBERT	POSTAGE	11.73
STATE OF SD - PMB 0112	SEPTEMBER PHONE SVC	87.58
THE CREATIVE COMPANY	19 BOOKS	405.72
THE SLIDE EXPERTS, INC	MATERIAL DEPOSIT	14,660.00
TITAN MACHINERY	FITTINGS FOR SNOW PLOW	87.22
TRACHTE, LLC	BUILDING 22X34X10-8	189,089.00
TRANSOURCE TRUCK & EQUIPME	BOLTS, SQUARE, FLANGE	851.30
TYLER TECHNOLOGIES-INCODE	MONTHLY SUPPORT FEE OCTOBER	7,724.90
WEGNER AUTO INC.	TOWING FEE	35.00
WEST CENTRAL ELECTRIC COOP	I90 LIGHTS 9/01-10/01	199.64
WW TIRE SERVICE INC	2 TRUCK TIRE REPAIRS	119.90
ZANDER AUTO PARTS	NEEDLE BEARING, BALL BEARING	326.16

This being the time and place for the public hearing to consider the vacation of the utility easement at 401 E Sioux Ave, Mayor Harding opened the hearing. John Childs, City Engineer, explained that the property was recently purchased and renovated for a new coffee business. The property had 2 existing utility easements, so the utilities were moved from the east/west easement into the north/south easement to eliminate the need for the east/west easement. Being no one else present to comment, Mayor Harding closed the hearing. Commissioner Huizenga moved and Commissioner Johnson seconded to approve the vacation of the utility easement in Resolution 2659 as presented. Unanimous approval.

Kristie Maher, SD Discovery Center, presented a request to hold the annual Best for Last Raffle and Social Fundraiser Event on November 21<sup>st</sup>. The event holds the same plan as prior years with no issues. The raffle will be conducted in reverse, with the last ticket holder being the winner. They request to serve donated alcohol for free to ticket holders at the event. Commissioner Huizenga moved and Commissioner Barringer seconded to approve the SD Discovery Center raffle request and request to serve alcohol at the SD Discovery Center Best for Last Fundraiser Event on November 21<sup>st</sup> as presented. Unanimous approval.

Kyle Kurth, Staff Engineer, presented the Library Parking Lot Project Change Order #2/Final for the final quantities adjustment for an additional \$3,600. Part of the increase resulted in an additional panel of

concrete discovered under a panel that was planned for removal and installation of a casting to house the sprinkler electronics that were moved and ended up in the design area after later design modifications were made, as well as final quantities and a deduction for the concrete not meeting specifications. Commissioner Mehlhaff moved and Commissioner Barringer seconded to approve the Library Parking Lot Project Change Order #2/Final for an additional \$3,622.74. Unanimous approval.

Tom Farnsworth, Park & Recreation Director, announced the award of \$5,000 Healthy Hometown Wellmark Grant. The City was successful in demonstrating the health and wellness of the City of Pierre for the citizens of the Community.

Tom Farnsworth, Park & Recreation Director, presented the updated layout of the proposed Dog Park as recommended from the Park Board. The layout moves the dog park area back further away from the adjacent Sully Street and includes a tree grove that would provide screening from the adjacent residential houses. The Dog Park Committee has met and approved the proposed preliminary plan. The Committee included neighboring residents to provide direct feedback into the process as it developed.

Brad Palmer, Utilities Director, provided an overview of the October 17<sup>th</sup> power outage. The outage was a result of a high pressure sensor being tripped in a transformer at the Ash Substation. The Evans Substation is currently down as a result of the infrastructure improvements project currently in progress. This resulted in a larger than normal outage that took a little longer to get power restored. The outage lasted around an hour for most customers, up to a few hours for some others. The City is still working on the repair of the Ash Substation Transformer and operating off the Garfield and WAPA Substation. The Evans Substation is scheduled to be back online in December of 2019.

Brad Palmer, Utilities Director, presented an update on the Griffin Park Emergency Sanitary Sewer Repair Project. The contractor discovered that the existing sanitary sewer pipe was 12" and not able to be lined as previously planned. The revised plan included complete replacement of this pipe, rather than lining the existing. So, this work would be completed by Morris Inc, already under contract for the open-cut portion of the project for an additional \$160,000. As a result of this change, the existing lining contract would be reduced by \$98,104.28 to leave only \$2,545.72 for the travel for on-site evaluations required as part of the preliminary planning of the project. With the expansion of the project, the dewatering project was also required to expand to the larger project area for an additional \$9,864 plus \$760/month rent of the pump. The net increase to the project costs is \$71,759.72 as a result of these changes. Commissioner Barringer moved and Commissioner Mehlhaff seconded to approve Change Order #1 with Subsurface Inc for a reduction of \$98,104.28. Unanimous approval. Commissioner Barringer moved and Commissioner Huizenga seconded to approve Change Order #1 with Mersin Inc for an additional \$9,864 plus \$760/month. Unanimous approval. Commissioner Barringer moved and Commissioner Johnson seconded to approve Change Order #1 with Morris Inc for an additional \$160,000. Unanimous approval.

John Childs, City Engineer, presented a request to surplus the residential property at 412 S Brule and sell by sealed bid. The property was acquired from the County as a result of the County acquiring the property through the tax deed process. The existing home that was located on the property was non-habitable due to mold and structural issues and needed demolished to avoid it becoming a health and safety concern to a future residence or rental unit. The City used Street Department and Park Department staff to demolished the structure, fill the foundation hole, clean up the property, and upgrade the water service. The City also vacated an alley adjacent to the property to allow for additional lot space to increase setbacks and lot coverage requirements when building a new residence on the property. The end-goal for all entities involved, County, City and School is to get the property into the private hands of the community for future development, adding it back to the tax roll, and increase in property tax value and thus property tax revenue for all government entities. Commissioner Mehlhaff

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moved and Commissioner Huizenga seconded approved the request to surplus the property of 412 S Brule and sell by sealed bid. Unanimous approval.

Commissioner Johnson moved and Commissioner Mehlhaff seconded to adjourn. 7:00pm Unanimous approval.

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Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.