

Rawlins Municipal Library Board

March 29, 2021

MINUTES

The Rawlins Municipal Library Board held its monthly meeting on Monday, March 29th at 5:00 p.m. in the South Dakota Room with a full board present. Amy Weller, Jill Kruger, Renae Lehman, Sue Douglas, Sara Aker, Commissioner Representative Jim Mehlhaff and Library Director Robin Schrupp were in attendance. President Weller called the meeting to order. The consent calendar which included the agenda and the February minutes were reviewed. A motion for acceptance was made by Aker, seconded by Mehlhaff, & approved by all. There were no public comments to address.

General circulation for the month of February was 6,434 (still in Phase 3). A total of 1,793 eBooks were checked out and 260 internet/computer uses were recorded. Physical patron count was 1,806; open 27 days, average of 67/day.

Librarian's Report - *As of this writing, the Library remained in CoVid Phase 3 with minor restrictions through March 25th. The Library re-opened fully to the public on Friday, March 26th with safety protocols in place.*

The PLS Public Library Survey (Annual Report) was submitted to the State Library mid-month. The statistics reflected the necessary closure and limited access & programming during the pandemic but noted the virtual Storytimes, curbside delivery, and reference services for library patrons. The majority of the library staff have been vaccinated and are feeling a bit more comfortable with serving the public. / Zoom meetings have been held to discuss the upcoming SDLA Annual Conference. The executive board made the difficult decision to hold it virtually, so there will be no on-site activities in Pierre as originally scheduled. / Children's Librarian, Ginny Kaus, attended a virtual meeting for the annual Summer Reading Program planning session "Jumpstart." Rawlins will be hosting a Summer Reading Program but doing as much outdoors as possible. In conjunction with the SRP, entertainer Jeff Quinn is scheduled to give a show for families on June 12th. / The annual boiler inspection as well as the safety inspection of the building were completed in March. / Ariana Vasquez began her duties as part-time library assistant on March 11. / "Breakfast with the Bunny" will not be held this year, due to the uncertainty with the opening date. However, Children's Librarian Kaus is having an Easter craft, story, and egg hunt on all four Storytime sessions prior to Easter Sunday (March 30, 31).

Friends Report – President Brenda Hemmelman's written report included the announcement of the next Friends meeting on April 5th. Discussion will be held on the Summer Reading Program kickoff and FOL Book Club plans. Other business will be the upcoming book sale and the possibility of a virtual history program in conjunction with the SD Humanities Council. Membership recruitment is ongoing.

Existing Business – The financial & statistical reports were discussed and approved.

New Business – The Library entered its final (Phase 4) re-opening stage on Friday March 26th. Phase 3 age restrictions were lifted with regular standards now in place. Programming will resume at full capacity with an effort to host sessions outdoors as much as possible. Sanitizing and safety precautions remain in place, including Plexiglas barriers, hand sanitizing stations, and the disinfecting of materials as they re-enter the building. Although not required, patrons are still encouraged to wear masks when possible. / Upcoming events include National Library Week (April 4-10), 'Read to Pumpkin Pye', Earth Day, and FOL meeting. The Library will be closed April 2nd and 4th for Good Friday and Easter.

The meeting adjourned at 5:45 p.m. The next meeting will be Monday, April 26, 2021, at 5:00 p.m. in the South Dakota Room @ Rawlins Library.

Amy Weller
Board President

Robin Schrupp
Library Director