



Pierre/Ft. Pierre Historic Preservation Commission **September Minutes**

September 4, 2019 - Meeting called to order by Kathy Aplan at 12:04pm

In Attendance

Kathy Aplan, Robert Kean, Deb Schiefelbein, Deb Gates, Sunny Hannum, Kelli Buscher, Kelly Waage, Volunteer Don Zeller

Approval of Minutes

August 21, 2019 minutes were reviewed, and following discussion Deb Gates moved, Sunny Hannum seconded that the minutes be approved as submitted. Motion carried.

Budget

The Chair reviewed the progress/financial reports that will be due during the next fiscal quarter.

Deb Schiefelbein reviewed the Financial Planning Document dated September 4, 2019 including a detailed and informative explanation of bills paid; review of noted expense estimates relating to specific Commission efforts; review of current balance status of fund account sources including whether restricted; and, review of grant funds dates of expiration for the current fiscal and upcoming fiscal year as referenced. Deb further noted that costs related to Commission members attendance at the National Trust Conference scheduled for Denver next year should be included in the budget for next year. Commission members discussed additional opportunities for projects, supporting expanded existing efforts and activities involving the group for future budgeting including tours, city historical planning documents and a variety of further educational materials.

Building Permits Review

No building permits were presented for review.

Old Business Ft. Pierre Chouteau (FPC) Site Maintenance

Meetings to facilitate the ongoing maintenance of the site were discussed. The next effort, to pack gravel at the site, will be undertaken this fall. Don Zeller offered to explore the costs related to the effort and report the estimates back to the Commission for further action.

Lewis and Clark Signs

Don Zeller reviewed the efforts to date. While the verbiage is settled for the three signs, it was suggested that available space be used to portray picture graphics that depict items of particular interest to members of the expedition as reflected in their diaries, for example an antelope. Kelli Buscher will select the graphics. There is space for six different pictures, two per sign. During additional discussion, the Commission consensus was that it would be better to use a street reference to mark the location of a Lewis and Clark Expedition

interaction with the Teton Sioux rather than a named building that may change over the years. One bid has been received for the sign preparation and others will be sought. There will be additional costs related to the final preparation and installation of the signs at the Izaak Walton Arboretum, Griffin Park and LaFromboise Island. Sunny Hannum moved, Kelli Buscher seconded that \$1,500.00 be authorized to be expended to complete the preparation and installation of the signs. Motion carried. Don Zeller will continue to work on the completion of this effort and will make the necessary reports to the funding sources when due.

Web Site Additions

Kathy Aplan reported on the State Historic Preservation Office (SHPO) informational documents that will be incorporated into the Pierre/Ft. Pierre web site. She will also explore the costs related to putting more information from other Commission projects and activities such as tours and historic houses/businesses updates onto the web site.

Conferences

Commission members reviewed upcoming history related conferences of interest. These included: SD History Conference (Pierre, SD – April 24-25, 2020); National Alliance of Preservation Commissions (NAPC) Forum (Tacoma, WA – July 22-26, 2020); SD State Council of Local Governments (CLG) Conference (Rapid City, SD – March 25-27, 2020).

Historic Publications

Sunny Hannum reported that, while in the early stages of development, the amount of information generated in reviewing historic homes and businesses in Ft. Pierre will probably necessitate a section devoted to each topic in the proposed booklet. To date there are 35 homes that meet the criteria for inclusion not including the historic buildings in Ft. Pierre. During Commission discussion, the suggestion was offered to list homes by address that are not specifically mentioned/photographed in the narrative in the booklet. By doing so, perhaps the material could be condensed and edited to better fit into a section of the booklet. It was also noted during discussion that a similar effort to update the current Pierre historic house information and incorporate a historic buildings section into a revised booklet for Pierre would be timely. It was noted that Ken Stewart is developing information on historic buildings in Pierre. Commission discussion continued on a variety of ideas as to how a review process addressing houses could be conducted and the elements that should be considered, including: review of National Registry/State Historic Preservation Office information; acquiring any necessary permission to photograph; confirming current owner/s; how large a publication (20 pages suggested as maximum); and, whether to separate homes and buildings of interest. Deb Schiefelbein reported that she and Betsey DeLoache are continuing the work on the Sansarc School informational publication.

New Business Election of Officers

Election of officers will take place at the October Commission meeting scheduled for October 16, 2019.

Historic Tour - Councils

Kathy Aplan will prepare invitations to the Pierre and Ft. Pierre city councils suggesting dates in October.

Historic Preservation Plans

The topic of city historic preservation plans was raised at a previous Commission meeting in August, 2019. Building on previous discussions regarding the need and interest of Pierre and Ft. Pierre to update/develop a Historic Preservation Plan, the Commission discussed some activities that will probably be involved in the development or updating of a city plan and the cost factors related to these activities. The discussion points included: identifying and defining roles of and getting key participants involved; conducting a survey; determining purpose and utility of the effort; scheduling a series of meeting of varying focus and scope; locating/engaging resources and expertise to efficiently conduct the effort; acquiring funding and establishing fiscal parameters relating to matching, reporting, oversight, etc.

Other Items

Sunny Hannum and Deb Schiefelbein reported on efforts to place a historic information plaque similar to that describing the significance of the Stockgrowers Bank building in Ft. Pierre on or near the former meat market building which is located directly across the street from the Silver Spur building. Information regarding style, maintenance, detailed historic information and costs is being gathered. A variety of funding sources are being looked at including city and the Historic Preservation Commission. The old Ft. Pierre jail building is also being considered for a historic informational plaque.

Meeting Adjourned

Deb Schiefelbein moved, Sunny Hannum seconded that the meeting be adjourned. Motion carried.

Meeting adjourned at 1:00pm.

NEXT MEETING DATE: Wednesday, October 16, 2019 at the Pierre City Hall at 12pm.