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Pierre/Ft. Pierre Historic Preservation Commission **August Minutes**

August 21, 2019 - Meeting called to order by Kathy Aplan at 12:02pm

In Attendance

Kathy Aplan, Robert Kean, Deb Schiefelbein, Deb Gates, Sunny Hannum, Donna Leslie, Kelli Buscher, Kelly Waage, Pierre City Council Member Vona Johnson, Volunteer Don Zeller, Guest Ted Spencer

Approval of Minutes

July 17, 2019 minutes were reviewed, and following discussion Kelly Waage moved, Deb Schiefelbein seconded, that the minutes be approved as submitted. Motion carried.

Budget

Deb Schiefelbein reviewed the Financial Planning Document dated August 21, 2019 including a detailed explanation of bills paid, review of noted estimates, and current status of fund account sources including noting those grant funds dates of expiration for the current fiscal year and upcoming fiscal year as referenced. Deb further noted the funds categories that have been closed out upon completion of activities and the status of outstanding bills and arrearages

Building Permits Review

No building permits were presented to review

By Consensus Agenda Suspended to Consider New Business Item #5: "Deadwood Grant"

Ted Spencer, organization leader of the Pierre American Legion unit noted that the American Legion Cabin in Pierre was placed on the National List of Historic Places in June 2019. It is constructed of natural logs that have deteriorated to the extent that restoration is required. The American Legion has applied for a grant from the City of Deadwood for funds to assist in the restoration of the cabin to required standards to remain recognized on the National List. To assist in the grant effort, the American Legion is requesting a letter of support from the Commission. Deb Gates moved, Donna Leslie seconded, that the Commission approve a letter of support to the Pierre American Legion for the restoration of the log cabin. Motion passed.

Old Business Ft. Pierre Chouteau (FPC) site maintenance MOA

The consensus of the Commission is that the ongoing arrangements to maintain the Ft. Pierre Chouteau site is not ideal. Similar issues are noted at the Verendrye Monument in Ft. Pierre. Members noted that items such as trash pickup and weeding are not regularly attended to and anticipated gravel work at the Ft. Pierre Chouteau is not completed. Discussion included using volunteers to address the weeding issue and

considering prioritizing what needs to be done and consider additional beautification efforts such as the planting of buffalo grass. It was noted that the Verendrye Monument area and Ft. Pierre Chouteau are scrutinized and it is important that they be maintained appropriately. Ted Spencer indicated that he and a volunteer will do some weeding at the Ft. Pierre Chouteau. The Commission discussed that moving forward, an assessment of what is needed and a plan of action to accomplish the tasks will be required. This effort may require a separate meeting.

Committee Report – Lewis and Clark Signs

Don Zeller reported that the signs are in the final stages of development and will be ready soon. The final stages of development consisted of incorporating Lewis and Clark journal information to enhance the visual effect and impact of the signs. The contract calls two copies of three signs for a total of six signs. The tentative sites for three signs are: Izaak Walton League arboretum, Griffin Park and LaFramboise Island. Additional sites are being considered for the remaining signs. The method of mounting the signs will vary depending on the situation. One suggestion is to put a sign on the back empty space of an existing sign in the communities. It was noted that time is an essential consideration to complete this project. The final draft will be presented to the Commission prior to final preparation at a regular or special meeting.

Web Site Additions

Driving Tour will be added to the site. Email address for the Commission is also being changed

Coe Crawford Sign

Commission discussed the need for a dedication event since the sign is in place and the planned street reconstruction will make the site unavailable for some time. Sunny Hannum moved and Deb Schiefelbein seconded that a news release be prepared and provided to media outlets instead of a formal dedication event at the sign site. Motion passed.

Distribution of Printed Materials

Commission members provided update on the distribution of printed materials to various tourist related locations throughout the state. Members agreed that the cost of shipping materials should be put into the grant process next fiscal to adequately cover that expense item,

Downtown Walking Tour

Mr. Ken Stewart is preparing a narrative document that can be used to record a walking tour of the Pierre downtown area in a desired format for further distribution by the Commission.

Presentation to City Councils

Commission Chair Kathy Aplan presented on the activities of the Commission to the city councils of Pierre and Ft. Pierre on July 23 and August 5. Aplan noted that during her presentation to the commissions the topic of a city specific historic preservation document came up. Several cities in the state, i.e., Sioux Falls, Rapid City, Brookings have a document developed by community stakeholders to outline how the community will approach and conduct historic preservation activities. The city of Pierre has one setting out its goals and processes but may be in need of review and updating. Ft. Pierre presently does not have one. Developing the

document is usually a multi-year effort. The State Historic Preservation Office can assist in the effort with guidance and resources and can work directly with the communities on the project.

SD History Conference

The SD History Conference will be held in Pierre on April 24-25, 2020. The National Trust for Historic Preservation is in Denver, CO on October 9-12, 2019. The State CLG conference is in Rapid City on March 25-27, 2020.

New Member Orientation

This item was completed.

New Business Historic Publications

Deb Schiefelbein and Betsey DeLoache are coordinating the updating efforts of the Sansarc School. The material will include information on the Orton school bell. Sunny Hannum is working with resources like Mr. Bill Fischer to develop/update material of homes in Ft. Pierre.

HPC Terms

Information regarding the terms and replacements was provided by email by Kathy Aplan.

October Elections of Officers

Commission members noted that election of offices will take place at the October meeting. The position of Treasurer will transfer.

Historic Tour - Councils

Commission members discussed conducting an historic tour for the Pierre, Ft. Pierre city councils to introduce the council members to highlight the past activities and continuing efforts of the Commission. Pierre City Council Member Johnson suggested an invitation be prepared for the city councils with proposed dates and an RSVP for the councils.

Other Items

No further items were brought before the Commission

Meeting Adjourned

Deb Schiefelbein moved, Deb Gates seconded; Commission Chairperson Aplan adjourned the meeting at 1:14pm.

NEXT MEETING DATE: Subject to the call of the Commission Chairperson