



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
September 5 , 2023**

The City of Pierre Board of Commissioners met in Regular Session on September 5, 2023, with Commissioners Barringer, Huizenga, Todd Johnson, and Vona Johnson were present for roll call. Mayor Harding was absent and President Commissioner Huizenga presided over the meeting. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted. No one was present for public comment.

Commissioner Todd Johnson moved and Commissioner Barringer seconded to approve the consent calendar to include the Minutes from the Regular Meeting on August 22, 2023; New Hire Emergency Services Communications Officer – Tyra Schofield \$22.08; New Hire Park Department Seasonal – Kyera Sivage \$17; Transfer from Sewer Collection Maintenance Technician to Utility Billing Clerk – Dean Tardiff \$23.10; Promotion from Baler/Heavy Equipment Operator to Baler Crew Leader – Ken Onken \$26.72; Raffle Request – SD Discovery Center, Boys & Girls Club of Capital Area, Historic Pierre Street Association; Claims. Unanimous approval.

AARON SWAN & ASSOCIATES IN	PICKLEBALL COURT TESTING	4,600.00
ACE STEEL & RECYCLING INC	ANGLE HR - SIDE DUMP	28.54
ADVANCE STORES COMPANY, IN	AIR FILTERS	114.11
ADVANCED ENGINEERING & ENV	I&C SYSTEM SERVICES 4/1-4/28	11,499.47
AIRSIDE SOLUTIONS INC	ITEL OPTICAL ASSY BLUE 3 WATT	869.65
AMERICAN CONTRACTING & CON	PICKLEBALL COURTS TO 8/23 #3	55,150.00
AMERICAN WATER WORKS ASSOC	MEMBERSHIP 11/2023-10/31/2024	2,223.00
ANDERSON CONTRACTORS INC.	CURB & GUTTER 2023 APP #7	45,673.38
AQUA-PURE INC	12.5% HYPOCHLORITE	45,689.36
ARKSTAR GROUP	SEPTEMBER AIRLINE ENGAGEMENT	5,000.00
AT&T MOBILITY	WIRELESS SVC 6/16-7/15	9,942.03
AVERA MEDICAL ASSOCIATES C	MEDICAL EXAM	287.00
AVERA QUEEN OF PEACE	DRUG TEST	117.00
AVERA ST. LUKES	MEDICAL EXAM	190.00
BAKER & TAYLOR COMPANY/THE	28 BOOKS	367.05
BALLEW CONSTRUCTION INC.	I/O PRIM ELIZABETH & 1101 REAR	13,054.13
BARON WEATHER INC	NOAA WEATHER & MAINT JULY	1,136.00
BECK MOTORS INC.	PD - 2023 TAHOE	42,176.00
BIG EAGLE, SCOTT	EXP REIMB. SDARWS CERT. 7/2023	120.00
BLACK HILLS JANITORIAL SUP	GARBAGE BAGS, HAND SOAP	109.58
BRUCE, JACKSON	2023 EMPLOYEE APPRE. EVENT	1,805.00
BUILDING SPRINKLER INC	FIRE SPRINKLER INSPEC 7/11/23	765.00
BURBACH AQUATICS INC	POOL SVC 5/13/23-7/8/23	69,201.58
BURNS & MCDONNELL ENGINEER	WWTP SVC THROUGH 7-31-23	78,036.63
BUTLER MACHINERY CO. INC.	SEAL ORING, SEAL, TEE, ELBOW	307.70
CDW GOVERNMENT INC	HP INK CARTRIDGES	25,419.11
CENTRAL DISTRIBUTION	TOILET CLEANER, GLOVES	301.81
CENTURY BUSINESS PRODUCTS	REC COPIER SVC 7/10-8/09	282.96

CITY COMMISSION PROCEEDINGS September 5, 2023

CENTURY LINK	PHONE SERVICE 7/19-8/18	265.99
CHANDLERS INC	WINDSHIELD FOR 2018 IMPALA	395.00
CHOLIK SIGN COMPANY	DECALS FOR STATION #2 DOORS	50.00
CITY OF WORTHINGTON	BALLISTIC PANEL SET W/CARRIER	800.00
COLE PAPERS INC.	RECEPTACLE LINERS	66.86
COMMTECH INC	TROUBLESHOOT & REPLACE SERVER	4,343.79
CURT MERRIMAN PRINTING INC	YELLOW ELECTRIC DOOR HANGERS	360.00
DAKOTA SUPPLY GROUP	HEX B/V, ADAPTER, PIPE NIPPLE	12,240.67
DGR ENGINEERING	MISC ELEC ENG SVC TO JULY 31	1,715.00
DIAMOND VOGEL, INC.	YELLOW PAINT	2,093.01
DISPENSING TECHNOLOGY CORP	KOLDSPRAY SEAL KIT	927.01
DONS SINCLAIR	WWTP - FUEL	17,811.61
DOWNS MARINA INC.	2022 SEA DOO JET SKI & TRAILER	14,825.00
FERDING ELECTRIC INC.	REPL LIGHT FIXTURES AND BULBS	2,620.75
FLOYD'S TRUCK CENTER	AIR DRYER CART AD-IS/SS	373.98
FLOYD'S TRUCK CENTER INC-K	2 - HANDRAILS	74.24
FRESCO, INC	LIGHT POLE, 2 BANNER ARMS	3,386.99
FRIMAN OIL AND GAS INC	AIRPORT - CHEVRON RANDO HDI	113.55
GALLS, LLC	2 PAIRS TROUSERS	484.83
GOLDEN WEST TECHNOLOGIES	SAAS PROTECTION, SETUP FEE	860.00
GRAHAM TIRE COMPANY INC	SERVICE CALL REPAIR SHEEPFOOT	1,848.81
GROSSENBURG IMPLEMENT INC	REPAIR SWITCH PANEL ON JD Z960	1,626.04
GUARDIAN ALLIANCE TECHNOLO	SOFTWARE LIC. SCREENINGS. RPTS	164.00
HACH COMPANY	PH GEL PROBE, DPD REFILL VIAL	850.34
HARRIS/DEVIN	EXP REIMB FOR MRES AUG MTG	195.36
HAWKINS INC	CHLORINE CYLINDERS	50.00
HDR ENGINEERING INC	EUCLID UTILITIES 10/23-7/29/23	3,290.00
HEDMAN, BECKY	WATER AUGUST CLEANING	600.00
HM CRAGG CO	40 - C&D LIBERTY 6V SEALED	23,216.37
HOGENS HARDWARE HANK	TAPE PATCH SEAL BLACK	26.66
INGRAM PEST SERVICE INC	AIRPORT - SPIDER CONTROL	170.00
J. GROSS EQUIPMENT INC.	HYDRAULIC FLUID	1,378.46
JC PRINTING INC.	CLEANING SUPPLY SWAP INSERTS	570.00
KENNEDY FRIENDSHIP FUND	DEPOSIT REFUND STORM SHELTER	150.00
KLJ SOLUTIONS HOLDING CO	RUNWAY 7-25 REHAB TO 8/5/23	97,638.84
KONE INC	MAINT. 8/1/23-10/31/23	901.71
LAWSON PRODUCTS INC	LUBRICANT, COMPOUND, BATT CLNR	414.68
M & M LLC	TEMP WATER 508 N POPLAR	145.00
M & R SIGNS	1 NEW NAME PLAQUE 1 NAME CHG	41.50
MACQUEEN EQUIPMENT, LLC	1 PAIR ONYX BOOTS	523.15
MADPURNE INC	SCOOP RED TAN ROCK	2,570.91
MENARDS, INC	MICROWAVE	3,333.61
MERSINO DEWATERING, INC.	LOADER TO REMOVE CASINGS	5,000.00
MEWS, ROGER D	LIBRARY AUGUST CLEANING	1,375.00
MICHAEL TODD & COMPANY INC	FLAT & CONVOLUTED POLY SECTION	707.45

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MIDCONTINENT COMMUNICATION	OAHE AUGUST 2023 INTERNET SVC	3,214.90
MIDWEST CONSTRUCTION INC	IGNITION SWITCH	89.37
MIDWEST TURF & IRRIGATION	PLUNGER ASSEMBLY	226.48
MONTANA-DAKOTA UTILITIES C	1000 BUCHANAN 4 SVC 7/21-8/22	3,590.44
MORRIS INC.	RUNWAY REHAB 7/23-8/5 APP 7	1,766,580.54
NOISE BARRIERS LLC	35% PMT SOUND ATTENUATION PANE	8,085.00
NORTHWEST PIPE FITTINGS	PVC CEMENT & PRIMER	549.21
O'REILLY AUTO ENTERPRISES,	CLUTCH PILOT BEARINGS, GLOVES	120.63
OLSON'S PEST TECHNICIANS	FIRE STATIONS PEST CONTROL	120.00
OVERDRIVE INC	4 EBOOKS, 3 AUDIOBOOKS	2,689.51
OVERHEAD DOOR COMPANY INC	REPAIR DOOR AT PARKS DEPT	612.74
PALMER, BRAD	EXP REIMB JULY MRES MTG	257.60
PASTULKA, CAROL H	ZIPPER REPAIR & JACKET REPAIR	50.00
PKG CONTRACTING INC	WTP APP #28 5/1/23-7/31/23	1,647,515.85
QUALITY CONCRETE CONSTRUCT	DJ PATCH JOB AT FIRE HYDRANT	300.00
REES COMMUNICATION	RADIOS- HOOK & GARBAGE TRUCKS	842.00
REGENCY MIDWEST VENTURES L	LODING D TARDISS SDARWS CERT	462.00
S&K CLEANING, LLC	WATER CLEANING JULY	840.00
SD DEPT OF HEALTH - LAB	WWTP TESTING 7/17-8/15	5,541.00
SD DEPT OF TRANSPORTATION	ADMIN - FUEL JUNE - JULY	18,114.73
SERVALL UNIFORM & LINEN	CITY HALL - MATS	495.87
SHARPE ENTERPRISES INC	BLK HILLS DR TO 8/15 #4 FINAL	20,812.60
SKARSHAUG TESTING LAB INC	GLOVES 8 PAIRS	1,363.72
SMALL ENGINE HOUSE	SHOULDER STUD	10.64
SPORTSFIELD SPECIALTIES, I	STEEL GROUND SLEEVES, ALM CAP	21,577.00
TARDIFF, DEAN	EXP REIMB SDARWS CERT 8/23	120.00
THE AMBLE GROUP INC.	RTN BATTERIES	3,324.73
THE HUNTINGTON NATIONAL BA	AUG GOLF CART LEASE & LATE FEE	8,191.70
TIGER'S FIRE EXTINGUISHER	AIRPORT - FIRE EXTINGUISHER	713.50
TIMECLOCK PLUS INC	HARDWARE & SUPPORT 3/23-3/24	1,133.30
TORO COMPANY - NSN/THE	OPTIMUM MONTHLY SEPTEMBER	278.00
TRAFFIC CONTROL CORPORATIO	FLASH TRANSFER RELAYS	86.00
TRANSOURCE TRUCK & EQUIPME	SVC A/C IN 2014 VOLVO	452.17
TURFWERKS	SEAL	186.45
VAN DIEST SUPPLY COMPANY	DUET ULV INSECTICIDE	14,934.55
VESSCO, INC	TUBING	30.00
WESCO DISTRIBUTION INC	24 - 10LB POLYSETS	3,930.00
WHEELHOUSE PLUMBING INC	CLEAN PORTABLE TOILET	130.00
WW TIRE SERVICE INC	FLAT REPAIR ON GOLF CART	56.63
ZANDER AUTO PARTS	MAILE & FEMALE JIC FLARE, HOSE	381.57

Emeline Hoblick, City Planner, presented Ordinance 1855 and 1856 to update the City Ordinances related to the recent annexation to update the City limit boundaries and update the legal boundary of the Ag zoning district. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to give second reading to Ordinance 1855 AN ORDINANCE AMENDING SECTION 2-1-101 OF ORDINANCE

NO. 1199 OF THE CITY OF PIERRE, HUGHES COUNTY, SD, RELATING TO THE LIMITS AND BOUNDARIES OF THE CITY OF PIERRE. Unanimous approval. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to give second reading to Ordinance 1856 AN ORDINANCE AMENDING SECTION 12-4-101 OF ORDINANCE NO. 1759 OF THE CITY OF PIERRE, HUGHES COUNTY, SOUTH DAKOTA, RELATING TO THE PLANNING AND ZONING LEGAL BOUNDARY DESCRIPTIONS FOR THE AGRICULTURAL DISTRICT. Unanimous approval.

Emmett Reistroffer from Genesis Farms explained that they have completed renovations at 110 W Dakota Avenue and the City Building Department completed their inspection last week. They have a few punch list items to complete, but plan to have those done in the next week or so. Emmett explained that Genesis Farms owns their own cultivation and manufacturing plant in Box Elder, which will supply all their dispensaries across the State. They currently have 5 retail spaces open and have 3 more planned. Commissioner Vona Johnson moved and Commissioner Barringer seconded to approve the Cannabis Dispensary License for Genesis Farms at 110 W Dakota Ave in Pierre. Unanimous approval.

Joslyn Bush presented the Riggs Homecoming Parade route for September 21st. They are using the same route as prior years to include leaving from Riggs down Broadway to Highland, Pleasant to Pierre, ending at the Legion Cabin. Commissioner Todd Johnson moved and Commissioner Barringer seconded to approve the Riggs Homecoming Parade route as presented. Unanimous approval.

Brian Moser presented the request to discharge fireworks following the Homecoming Football game on September 22nd from behind Hyde Stadium. This is the same plan as prior years. They have insurance in place and Fire Chief Ian Paul has recommended approval. Commissioner Todd Johnson moved and Commissioner Barringer seconded to approve the discharge of fireworks from behind Hyde Stadium following the Homecoming Football game on September 22nd. Unanimous approval.

Matt Elbersen, Building Official, presented a house moving permit for 906 Marina Drive. Todd Hansen has hired Maberry Moving Company to relocate a house from outside of Pierre to a vacant lot at 906 Marina Avenue. The haul route comes in on Garfield Boulevard to Highway 34 to Lowell Avenue to Dakota and down Washington to Marina Avenue. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to approve the moving permit for 906 Marina Avenue as presented. Unanimous approval.

Ian Paul, Fire Chief, presented Change Order #1 on Fire Engine #2 for an increase of \$2,142.43. As part of the build process, there are small items added and deleted, but there is nothing significant in the list of changes. Commissioner Vona Johnson moved and Commissioner Todd Johnson seconded to approve Change Order #1 on Fire Engine #2 for an increase of \$2,142.43. Unanimous approval.

Kristi Honeywell, City Administrator, presented the contract with R&W Construction for the emergency procurement of the storm sewer repair work on Neltom Drive to the river for \$125,478. The completion date is November 17, 2023. The City had a sinkhole appear on Neltom and City crews completed a temporary fix to get the road re-opened and ordered materials for the permanent fix. The funding will come from the Storm Drainage Fund. Commissioner Barringer moved and Commissioner Todd Johnson seconded to approve the contract with R&W Construction in the amount of \$25,478 to complete the emergency replacement of the Neltom storm sewer. Unanimous approval.

Emeline Hoblick, City Planner, presented an introduction to the Replat of Tract 1, Center Point Addition. The location is the old city hall development property, which is proposed to be split into 3 lots for each respective unit: hotel, apartment, bank. The property owner is still working on the shared-use parking plan. Planning Commission recommended approval at the August 28th meeting. This will come back for consideration at a future meeting.

Emeline Hoblick, City Planner, presented an introduction to the plat of lot 14A and 14B. The foundation is poured and the survey has been completed to match the property lines to the town home foundation location. Planning Commission recommended approval at the August 28th meeting. This will come back for consideration at a future meeting.

Laurie Gronlund, Human Resources Director, presented changes to Personnel Policy Sections 5.2, 5.3, 5.6, 5.7, and 5.8. Section K of the Fair Labor Standard Act allows for an exemption for Fire and Law Enforcement number of hours for overtime calculation. The changes are effective 9/2/2023 and include updating the number of hours per day and per pay period for law enforcement to allow for 12 hour days. Commissioner Vona Johnson moved and Commissioner Todd Johnson seconded to approve the personnel changes as presented. Unanimous approval.

Brian Cowles, Airport Manager, presented an agreement with Pierre Airport Hangar Owners for a cost-share on a seal coat to be placed on asphalt that was upgraded in 2020. The seal coat will increase the longevity of the asphalt. The quote is for \$33,877.94 from ProSeal of Mitchell SD and the agreement is for the City to be responsible for \$14,000 and PAHO will be responsible for the difference. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to approve the agreement with PAHO for asphalt sealing as presented. Unanimous approval.

Kristi Honeywell, City Administrator, presented change order #1 on the Pickleball Court Project for an increase of \$10,640 to add back in the concrete apron around the court. This was originally to be performed by City staff, but will be added back into the contract with American Contracting to complete. Commissioner Todd Johnson moved and Commissioner Barringer seconded to approve Pickleball Court Project Change Order #1 for an additional \$10,640. Unanimous approval.

Twila Hoffrogge, Finance Officer, presented a request to surplus a 2008 Kawasaki Jet Ski from the Fire Department and several furniture items from the Library. All items would be taken to the Fall State Surplus Sale in Fort Pierre. Commissioner Barringer moved and Commissioner Todd Johnson seconded to approve the request to surplus property as presented. Unanimous approval.

Outside Agency 2024 Budget Request Presentations were provided by the Right Turn, Pierre Economic Development Corp, BID #1, and River Cities Public Transit.

Commissioner Todd Johnson gave first reading to Ordinance 1857 2024 ANNUAL APPROPRIATION ORDINANCE.

Commissioner Barringer moved and Commissioner Todd Johnson seconded to adjourn. 6:58pm. Unanimous approval.

Twila Hoffrogge, Finance Officer

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