

Rawlins Municipal Library Board

September 28, 2020

MINUTES

The Rawlins Municipal Library Board held its monthly meeting on Monday, September 28 at 5:00 p.m. in the South Dakota Room. Present were Matthew Reitzel, Amy Weller, Sue Douglas, Sarah Aker, Commissioner Representative Jim Mehlhaff and Library Director Robin Schrupp. Renae Lehman was absent. Chairman Reitzel called the meeting to order. The consent calendar which included the agenda and the July minutes were reviewed approved with a motion by Douglas, seconded by Weller, and approved by all. There were no public comments to address.

General circulation for the month of August was 5,068 (opened Phase 3 on Aug 21). A total of 2,106 eBooks were checked out and 173 internet/computer uses were recorded. Physical patron count was 1,117; open 31 days, average of 36/day.

Librarian's Report -. The SDLA Conference is virtual this year and limited to two days instead of four, Sept. 30 – Oct. 2. Robin and Ginny will be attending online. \ Rawlins Library will be renewing its Accreditation status at the Exemplary (highest) level once again, so Robin is compiling documentation needed to attain that status. The award ceremony is scheduled for Legislative Day in February 2021. \ To commemorate the 100th anniversary of the 19th Amendment and women's constitutional right to vote, Rawlins Library was lit up in purple and gold, the colors of the American women's suffrage movement, on August 26, 2020 for the Women's Suffrage Centennial Commission's nationwide campaign, named in honor of the historic suffrage slogan, "Forward through the Darkness, Forward into Light." The city assembled the lighting which outlined the large windows facing south to Church St. \ Children's Librarian Ginny Kaus is planning to host some in-person Storytimes in October, with a limit of 9 children per session to allow for CoVid restrictions.

The Friends of the Library report – The *Friends of Rawlins Library* members hosted their 2nd Annual Storywalk at Hilgers Gulch on August 12th. The Storywalk was held in Governor's Grove & went very well, with approximately 50 people attending. Due to CoVid, no hands-on activities were included this year. However, interactive question clouds were added to each story page so that caregivers and children could have more of a discussion about the page, rather than just read it and move on. The book this year was "Sheep Take a Hike." The 2021 Storywalk will hopefully be larger and will possibly include some carnival games. Also, the FOL is planning a Used Book Sale (using CoVid restrictions) from October 17-25 in the SD Room. Books will be sold in bundles to minimize contact.

Existing Business – The financial & statistical reports were discussed and approved. Statistics have been variable but show steady usage of all Library resources. Patrons have expressed their great appreciation at the reopening of the Library once more. \ The 2020 budget figures were reviewed and expenditures remain tight, mainly due to unforeseen plumbing repairs as well as approved CoVid expenditures which to date have not been reimbursed. The board also reviewed the budget numbers for 2021 which were approved at the most recent Commission meeting.

New Business – A donation was given to the Library in memory of Enid Hyde by members of her Book Club. The organization purchased an outdoor bench and table for a reading/socializing area on the northeast side of the building. \ The Library began its reopening **Phase 3** operation on Friday, August 21st with regular hours in place. Phase 3 includes restrictions regarding face-masks, social distancing, meeting room protocol revisions and programming limitations. Another important stipulation is that children must remain with their parents at all times, and no unattended children are allowed in the building. The Library will be operating in Phase 3 until further notice. \ President Reitzel will term out next month. His last meeting will be October 26th. VP Amy Weller will assume the duties of President beginning in November. Mayor Harding will look over trustee applications and appoint a new board member by the end of October.

The meeting adjourned at 6:04 p.m. The next meeting will be Monday, October 26th, 2020, at 5:00 p.m.
@ Rawlins Library SD Room.

Matthew Reitzel
Board Chairman

Robin Schrupp
Library Director