



Pierre/Ft. Pierre Historic Preservation Commission **August, 2020 Minutes**

August 19, 2020 Meeting at Pierre City Hall called to order by Chairperson Kathy Aplan at 12:04pm.

In Attendance

Kathy Aplan, Kelly Waage, Robert Kean, Deb Gates, Sunny Hannum, Donna Leslie, Kelli Buscher, Deb Schiefelbein, Volunteer Don Zeller. Guest: Tom Farnsworth, Pierre Parks and Recreation Director

Approval of Minutes

The July 15, 2020 Commission Minutes were reviewed and following discussion, Sunny Hannum moved, Kelli Buscher, seconded, that the Minutes be approved as presented. The Motion carried.

Budget

Commission members reviewed the PFTPHPC Financial Planning Document dated August 19, 2020 previously provided to Commission members by Commission Treasurer, Kelly Waage. The financial planning document review and discussion included: reviewing estimates, bills paid to date and bills pending for the installation of signs that will be further reviewed for clarification; discussing the validity of an alleged outstanding bill for developing QR codes for the governor statutes in the city of Pierre since that undertaking was not done under the auspices of the Commission; discussing Commission payment processes including the methodology of bill/invoice flow for recording and payment to seek efficiency and avoid duplicative efforts; discussing budget and grant related information to be sent to Commission members; and, reimbursing the costs to the city of Pierre for the materials used in the construction of Lewis and Clark related signs.

MOTION: Sunny Hannum moved, Donna Leslie seconded that funds in the amount of \$354.12 be expended from budget category Lewis and Clark Foundation Grant (#429) to reimburse the city of Pierre for costs related to the construction of Lewis and Clark signs. The Motion carried.

Building Permits Review

No building permits were referred to the Commission for review.

New Business: Other Items: Griffin Park Picnic Shelter

With Commission consent, Chairperson Aplan amended the agenda to move a topic from New Business, Other Items to this point in the agenda.

Tom Farnsworth, Pierre Parks and Recreation Director provided an overview of the city's intentions regarding a structural review of the picnic shelter located in Griffin Park near Maryhouse and Parkwood Senior Apartments. He noted that the land that became Griffin Park has a long community history having been set aside for this purpose before Pierre was incorporated. The deteriorating condition of the shelter has raised questions and concerns regarding the stability of its supporting stone pillars and general condition of the

structure. It is anticipated that city of Pierre resources will be budgeted to conduct a structural analysis in the spring of 2021. The analysis is expected to help determine the structure's ongoing safety and feasibility of restoration. Since the history and significance of the structure are vague and not well documented and any restoration would strive for authenticity, the city of Pierre invited the Commission to participate in the development and implementation of this effort. Commission discussion reviewed several aspects of the potential project, including: research into the origins, sponsorship, significance of design and materials used and construction of the structure; involving additional relevant entities and agencies in the conduct of the effort; and, consideration of funding sources to assist if restoration is determined feasible. Contact information was exchanged and the Commission by consent agreed to maintain a dialog and refine its involvement with the city of Pierre as this effort takes form.

Chairperson Aplan returned to the posted agenda.

Old Business Ft. Pierre Chouteau

The proposed work at the site was completed by AGE Construction, Inc. during the week of August 9. Work included adding and packing gravel at the swing gate to allow better entry to the area and adding and packing gravel along the walkways to the interpretive signs and handicapped parking area.

Lewis and Clark Sign Committee

Commission member Kelli Buscher reported that permission was received to use the proposed keelboat picture on the Keelboat sign. This completes the sign's development and it is ready for printing and installation. Permission to use the picture will cost \$100.00.

MOTION: Kelli Buscher moved, Sunny Hannum seconded, that \$100.00 be expended from the budget category, National Park Service Grant (#428) to pay for permission to use the described keelboat picture on the Lewis and Clark keelboat sign. The Motion carried.

Commission discussed purchasing additional copies of the Lewis and Clark signs of Sacagawea and the Keelboat to be installed in Ft. Pierre at locations to be determined.

MOTION: Deb Schiefelbein moved, Kelli Buscher seconded, that \$635.00 be expended from the budget category Lewis and Clark Foundation Grant (#429) for the printing of another copy of the Sacagawea and Keelboat signs. Motion carried.

Website Additions

Commission discussed additions to its website including the recently completed Sacagawea and Keelboat signs. Further discussion included the interest of developing additional interactive maps to include the expanded inventory of recently added items to the Commission's website. Commission consensus was that the topic will need to be more fully discussed to be properly developed.

Conferences

It was noted that many of the state and national conferences that Commission members have had the opportunity to attend in the past but were canceled due to the Covid-19 pandemic are indicating that they will be held during 2021. Commission members were advised that further information on dates and locations should be forthcoming in the fall.

Historic Publications

Commission members provided updates on the status of specific efforts as follows:

Historic Homes/Buildings: Commission member Kelli Buscher reported that the drafts for the Pierre and Ft. Pierre booklets have been sent out to the project committee for review and final edits. The current estimate is that both booklets will be approximately 32 pages. The Pierre booklet will cover historic homes while Ft. Pierre will cover both historic homes and buildings. Publishing bids for 1,500 copies of each publication are being sought and reviewed. Further information on final costs will be presented at the next meeting for consideration and action.

Cedar Hills Cemetery: Commission member Sunny Hannum reported that staff from the state archeologist office will be on site and begin reviewing the Cedar Hills Cemetery during the week of August 23. Ken Stewart, principal writer for this project will be able to participate.

Pierre Airport History: Don Zeller reported that information is being collected and suggested that Dropbox be used as a repository for pictures and material as found and/or developed.

Commission members further discussed the interest in developing a booklet on historical buildings in the city of Pierre. A specific project to create a booklet on Pierre historic buildings may be offered to the Commission at a future date.

Signs

Commission members provided updates on specific sign efforts as follows:

Historic Trails: Commission member Deb Schiefelbein reported that the Historic Trails sign is completed and installed near the John Waldron Memorial in Ft. Pierre. Anecdotal information was shared that visitors to the sign seemed to be very interested in the information and taking pictures of it.

Stockgrowers Bank: Commission member Sunny Hannum reported that she is working on the finished image and will work with M&R Signs to see if the current mounting board is still usable or must be replaced. She further reported that the Ft. Pierre Jail sign which was recently completed and installed is drawing visitors.

New Business Council of Local Governments (CLG) Grant

Chairperson Aplan reported that CLG grant information detail will be forwarded to Commission members.

Storage of Commission Work/Projects

Chairperson Aplan will report at the next meeting on activities to date in exploring hard drives and other possible solutions for the systematic storage and retrieval of Commission materials and projects.

Other Items

Other items considered included:

Touch Screen Kiosks: Don Zeller will report at the next meeting on his ongoing review of developing touch screen kiosks to share Commission materials and information.

Inventory: Commission members discussed current inventory and location of printed materials to assess need for republishing items. Members will check their inventories to get an accurate count of what is available and where in the communities the material is located.

Meeting Adjourned

Deb Schiefelbein moved, Sunny Hannum seconded that the meeting be adjourned. Meeting was adjourned at 12:58pm.

NEXT MEETING DATE: September 16, 2020