

Hillsview Golf Board Minutes

April 6, 2020

The meeting was called to order at 5:26 by Chairman Mike Bartlett at the Training Room in City Hall and/or via Zoom. Attending the meeting were Bartlett, Kristy Hight, Michael Keeton, Bill Gordon, Scott Bothun, Carin Hayn, Bryan Tipton, Boyd Conzemius, Tom Farnsworth, Seanna Regynski and Vona Johnson either present, or joined via Zoom. We had one guest join us via zoom.

A motion was made to approve the minutes from last meeting by Conzemius, seconded by Gordon , motion carried by roll call.

A motion was made to approve the agenda by Bartlett, and seconded by Gordon, motion carried via roll call.

Old Business:

Golf Course Operation Plan (attached):

Farnsworth led the discussion by explaining the process on how the new rules for the changes in operations came about. They have been developed through many meetings, input by the board, Tom Jansa with SDGA and other golf course representatives in SD.

Hayn discussed that the goal is safety first. It is going to be a learning curve. She discussed the following points and answered other board members' questions:

- Conzemius asked about the locker situation. Hayn explained that the west door will be the only door open to the public and will only have access to the locker area and bathrooms.
- Priority is to comply with the CDC guidelines otherwise they may have to close.
- Hayn said the course will post signs and have employees available to answer questions.
- Cart situation- will need to disinfect after each use.
- All carts whether private or leased carts will have to abide by the same rules (i.e. only household members can ride together).
- At first the food service will be limited, but will have full snack bar and beverages available curb side.
- The door to the patio will be an "employee entrance only" to allow service to deliver beverages etc. to customers. It will be blocked with tables etc.
- CommTech is working on a revised phone system and the course is working on a point of sale system due to the changes in operations.
- T-times: It will be tougher to keep the flow going with the carts due to the one cart per person rule. This will need to be resolved as they open for business.
- Bothun asked about 5-somes and Hayn discussed that this shouldn't be affected but will play it by ear.
- Bartlett and others have concerns about people coming from out of town. Possibly limit to memberships. Also depending on how long this epidemic continues. Farnsworth added that it

is difficult to draw the boundary lines which has been an issue in other departments as well. It was agreed to start out with no limits and see how things progress.

- Memberships were discussed. Hayn added that people are waiting to see if the course opens, etc.

Farnsworth discussed the directive of social distancing rules. He mentioned the parks and trails and so forth. The key to this is to all abide by the overall plan of social distancing.

Bartlett said he would proceed and support the plan as it states. Conzemius discussed that it is working at other courses and added that HLGA and OMGA members should help to enforce the new rules.

Commissioner Johnson asked about how this will be self-policed. Discussion was on how we monitor and self-police the rules at Hillsvieview anyway so this should work out fine as long as the members all do their part to keep the course open.

New Business:

1. HLGA- Regynski mentioned the kick off meeting that is not going to happen. Hayn reported that we need to start on-line. Hight brought up the question about cancelling match play, and tournaments, and to readdress in another 30 days. Conzemius agreed.
2. OMGA- Conzemius brought up about the groups paying for \$300 each for the new assistant position so he has golfing privileges and Regynski and Hight spoke on behalf of HLGA that they would donate the other half. The City only pays for golfing privileges for the Superintendent and the Golf Professional.
3. Golf range and course opening: Farnsworth has a commission meeting tomorrow night which Chairman Bartlett plans to attend. After commission, a press release will be released about the opening. T-times will start Wednesday morning at 8 am. Course opens at noon.

Superintendent Report- Bryan Tipton: Gave a brief staff report to highlight the course is pretty much ready to play. Need to get the bathrooms ready to be used (still winterized). They have been mowing, some areas need to be fixed that were flooded last year. 31 States have golf going as of now. They are changing the cups so it is easier to grab the balls. Liner is still planning on being installed this month and Tipton will let people know when they need volunteers to assist.

With no further business, at 6:31 it was motioned by Conzemius and seconded by Gordon to adjourn, motion carried. The next meeting will be May 4th (place to be determined).

Respectively submitted,

Kristy Hight, Vice Chairman

Operations Plan for Hillsview Golf Course

The health and safety of our guests, staff and community is our highest priority at Hillsview. We continue to monitor the impact of COVID 19 in our area and make changes in operations as needed. In order to reduce the risk to our patrons and our staff, we have implemented the following practices. Please note these are subject to change as we monitor the impact of COVID 19. **During this time of uncertainty and for the continued use of Hillsview we request full compliance with this change in operations.**

CLUBHOUSE and AREA OUTSIDE OF CLUBHOUSE

- Clubhouse will be closed with exception to access bathrooms.
- Patrons will utilize walk up window for registration and other service requests.
- Practice social distancing keeping 6ft apart.
- Staff will be sanitizing surfaces.

PRACTICE RANGE

- Range balls are washed and disinfected after each pick and prior to making available to customers.
- Range tokens are disinfected after each use.
- Range buckets are disinfected after each use.
- Range tees are designated with 10 foot wide hitting areas.

GOLF COURSE

- Keep flagsticks in holes at all times and do not touch.
- Ball washers & water coolers have been removed from course.
- Bunker rakes have been eliminated. Rake by foot and place ball.
- No large groups on hole #1 tee box.
- Please wait until your tee time to start your round to keep the proper distance.
- Bathrooms will be open, cleaned daily, use sanitizer and wash hands.
- ***Listen to the PA announcements!***

GOLF CARTS

- After each use cleaning/sanitizing of high touch areas as well as the cart itself will take place by staff. Leave the key in the cart.
- No sand and seed bottles will be placed on the carts.
- 1 Person per cart. Riders from the same household may ride together.
- New scorecard provided before each round.
- Pencils are available upon request. Players are encouraged to provide/keep their own pencil.
- Golf carts staged in a fashion that takes into account social distancing concerns.

TEE TIMES and SEASON PASSES

- Call for a tee time. Tee times will be at 10 min. intervals. Maximum of two tee times per call.
- Purchase your season pass at City hall or if possible, on line.
- There will be no pressure to pair people up.

GOLF SHOP STAFF

- Hand sanitizer and gloves will be used.
- High touch areas cleaned and sanitized - keyboard(s), mouse(s), counters, door handles, telephones, restrooms.
- Hours of operation will be subject to change as needed to accommodate staffing issues.

FOOD & BEVERAGE

- Food and beverage will be available curbside, we will offer “grab and go” items.
- Carry out coolers will be available curbside, sanitized between uses.