

# **MEETING MINUTES - BOARD OF ADJUSTMENT**

**May 3, 2021 – 5:15 p.m.  
City Hall Commission Room**

## **1. Call to order**

Tveidt called the meeting to order at 5:25 pm.

## **2. Roll Call**

Board members: Kevin Tveidt, Andy Johnson, Slade Weller, Kyle Kurth

City Staff present: Matt Elbersen

Applicants present: Heith Peterson, Warren Ice, Ana Jensen, Kevin Kumpf.

## **3. Approval of Minutes**

Minutes of 4/05/2021 were approved 4-0.

As only 4 board members were present, Tveidt noted that all 4 board members must approve a request for it to pass.

## **4. Request for Variance Application – Heith Petersen, 2105 Stratford Place.**

Owner/Applicant seeking approval for the following variance:

- a. Front yard setback

Tveidt asked the applicant to present his case.

Mr. Peterson said that they have a pad outside, but there is not much space with the door. They require a larger area to improve circulation.

Tveidt asked if the city had heard any comment, Elbersen said they had not.

Tveidt asked if any board members wanted to take an action. Weller moved to approve, seconded by Johnson. Variance approved 4-0.

## **5. Request for Variance Application – Warren & Bobbi Ice, 711 N. Central Ave.**

Owner/Applicant seeking approval for the following variance:

- a. Over height garage

Tveidt asked the applicant to present his case.

Mr. Ice said that they would like a 3-stall garage and the roof pitch needs to match the house. The roof will be taller to accommodate a camper. They have talked to the neighbors and no one had any complaints. Access will be off the alley.

Tveidt asked if there were any questions. None were asked.

Tveidt asked if any board members wanted to take an action. Kurth moved to approve, seconded by Weller. Variance approved 4-0.

## **6. Request for Special Use Permit – Ana Jensen, 106 E Wynoka St.**

Owner/Applicant seeking approval for the following special use permit:

- a. Operate a bed & breakfast in a residential zone

Tveidt asked the applicant to present her case.

Ms. Jensen said they are applying for a Special Use Permit that is transferable. Elberson stated that these permits are good for two years. Ms. Kumpf said they are purchasing the property and want to continue the use. Elberson explained that the Special use Permits for bed & breakfast use are in place to ensure that the use does not become a problem for the neighborhood and if it did, then the possibility of not renewing the permit exists. Elberson also noted that the permit is for the property and is transferable to a new owner.

Johnson asked if this special use had been renewed since 2006. Elberson said no, it had not. Ms. Jensen said they have been keeping current on all their permits with the State. Johnson asked if the city had heard any comments, Elberson said they had not.

Tveidt asked if any board members wanted to take an action. Johnson moved to approve, seconded by Weller. Variance approved 4-0.

## **7. Additional Items**

No new items presented.

## **8. Adjournment**

Weller moved to adjourn, seconded by Johnson. 4-0 to adjourn. Meeting adjourned at 5:40 pm.