



The Rawlins Library Board Meeting was held Monday, May 23, 2022 at 5:00 PM in the South Dakota Room. Amy Weller, Renae Lehman, Sue Douglas, Jill Kruger, Sara Aker, Commissioner Representative Vona Johnson, and Library Director Abby Edwardson were present. Sam Hynes appeared briefly for a staff introduction.

Renae Lehman approved the consent calendar and Vona Johnson seconded the motion. The Director's report included updates on the Circulation Services Coordinator position. The city had a person hired for the position who then declined the position at the last minute. A conditional offer has been made to another person for the Circulation Services Coordinator position. Two new night and weekend staff members have been hired and will begin work on May 25, 2022.

An update was provided on summer reading, including information on ReadSquared. ReadSquared is an app provided by the SDSL for all libraries to use in South Dakota. Rawlins Library will be using the app this year to log all summer reading minutes and for summer reading registration. If patrons prefer a paper option they can fill out their items on paper and leave it at the library. Reference Librarian Kerry Bowers will enter the data into ReadSquared on behalf of the patron. ReadSquared provides statistical reporting data that will be helpful for annual reporting and statistical reporting purposes.

Summer reading has been marketed through the Pierre area. Flyers were sent home with every student in the Pierre area and a promotional video was sent out through the schools to advertise summer reading. Training is underway with staff on the Coding Club which is set to begin in August. Preparations are underway for Oahe Days and the launching of the Creativebug software in June. Details of both programs were shared with the board.

The CIPA policy was brought before the public and the board. There was not any public comment on the internet safety measures being taken at Rawlins Library. Sue Douglas voted to approve the CIPA policy and Sara Aker seconded the motion to approve the CIPA policy.


The board reviewed the employee dress code policy and made some revisions to the policy. Key revisions include employees are not allowed to wear any t-shirt for any reason unless the Director designates a specific day for t-shirts. Employees can wear jeans so long as they are not tattered, torn, distressed, baggy, and do not show undergarments. Flip flops, shorts, sweatpants, and sweatshirts are not allowed. Capris, slacks, and skirts are allowed. If the skirt is too short the Director reserves the right to ask the employee to go home and change. Leggings are allowed under skirts, dresses, and long shirts but leggings by themselves are not allowed. Employees are allowed to wear City of Pierre or Rawlins Library shirts any day of the week. Vulgar or obscene tattoos must remain covered. Amy Weller voted to approve the changes to the policy while Jill Kruger and Sara Aker seconded the motion.

The final portion of the meeting was a brainstorming session of capital asset improvements to budget for with the upcoming budget season. Ideas discussed include replacing the leaky windows in the South Dakota room, replacing the water fountains, replacing the flag pole, relocating the book drop so the wind, snow, and rain do not blow directly into the book drop, and replacing/renovating the public bathrooms. A long term goal would be a drive up book drop.

The meeting concluded with a tour of the library to view items received in the ARPA grant. The Director showed the board members items received and explained what items were received. The meeting adjourned at 6:10 PM.

Amy Weller
Board President

Abby Edwardson
Library Director


Sarah Aker
Board Vice President

