



Pierre/Ft. Pierre Historic Preservation Commission **October Minutes**

October 16, 2019 – Meeting called to order by Kathy Aplan at 12:09pm

In Attendance

Kathy Aplan, Robert Kean, Deb Schiefelbein, Deb Gates, Sunny Hannum, Kelli Buscher, Kelly Waage, Commissioner Vona Johnson.

Election of Officers

After discussion relating to the terms, duties, and functions of the officer positions, support for officers and attendance availability, Commission members duly elected its officers for the 2020 Commission year as follows:

President: Kathy Aplan
Secretary: Robert Kean
Treasurer: Kelly Waage

Approval of Minutes

September 4, 2019 minutes were reviewed, and following discussion Kelli Buscher moved, Deb Schiefelbein seconded that the minutes be approved as submitted. Motion carried.

Budget

Deb Schiefelbein reviewed the Financial Planning Document dated October 16, 2019 including a detailed and informative explanation of budget historical comparison data; bills paid and pending; review of noted expense estimates relating to specific Commission efforts; review of current balance status of fund account sources including whether restricted; and, review of grant fund dates of expiration. Deb noted an account fund that needed to be expended by the end of the calendar year. The Commission will review this item at the November meeting and address the necessary arrangements. It was further noted that Don Zeller submitted the necessary additional reports to the Lewis & Clark Foundation providing a follow-up on Lewis & Clark signage activities being funded by that source. The reporting included an extension request to complete the expanded scope of the effort.

Building Permits Review

No building permits were presented for review.

Old Business - Ft. Pierre Chouteau (FPC) Site Maintenance

Commission members discussed the continuing efforts to further develop a sustained and ongoing maintenance effort at the Ft. Pierre Chouteau site. Discussion included acquiring and laying additional gravel to enhance the site. The Commission was informed that the State Historical Preservation Office indicated that expenditure of its funds for this purpose was appropriate.

Committee Report - Lewis & Clark Sign Committee

Kathy Aplan reported that the Corps of Engineers have offered to put Lewis & Clark signs at locations within its jurisdiction in the Oahe Dam area that provide information relating to the Lewis & Clark visit. The overlook and Oahe Chapel areas were suggested as location examples. It was noted that the Commission budget for Lewis & Clark related signs would allow for additional signs. After discussion, it was recommended by consensus that the Lewis & Clark Sign Committee finish placing the signs that are designed and completed to date, meet as a committee to develop additional signs of a similar compatible design, and, report back to the Commission at the November meeting.

Web Site Additions

Kathy Aplan reported that she is working on securing additional resources to expand and enhance the web site offerings.

History Conferences

Relevant history conferences that may be of interest to Commission members to attend were discussed. These included: SD History Conference, Pierre, SD (April 24-25, 2020); NAPC Forum, Tacoma, WA (July 22-26, 2020); State CLG Conference, Rapid City, SD (March 25-27). Commission members were encouraged to attend the SD History Conference to be held in Pierre.

Historic Publications

Sunny Hannum updated the Commission on activities relating to signage and publication efforts.

These included:

Historical Buildings: Information collection continues on historical homes in Ft. Pierre. To date 14 homes and 9 buildings have been considered. The amount of information developed to date may not require 2 booklets as previously discussed. A committee has been formed and will begin working on the material. Meeting times will be announced and Commission members are invited to actively participate.

Cedar Hill Cemetery: The city of Ft. Pierre is interested in preparing an informational booklet on the Cedar Hill Cemetery during a 2020-2021 time frame. The format and scope of the booklet and anticipated supporting material to be included has not yet been determined. Pictures of the headstones was suggested. The accuracy of cemetery information and location of burial plots was also discussed.

Signage on Significant Ft. Pierre Buildings: Owners of the old meat market building have granted permission for a sign to be placed on or near the building. Deb mentioned that the Old Jail building should also have signage. Discussion included the type of sign being considered; uniformity of format and information to be included; whether

other businesses will want a similar sign; and, the suggestion to create a list of those who have an interest in continuing with this type of effort in the Ft. Pierre community.

Sansarc School Museum: Updating of the Sansarc School informational booklet is underway.

New Business – City Council Historic Tours

Commissioner Johnson reported that she is looking into the City Commission's interest in participating in an historical tour of the communities. The length of the tour is anticipated to be 2 hours. She will coordinate tour particulars with the Commission.

City Historic Preservation Plans

Commission discussed an effort to invite the cities of Pierre to update and Ft. Pierre to develop a City Historic Preservation Plan. Funds towards costs of the effort may be available from the State Historic Preservation Office or other existing resources and grants not yet identified. It can be anticipated that most funds allocated for this type of activity will require a match of resources that will be critical. It was noted that the feasibility of updating and developing a city preservation plan needs to be discussed with key persons in both communities to determine if an interest exists. The feasibility discussion needs to point out the benefits of such an effort for Pierre to review and update past recommendations to determine current applicability and for Ft. Pierre to begin the positive planning process. Kathy Aplan stated that she will initiate contact and report back to the Commission.

Meeting Adjourned

Deb Schiefelbein moved, Deb Gates seconded that the meeting be adjourned. Motion carried.

Meeting adjourned at 1:12pm.

NEXT MEETING DATE: Wednesday, November 20, 2019 at the Pierre City Hall at 12pm.