



Pierre/Ft. Pierre Historic Preservation Commission **May 2020 Minutes**

May 20, 2020 Meeting called to order by Chairperson Kathy Aplan at 12:03pm

In Attendance

Kathy Aplan, Kelly Waage, Robert Kean, Deb Gates, Sunny Hannum, Donna Leslie, Kelli Buscher, Deb Schiefelbein, Pierre City Council Liaison Vona Johnson, Volunteer Don Zeller.

Approval of Minutes

The April 15, 2020 Commission minutes were reviewed and following discussion, Sunny Hannum moved, Deb Gates seconded, that the minutes be approved as presented. The motion carried by roll call vote.

Budget

Commission Treasurer Kelly Waage reviewed the PFTPHPC Financial Planning Document dated May 20, 2020 previously sent to Commission members. The financial planning document review included: noting payment of outstanding bills including that for website maintenance; follow-up efforts to successfully resolve a \$20.00 billing discrepancy; discussion relating to which budgeted funds are to be used to pay an estimated bill to complete installation of informational signs; and, review of mail addressed to the Commission. Mail included items from the SD State Historical Society (informational bulletin), SD Community Foundation (quarterly newsletter), and, Lewis and Clark Trail Foundation (magazine). In addition, the Commission, as a member of the Lewis and Clark Trail Foundation received an invitation to participate in its election of officers. Treasurer Waage will send balloting information to Commission members for review and response back to her by June 8, 2020. The responses will be collated and completed ballot forwarded to the Lewis and Clark Trail Foundation.

Building Permits Review

No building permits were referred to the Commission for review.

Volunteer Hours

Commission members were reminded that volunteer hours need to be recorded and submitted to maintain compliance with funding sources.

Old Business Ft. Pierre Chouteau Site Maintenance

AGE Corporation, contractors are in the process of doing the previously noted ground maintenance work at the Ft. Pierre Chouteau site. Don Zeller will contact AGE regarding time frame and completion date and report at the next meeting. During discussion, it was noted that Ted Spencer from the State Historic Preservation Office previously indicated that his office would be able to contribute funds towards this effort.

Lewis and Clark Sign Committee

The three signs previously reported are complete and awaiting installation by the city of Pierre. Due to prioritization of city work projects, the exact time that the signs will be installed is not yet certain. Two new signs (Keelboat, Sacagawea) are near completion. The script for the signs is finished and sent for formatting. Commission Member Kelli Buscher shared that she is seeking permission to use a photograph of a facsimile of the keelboat to be included in the sign along with sketches from Lewis' journal. She also noted that, while there is no known image of Sacagawea, there are many speculative renditions. She will share several pictures with sign committee members to decide upon which one to use in conjunction with the script.

Web Site Additions

Commission discussion focused on ongoing difficulties with the QR codes associated with the various items of historical information located throughout the Pierre/Ft. Pierre communities. They do not seem to function as originally envisioned. Chairperson Aplan will contact BPro, which is providing professional assistance to the Commission to resolve this issue, for an update on progress with this effort and report at the next meeting.

Conferences in 2020 - 2021

In light of the COVID-19 virus, the availability of state and national conferences and opportunity to participate remains extremely vague. Equally vague is how they will be organized, the venue format, the extent of actual physical participation that will be permitted, and, alternative methods of virtual attendance being considered. Some organizations are moving events to 2021. Costs related to participating at specific events are also vague. Commission members are encouraged to seek out opportunity to participate in conferences to fulfill their obligation of gaining historic preservation knowledge and skills. If costs are involved, it is important to have prior approval since the Commission's funding sources may not authorize reimbursement according to their expenditure goals and authority.

Historic Publications

Commission members provided updates on the status of specific efforts since the last meeting including:

Historic Homes / Buildings: Commission member Kelli Buscher reported that the Pierre booklet project is progressing. Drone photographs of homes selected for the booklet have been arranged at no cost. Drone photographs can provide some distinct advantages such as fewer obstructions to line of sight and photos can be taken at level grade thus avoiding distorting perspectives. Commission member Sunny Hannum reported that the Ft. Pierre booklet photographs are completed. She will provide a list of Ft. Pierre homes to the drone photographer and review the final product for photos to be included in the Ft. Pierre booklet.

Sansarc School: Commission member Deb Schiefelbein reported that the Sansarc School rack cards printing is being submitted.

Cedar Hills Cemetery: Commission member Sunny Hannum reported that work on the Cedar Hills Cemetery walking tour brochure is still scheduled to commence in June.

Pierre Airport History: Don Zeller reported that the amount of material and scope of the project would benefit from being assigned to a specifically designated committee within the Commission. Commission consensus was that a committee of Commission members wanting to participate will be formed to complete this effort. Time and date of committee organizational meeting will be determined and shared with Commission members.

Ft. Pierre Meat Market/Jail Signs

The Ft. Pierre Meat Market and Jail signs are installed and add important information on the history of the Ft. Pierre community. Commission member Deb Schiefelbein noted that there is a signpost installed in the Drifters front parking lot that is available for use. It is located adjacent to an iconic sign about the Pierre/Ft. Pierre to Deadwood Trail that is one of many signs of that type located throughout the area. She stated that she has a narrative on the development and placing of the signs that she will share prior to the next meeting to be considered for developing a sign.

City Council Virtual Tour

Chairperson Kathy Aplan reported that she is working on an informational virtual tour to be developed for the Pierre/Ft. Pierre city commission members. The purpose of the effort is to provide current information on the activities and accomplishments of the Commission. PFPHPC members may have an opportunity to participate in the final product. It is expected that the tour will be on the Commission's website. Commission member Kelli Buscher recommended that the virtual tour incorporate Commission material developed to date, for example, the Pierre/Ft. Pierre historic homes brochures with GPS locations.

New Business 2019 Grant Extension

Chairperson Kathy Aplan shared that the 2019 Grant has been extended until July 15, 2020.

Storage Unit

Chairperson Kathy Aplan noted that the Council of Local Governments grant cannot be used to defray the costs of a storage unit for Commission informational and projects material. Pierre City Commission liaison Vonna Johnson suggested that the city be contacted regarding availability of storage space. Chairperson Aplan will follow up the Pierre City Hall contact person to explore options, amount of space available, location and access.

During Commission discussion of estimated space requirements, Commission member Sunny Hannum shared that Merriman printing was going to provide a count of current on hand inventory. Don Zeller shared that he will visit local hotels and motels to place the driving tour booklet and Schuler book for public distribution.

Informational Kiosk

Don Zeller reviewed a previous discussion shared with the Commission regarding an informational kiosk at the Pierre City Chamber building. He pointed out that using this type of distribution format would be an additional way to get Commission developed material and its website information out to the public. There will be cost factors involved that he will explore and present at the next meeting.

Meeting Adjourned at 1:05pm

NEXT MEETING DATE: June 17, 2020