



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
June 6, 2023**

The City of Pierre Board of Commissioners met in Regular Session on June 6, 2023 with Commissioners Barringer, Huizenga, Todd Johnson, Vona Johnson and Mayor Harding were present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as amended – Water Treatment Plant Ribbon Cutting and Public Tours was added under Special Business. No one was present for public comment.

Commissioner Vona Johnson moved and Commissioner Huizenga seconded to approve the consent calendar to include the Minutes from the Regular Meeting on May 30, 2023; Raffle Request – Independent Insurance Agents of SD; New Hire Business Office Utility Billing Clerk – Ethan Ellis \$23.10; New Hire Water Department Seasonal – Triston Campbell \$17; New Hire Wastewater Treatment Plant Operator – Treyton Kost \$23.75; Raffle Request – Hopeless to Homes Animal Rescue; Claims. Unanimous approval.

ADVANCE STORES COMPANY, IN	BRAKE FLUID, BRAKE HOSE	93.86
ALL-AROUND GRAPHIX INC.	EMBROIDERY ON JACKET	64.43
ARKSTAR GROUP	JUNE AIRLINE ENGAGEMENT	5,000.00
AVERA QUEEN OF PEACE	4 DRUG TEST	456.00
BANKWEST INC.	REGENCY HOTEL TIF	75,565.72
BLACK HILLS JANITORIAL SUP	AUTO SCRUBBER, SWEEPER	8,296.99
BOYCE LAW FIRM LLP	WWTP SERVICE 4/5/23-4/21/23	382.50
BUILDERS FIRSTSOURCE INC	2X4-12', 1X4-8', WOOD STAKES	290.87
BURNS & MCDONNELL ENGINEER	WWTP IMPROV THROUGH APRIL	71,694.95
CENTRAL DAKOTA EYECARE LLP	VISION TEST - C LEWIS	48.00
CENTRAL DISTRIBUTION	TRASH BAGS, CLNR, PAPER TOWELS	166.96
COMMERCIAL DOOR & SPECIALT	DOOR TO ADMIN	3,800.51
COMMTECH INC	TEMP SENSOR, NEST THERMOSTAT	169.98
COMMUNICATIONS CENTER INC.	TOWER LEASE JUNE 2023-MAY 2024	600.00
CRAIG HAGEN REAL ESTATE	SHOOTING STAR TIF	8,348.21
DAKOTA SUPPLY GROUP	FLEX CPLG	678.82
DGR ENGINEERING	MISC ELEC ENG SVC THROUGH 4/30	2,966.00
DIRECT DIGITAL CONTROL INC	SAS61 ACTUATOR	217.69
DONS SINCLAIR	ELECTRIC - PREM FUEL	19.24
DPF GROEN SD2 LLC	S&H ON INVOICE 079-0012	62.90
FIRST DAKOTA NATIONAL BANK	4 RADIO ANTENNAS	237.75
FLUENT INFORMATION MANAGEM	MEMBER SUBSCRIP, RENTAL FEE	1,600.00
GALLS, LLC	HANDCUFFS	562.06
GRAHAM TIRE COMPANY INC	TIRE FOR SIDE DUMP	401.34
HELBIG AUDIOLOGY LLC	OSHA BASELINE ZELLER/JOB/LEWIS	120.00
HILL, REMI	FIRE STATION MAY CLEANING	400.00
INLAND TRUCK PARTS COMPANY	BRAKE SHOE CORE	788.54
LAMB CHEVROLET & IMPLEMENT	AC HARNESS - TOOLCAT BOOM	297.91
M & R SIGNS	SIGNS & DECALS FOR WTP	782.09

CITY COMMISSION PROCEEDINGS June 6, 2023

M & T FIRE & SAFETY	2 - GALLON POLY FIRE PUMPS	392.69
MACQUEEN EQUIPMENT, LLC	MSA MODEL RP	786.29
MADPURNE INC	FLOWERS - HARRISON PARK	1,569.38
MENARDS, INC	CAULK, 2X4-8'	1,334.36
MEWS, ROGER D	LIBRARY MAY CLEANING	1,375.00
MILLER & SONS GOLF CARS	50 BALL WASHERS W/MOUNTS	5,250.00
MONTANA-DAKOTA UTILITIES C	1000 BUCHANAN 4 SVC 4/20-5/19	6,378.41
MORRIS INC.	RUNWAY REHAB 4/30-5/27 #4	707,635.49
MORRIS, CARL	RAG CLEANING	100.00
NORTHWEST PIPE FITTINGS	SCREW TYPE EXTENSION	102.53
O'REILLY AUTO ENTERPRISES,	PIN	31.72
PALMER, BRAD	EXP REMIB. MRES MAY MEETING	301.30
PHEASANTLAND INDUSTRIES	SWEATSHIRT, T-SHIRTS	90.89
PIONEER RESEARCH CORPORATI	10 GALLONS EN SOLV	1,079.35
SD DEPT OF HEALTH - LAB	WWTP - TESTING 3/8-5/15	3,597.00
SD DEPT OF REVENUE	WWTP TITLE/PLATE FEE 06 TRUCK 7 BACKGROUND CHECKS APRIL 2023	26.70
SD DIVISION OF CRIMINAL IN		236.75
SERVALL UNIFORM & LINEN	WATER - MOP, MATS	74.52
SMALL ENGINE HOUSE	REPAIR STARTER	93.00
SPORTS TICKET LIVE, LLC	BANNERS-GOV'S, WINNER, MILLER	140.67
SUNSHINE FILTERS OF PINELL	FILTERS FOR NEW BLOWERS	347.50
SUPERIOR JETTING INC	JET LEACHATE COLLECTION SYSTEM	3,549.30
THE AMBLE GROUP INC.	BEARING CONE, BEARING CUP	668.21
TRANSOURCE TRUCK & EQUIPME	REPAIR GUIDE ON EXTENDA STICK	2,423.80
WEGNER AUTO CO.	FILTERS, ATF, SEALER	169.83
WW TIRE SERVICE INC	INNER TUBES FOR MOWERS	43.64
ZABEL, RICHARD	MEAT CERTIFICATE 2022	27.95
ZANDER AUTO PARTS	5 PIECE T-STYLE CPLR	194.96

Douglas Koch and Ron Strait presented a request for the annual militiamen poker run on July 15<sup>th</sup>. They request police assistance at the intersection of Poplar and Sioux as the bikes leave the Longbranch down Dakota and make their way to Poplar and then turning left to head west on Sioux Avenue. The poker run is a moving event, but this intersection can be challenging with the number of bikes participating ranges from 50-70 and they want to stay together for the 164 mile route. Police Chief Jason Jones commented that they have visited and plan to provide assistance with this intersection, unless an urgent calls requires the police resources. The Plan B will be the militiamen providing the assistance for this intersection. Commissioner Vona Johnson moved and Commissioner Huizenga seconded to approve the street/intersection closure of Poplar and Sioux Avenue on July 15<sup>th</sup> as presented. Unanimous approval.

Gidget Palmer, Projects Manager, presented the Griffin Park Water Main project contract with Sharpe Enterprises for \$59,607. The project includes re-establishing the water main connection that serves the Griffin bathroom facility, the hydrant near the horseshoe pits, the irrigation near the horseshoe pits and skate park. The previous service was in-line and intersected with the storm sewer pipe installed from the pool project, so needed to be re-established. Commissioner Barringer moved and Commissioner Todd Johnson seconded to approve the Griffin Park Water Main project contract with Sharpe Enterprises for \$59,607. Unanimous approval.

This being the time and place to consider the Conditional Use Permit for 1908 Garfield Avenue for CAM Rentals, Mayor Harding opened the hearing. Emeline Hoblick, City Planner, explained that the proposal from CAM Rentals includes the Sharpe equipment rental offices and mechanic shop, a fitness center, and event venue. The event venue and fitness center requires a conditional use. Being no one else present to comment, Mayor Harding closed the hearing. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to approve the Conditional Use Permit for 1908 Garfield Avenue for CAM Rentals. Unanimous approval.

Jeff Runyan, Construction and Operations Manager, presented the Brosz Engineering Agreement to provide Construction Administration services on the Washbay Project for \$143,000. This is typical on this type of project to inspect the concrete, weld, HVAC, and electrical components of the project. This was not included in the budget supplement, as it came up after the project was awarded and the budget was supplemented. Commissioner Barringer moved and Commissioner Todd Johnson seconded to approve the Brosz Engineering Agreement to provide Construction Administration services on the Washbay Project for \$143,000. Unanimous approval.

Twila Hoffrogge, Finance Officer, presented Resolution 2743 to dissolve Tax Increment Financing District #4 for Shooting Star Development. This is the Arby's, Papa Murphy's Pizza, and Verizon complex that replaced a gas station and mechanic garage back in 2008. The TIF has reached its expiration date and as such has been dissolved. All future property tax increments will be distributed with the normal tax proration by Hughes County. Commissioner Huizenga moved and Commissioner Vona Johnson seconded to approve Resolution 2743. Unanimous approval.

**RESOLUTION 2743**

**A RESOLUTION DISSOLVING TAX INCREMENT FINANCING DISTRICT #4 – Shooting Star**

WHEREAS, The City of Pierre created Tax Increment District Number Five (#4) on April 24, 2007; and  
WHEREAS, there are no longer any reimbursable project costs remaining to be paid; and  
WHEREAS, the Board of City Commissioners of the City of Pierre are authorized to dissolve this Tax Increment Financing District pursuant to SDCL 11-9-46(2),  
NO, THEREFORE, BE IT RESOLVED by the City of Pierre that the Tax Increment Financing District Number Four (#4) be and is hereby dissolved.  
BE IT FURTHER RESOLVED that any funds which are deposited in the Tax Increment Financing District Number Four (#4), pursuant to SDCL 11-9-31, be distributed as provided by SDCL 11-9-45.  
Dated this 6th day of June, 2023.

CITY OF PIERRE, SOUTH DAKOTA  
BY: Steve Harding, Mayor

ATTEST: Twila Hoffrogge, Finance Officer

Twila Hoffrogge, Finance Officer, presented the City Purchasing policy. This formalizes the policy that has been in practice the last year and establishes the requirements for City purchases and expenditures. Anything that meets the bid requirements must follow SD Bid Laws or Federal Bid Laws if funded with federal grant funds. Any other purchases over \$4,000 require City Administrator prior approval, and anything over \$25,000 must come through the Commission. Commissioner Todd Johnson moved and Commissioner Barringer seconded to approve the City's Purchasing Policy as presented. Unanimous approval.

Commissioner Huizenga moved and Commissioner Vona Johnson seconded to adjourn. 6:07pm.  
Unanimous approval.

---

Twila Hoffrogge, Finance Officer

CITY COMMISSION PROCEEDINGS June 6, 2023

Published once at the total approximate cost of \_\_\_\_\_.