



## Pierre/Ft. Pierre Historic Preservation Commission **March Minutes**

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*March 20, 2019- Noon Meeting called to order by Kathy Aplan*

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### In Attendance

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Kathy Aplan, Kelli Buscher, Randy Seiler, Sunny Hannum, Robert Kean, Deb Schiefelbein,

Absent: Deb Gates, Donna Leslie

Guest: Don Zeller, Ted Spencer, Vona Johnson

Recorded Volunteer Hours

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### Approval of Minutes

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January minutes reviewed, corrections relating to membership information, budget items and weeding at the Ft. Pierre Chouteau agreed to and approved. Motion by Deb S. Seconded by Sunny H.

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### Budget

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Deb Schiefelbein reviewed the financial planning document (3.20.19). Items referenced included payment of bills, review of estimates and status of funds sources noting that some of the funds from the SD State Historical Grant 2018 need to be expended out by April 15

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### Building Permits Review

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No building permits to review

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### **Old Business** Ft. Pierre Chouteau

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The next work items in the ongoing effort at Ft Pierre Chouteau were reviewed including compacting the gravel and cutting the grass around the concrete pad. Randy Seiler will contact Rick Hahn with the city of Ft. Pierre regarding acquiring, placing and compacting gravel to ADA compliance to avoid standing water in front of the locked gate and parking area and installing dirt and planting grass seed around the concrete pad.

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### Lewis and Clark Signs Grant Awards

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Four proposals were received to do the graphic design work for the project. Proposals were reviewed and that of Designworks (Tara Berg) was selected to complete the overall graphic design. Motion by Randy S. Seconded by Kelli B. to accept bid by Ms. Berg. Motion passed. Further discussion included the specific sign verbiage once the generic graphic design work is completed. Once finalized, the signs will be ready to print and be placed.

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### Website Additions

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The Pierre Legion Cabin is now on the website. Missouri River bridge still needs to be done.. Some interest was expressed to add the Pierre Municipal Swimming Pool to the website. The pool has historical significance to the community especially as the city plans on replacing it in the near future.

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### Coe Crawford Sign

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Work is continuing on setting an unveiling time.

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### Schuler Book

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Sunny H. provided an update and reviewed the contents of the Schuler book, including an additional map. Sunny H. received permission to use a map in material from Missouri River Tourism. Tara Berg from DESIGNWORKS offered to put the map into a finished format for publication. Motion by Deb S. Seconded by Randy S. to contract with Ms. Berg to finish map for publication. Motion passed. Merriman Printing of Pierre has previously been contacted to print 2,000 copies of the book. Printing is anticipated in April. Interest in the book is building and copies have already been requested by the State Historical Society.

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### Website Update

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Historic Pierre.com has been updated and is current. The city of Pierre website needs to be reviewed and updated with current information.

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### Downtown Walking Tour

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Arrangements are complete for the development and production of an audio/visual walking tour from the Hughes County Courthouse to the American Legion Cabin. Production is anticipated when the weather is more cooperative in late spring/early summer.

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### **New Business** Grant

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Noted that grant preparation is due to be completed by March 31<sup>st</sup>.

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### New Members

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New member present were again welcomed to the Commission and provided additional information.

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### Presentation to City Councils

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Kathy A. and Don Z. will coordinate the annual presentations to the Pierre and Ft. Pierre City Councils on the activities of the Commission. An informational power point presentation of activities and projects and examples of created materials will be used. The dates of the presentations will be sent out and Commission members are invited to attend and participate

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### American Legion Cabin

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Ted Spencer, SHPO updated the Commission on the status of the effort to place the Pierre American Legion Cabin on the National Registry of Historical Places. A public comment period was held without any issues raised. He asked that the Chair on behalf of the Commission sign a document supporting the application

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effort. Chairperson Kathy Aplan signed the acknowledging document. Mr. Spencer shared that the American Legion Cabin will need some restoration work on the log structure.

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### Big Circle Sign

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The Big Circle Sign is an approximately 3-foot circular metal sign that depicts a map of the 30 mile radius of Pierre/Ft. Pierre. It was placed into storage after being damaged and is now being restored. Bids to: repaint the sign (\$1,200); build (\$200) and paint (\$75) supporting posts; and relocate to concrete base (\$150) were reviewed. Motion by Sunny H. Seconded by Randy S. to restore the sign. Motion passed. The sign's location will be determined.

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### Graphic Designer for Lewis and Clark Signs

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See item #2 under Old Business

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### Lewis & Clark Signage

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Don Z. will send out a notice inviting those who wish to participate in developing the content, and language that will be placed onto the Lewis and Clark signs, including those on LaFramboise Island.

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### Driving Tour Booklet Reprint

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Updating the driving tour booklet was discussed including adding significant Lewis and Clark sites. Sunny H. suggested that Lilly Park (Lewis and Clark Bad River Encounter), Bad Humored Island and Black Buffalo Camp be added to the new booklet. Further discussion included the feasibility to update the format of the booklet layout; adding color; and, adding/expanding maps. Kelli B. offered to look at format changes. It was noted that certain expenditures had to be made by the end of April to comply with grant requirements. Sunny H. suggested the development of rack cards that would provide information on Lewis and Clark sites on both sides of the river and offered to develop ideas for consideration.

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### SD History Conference

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Motion by Sunny H. Seconded by Seiler to allow for funds to be expended on behalf of Commission members for registration who want to attend the SD History Conference in late April. Motion passed.

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### Meeting Adjourned

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Motion by Sunny H. Seconded by Deb S. to adjourn. Motion passed.

NEXT MEETING DATE:      APRIL 17, 2019