

**Minutes of the Park and Recreation Advisory Board meeting
April 18, 2019**

The meeting of the Park and Recreation Advisory Board was called to order by Dr. Howard at 3:33 PM in the City Hall Prairie Room.

Members attending were: Don Templeton, John Simpson, Rachel Arbach and Aaron Fabel. Also present was Tom Farnsworth and Commissioner Vona Johnson. Excused were Mindy Cheap, Rachel Arbach, Jeff Hanig and Heather DeBoer. Also attending was Scott Swenson Interim Park Superintendent. There were no guests.

Templeton moved and Simpson seconds a motion to approve the minutes of the March 21 meeting. Motion carried.

Simpson moved and Arbach second a motion to approve the agenda as presented with addition of Emerald Ash Borer document and Aquatic Center memorial bench request. Motion carried.

Old Business

The board reviewed the 2019 project list and staff answered questions as needed.

2019 Projects Underway/To Be Completed - Marilyn Tassler memorial bench, Todd Kelly honorary Park bench, Parking lot improvement west of Dan Kelly field (Street Dept.), Downs Marina/Lewis and Clark Trail Improvement (Wellmark Foundation grant), Steamboat Parking lot landscaping/seeding to be done after the Steamboat Park Trail reconstruction project (RTP grant) (Amphitheatre section), Griffin Park Storm shelter completion June 15, Chamber of Commerce landscaping (removing flowers/shrubs and planting grass), Softball field improvements with OSA and BID board funds, Griffin Park baseball field improvements with CCBA and BID board funds, high water mark sign (FEMA sponsored), flag pole for Community Orchard.

Capital City Baseball Association Griffin Park baseball field traffic/safety issue – Farnsworth stated he scheduled the board recommendation with the City Commission for April 23 presentation. The CCBA league starts play on April 29. Jim Terwilliger will attend to represent the CCBA league.

Outdoor Pool Committee – Arbach and Johnson gave an update to the board. The next steps are for the Mayor to form a capital campaign cabinet, meet with the pool consultant to decide the opinion of probable construction costs of the alternate items that will be funded with the funds raised by the campaign and continue the professional services agreement with Burbach Aquatics. The pool committee will continue to meet as needed to assist with the project. Fund raising will take two years, final design to be completed in 2021, and construction to start in 2021 with new pool opening in 2022. The plan is to run the current outdoor pool in the years 2019 and 2020 if feasible.

City Welcome Signs Master Plan – This item has been tabled by the board until further direction from the Mayor. Farnsworth will set up a meeting with the City Administrator, the Mayor and Commissioner Johnson to discuss and report back to the board.

Dog Park Sub-Committee – Templeton and Howard briefed the board on progress. The committee is still working on final design. Location stakes will be placed east of the Park shop on City land so the committee can get an idea of the size. The committee will then schedule a site visit. The committee is being encouraged to do a canvass of the neighbors to gain opinions and support. Howard stated they hope to have costs and all project details complete this summer and include in the plan of work as a 2020 project

Boys and Girls Club Remodel – Farnsworth updated the board stating the new design for the project is about complete. The City is preparing a new lease for the facility with CACS. Construction will be this spring with completion in summer of 2020. Ainsworth-Benning is the CMR for this project.

2019 RTP grant – Farnsworth explained the grant application would be for rehabilitation of the asphalt trail through Griffin Park, Phase I. The application was submitted to the SD GF&P as required. The board will be updated later in the year regarding status of the grant. All agreed the asphalt conditions of the trail are deteriorating and replacement to a concrete surface 10ft. wide would be good to do.

Aquatic Center HVAC replacement – Farnsworth reported a pre-construction meeting with Bob Everson and Tessier's of Mitchell who won the bid was held and all went well. Work should take place this fall with minimal interruption of use of the indoor pool.

New Business

Emerald Ash Borer (EAB) document – Farnsworth handed out a flyer prepared by the City Arbor Board that gives important information on EAB and what citizens of Pierre can do now vs waiting for the bug to arrive in Pierre. It is now currently in SD in Sioux Falls. The board commented this was good information to have. The board was invited to the April 22 Dr. Ball seminar.

Request for Memorial Bench in the Aquatic Center – Aaron Fabel reported to the board that he and Mindy Cheap have been working on a request for a memorial bench in the Aquatic center on behalf of the Tim VanKannel family. He was a recent arrival to Pierre and passed away and was an avid user of the YMCA/Aquatic Center. The bench would be funded by the family. Motion by Templeton, second by Simpson to approve of the request and delegate Fabel and Cheap to select style of bench and location within the lobby area. Motion carried. New summer recreation brochures were handed out and on line registration begins April 22.

YMCA/Rec Dept. report – Cheap was attending her CPO training. Work continues for planning the 2019 recreational programs for the summer. Seasonal applications are coming in. Winter programming will conclude March 27. Fabel reported work continues on the remodel project at the YMCA and they hope to work on Phase II expansion in the coming months.

There being no further business to come before the board, the meeting was adjourned at 5:00 PM. The next meeting of the board will be May 16 at 3:30pm.

Respectfully,

Tom Farnsworth, Director