

**Minutes of the Park and Recreation Advisory Board meeting
May 16, 2019**

The meeting of the Park and Recreation Advisory Board was called to order by Dr. Howard at 3:30 PM in the City Hall Prairie Room.

Members attending were: John Simpson, Rachel Arbach, Jeff Hanig, Heather DeBoer and Aaron Fabel. Also present was Tom Farnsworth, Mindy Cheap and Scott Swenson. Excused were Don Templeton and Vona Johnson. Guests attending were Dean Hall, President of the JO softball association, Kelly VanDerWiele and Susan LaFave.

Simpson moved and Arbach seconds a motion to approve the minutes of the April 18 meeting. Motion carried.

Hanig moved and DeBoer second a motion to approve the agenda as presented. Motion carried.

Old Business

The board reviewed the 2019 project list and staff answered questions as needed.

2019 Projects Started/Underway – OSA softball field improvements with OSA and BID board funds, Down's Marina/Lewis and Clark Trail section improvements with Well mark grant, Griffin Park Storm Shelter/Community room, HVAC unit replacement at the Aquatic Center.

2019 Projects Not Started Yet, To Be Completed this year – CCBA Griffin Park baseball field renovation with CCBA and BID board funds, Steamboat Trail rehabilitation (Amphitheatre section), Flag Pole for Community Orchard, Memorial Park benches for Marilyn Tassler and Tim Von Kennel, Honorary Park bench for Todd Kelly, parking lot rehabilitation West of Dan Kelley field (street dept.), Landscaping, seeding, irrigation around the new storm shelter/community room, Landscaping, seeding, irrigation front of Chamber of Commerce building, Landscaping, seeding west of Amphitheatre, Landscaping, seeding campground area where new storm drain was placed, FEMA sponsored high water mark sign. The Tim Von Kennel bench has been placed at the Aquatic Center/YMCA. Due to the winter weather, the Griffin Park storm shelter project is a month behind schedule.

Capital City Baseball Association Griffin Park baseball field traffic/safety issue – Farnsworth stated the Commission accepted the board's recommendation and the plan has been implemented.

Outdoor Pool Committee – The next steps are for the Mayor to form a capital campaign cabinet and kick off the fundraising for the new pool. Kiwanis organization had donated \$10,000 to the project. A thank you was sent to the organization for this donation. A new case statement for the project is being prepared by staff. The pool committee will continue to meet as needed to assist with the project. Fund raising will take two years, final design to be completed in 2021, and construction to start in 2021 with new pool opening in 2022. The plan is to run the current outdoor pool in the years 2019 and 2020 if feasible.

City Welcome Signs Master Plan – Mayor Harding, Commissioner Johnson and City Administrator Honeywell were briefed on the board's idea of having a community committee appointed by the Mayor

and doing a master plan for all City of Pierre welcome signs. Farnsworth said the Mayor liked the idea and will consider this in 2020.

New Business

Request for storage shed by JO Softball – Dean Hall and Kelly Van Der Wiele spoke to the board and asked for permission to build a storage shed for JO equipment at the sports complex, small field side, the shed would be 10x16ft on a concrete slab 12x22ft with 8ft sidewalls, stick built and funded by JO softball organization. Scott Swenson would need to approve of the location so we are not building on a power line, etc. Hall stated they have over 300 girls in softball and need a place of their own to store equipment. Motion by Hanig, second by Arbach to approve of this shed with the understanding Swenson will assist with location at the complex and it will be funded by JO organization. Motion carried.

Sports field usage fee for non-Pierre organized sports groups - Farnsworth requested a policy be in place to rent sports fields owned or leased by the City to nonresident teams that request to use them. Suggestions were \$50/day use with no lights, \$100/day use with lights. This policy would not apply to out of town sports teams that are part of a Pierre league. Motion by Hanig, second by DeBoer to approve of the policy as presented and recommend the City include this in their list of fee's which is set by City Commission. Motion carried.

Park Facilities Rental Form – Staff reviewed a draft of a new reservation form they would like to use when citizens request to rent City park facilities. Currently the Amphitheatre is the only reserved facility but the new storm shelter will soon be available. The board gave great input and directed staff to keep working on it. Simpson suggested the staff review the State Parks reservation form as well. The intent is for citizens to be able to reserve facilities on line or in person at City hall, pay the fees required and be a system that Park staff can then check facilities after they have been rented.

YMCA/Rec Dept. report – Cheap reported she is almost ready for summer recreation programs and is hiring staff. Preparations are underway to open the outdoor pool with a goal of opening June 3. Fabel reported the memorial bench was installed and looked nice for Mr. Von Kennel. Fabel reported work continues on the remodel project at the YMCA and it will soon be done. They hope to work on Phase II expansion in the coming months.

There being no further business to come before the board, the meeting was adjourned at 5:00 PM. The next meeting of the board will be June 20th at 3:30pm.

Respectfully,

Tom Farnsworth, Director