



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
March 12, 2019**

The City of Pierre Board of Commissioners met in regular session on March 12, 2019 at 5:30 pm with Commissioners Barringer, Huizenga, Johnson, Mehlhaff and Mayor Harding present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted. No one was present for public comment.

The Commission recognized the Pierre Swim Team.

Commissioner Huizenga moved and Commissioner Mehlhaff Johnson seconded to approve the consent calendar to include the Minutes of the Regular Meeting on March 5, 2019; 2019 Salary Publication; Claims. Unanimous approval.

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| A-OX WELDING SUPPLY CO INC | D MEDICAL CYL | 17.42 |
| ALL-AROUND GRAPHIX INC. | EMBROIDERY ON SHIRTS | 18.00 |
| AMARIL UNIFORM CO | UNLINED BIBS, SWEATSHIRTS | 430.85 |
| AMERICAN ENGINEERING TESTI | GRIFFIN STORM SHELTER | 1,199.00 |
| ANIMAL CLINIC | FEBRUARY SERVICES | 590.00 |
| AUDIOLOGY ASSOCIATES INC. | OSHA BASELINE - MCGHEE | 50.00 |
| BAKER & TAYLOR COMPANY/THE | 30 BOOKS | 963.08 |
| BECK MOTORS INC. | NEW WINDOW MTR/REG ASSEMBLY | 585.45 |
| BIBLIOTHECA, LLC | 2019 SUPPORT & MAINTENANCE | 3,576.54 |
| BLACK HILLS JANITORIAL SUP | PATHMAKER CLEANER | 144.90 |
| BLACKSTRAP, INC | ROAD SALT 27.9 UNITS | 3,645.28 |
| BROSZ ENGINEERING INC | B&G CLUB ADDITION/RENOVATION | 5,660.00 |
| BUTLER MACHINERY CO. INC. | FILTERS | 386.97 |
| CANNON TECHNOLOGIES INC, S | 400 - ELECTRIC METERS | 60,926.64 |
| CENEX FLEET CARD | FEBRUARY FUEL | 1,184.06 |
| CENTRAL DISTRIBUTION | TOILET TISSUE, MULTIFOLD TOWEL | 280.97 |
| CENTURY LINK | AIRPORT SVC 2/19-3/18 | 133.09 |
| CLARK EQUIPMENT COMPANY | BOBCAT V519 | 66,658.93 |
| COLE PAPERS INC. | DISINFECTANT, FLOOR MAT, SPRAY | 349.81 |
| CONNECTIONS INC EAP | MARCH EMP. ASSISTANCE | 473.00 |
| CORE & MAIN LP | SLOPE & ADJUST RINGS, LADTECH | 609.00 |
| COUNTRY CARPET & FLOORING | SCRAPER BLADES | 16.95 |
| CUMMINS INC | TURBO, HX40W - SNOWBLOWER | 2,058.40 |
| DAKOTA RIGGERS INC. | SHACKLE 5/8' SPA | 113.40 |
| DAKOTA SUPPLY GROUP | PVC | 43,383.42 |
| DANE BREWER | 2019 WATER SEMINAR REIMB. | 53.00 |
| DESIGN SOLUTIONS & INTEGRA | BLANKET SERVICE CALL | 292.50 |
| DEWEY COUNTY AUDITOR | 2019 MASS ALERT NOTIFICATIONS | 3,100.00 |
| DGR ENGINEERING | MISC ELECTRICAL ENGINEER SVC | 21,202.00 |
| DIRECTV LLC | AIRPORT SVC 2/23-3/22 | 38.99 |
| DOCKTER, VERN | FEBRUARY MONITORING | 350.00 |
| EDDIE'S TRUCK SALES INC | EXH MUFFLER | 262.61 |

CITY COMMISSION PROCEEDINGS March 12, 2019

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|----------------------------|--------------------------------|-----------|
| EFTPS | FEDERAL WITHHOLDING | 94,443.48 |
| ELECTRIC PUMP INC | POST ATAD PUMP PARTS | 18,656.69 |
| ENVIRO TECH | PD - SVC 3/1-3/31 | 40.75 |
| FASTENAL COMPANY | 1/4" - 20 FHNYZ8, HCS 1/4-20 | 12.09 |
| FERDING ELECTRIC INC. | HOOKUP AND TEST PUMP | 66.33 |
| GONSOR, SIDNEY | CDL SKILLS TEST FORREST ZUBER | 90.00 |
| GRAHAM TIRE COMPANY INC | OIL CHANGE CAR #2 | 399.15 |
| GROSSENBURG IMPLEMENT INC | FILTER, HOOK BOLT, AXLE, NUT | 111.68 |
| HOGENS HARDWARE HANK | EPOXY TO FIX TRUCK LATCH | 10.98 |
| INTERNATIONAL CODE COUNCIL | 2019 MEMBER DUES | 135.00 |
| JC PRINTING INC. | FREE LOAD COUPON & REPRINT | 810.00 |
| JCG ENTERPRISES, INC | CARPET CLEANING | 90.16 |
| JENNER EQUIPMENT COMPANY | GLASS, HINGE, FILTER | 289.64 |
| JONES/TRAVIS | 2019 WATER SEMINAR REIMB. | 53.00 |
| KARLS T.V. | TURBO-WASH WASHER & HOSE | 2,239.98 |
| KGFX, INC. | FEBRUARY COMMERCIALS | 375.00 |
| KIMBALL MIDWEST | BITS, LOCKS, NUTS, CBLE TIES.. | 412.85 |
| KJBI-FM | FEBRUARY COMMERCIALS | 337.50 |
| KOLY-FM | FEBRUARY COMMERCIALS | 300.00 |
| KPLO | FEBRUARY COMMERCIALS | 375.00 |
| LOCATORS & SUPPLIES INC | STREAMLINE STINGER CHARGER | 41.96 |
| MCGRATH NORTH MULLIN & KRA | JANUARY SERVICES | 270.00 |
| MENARD, INC | DRYER | 931.14 |
| MICRO MARKETING LLC | 12 DVDS | 158.30 |
| MID-DAKOTA RURAL WATER | PISTOL RANGE 1/24-2/21 | 98.25 |
| MIDCONTINENT COMMUNICATION | 1000 CHURCH SVC 2/22-3/21 | 852.64 |
| MIDWEST RADIO CORPORATION | FEBRUARY BROADCASTING | 90.00 |
| MIDWEST TAPE | 2 AUDIO BOOKS | 191.95 |
| MONTANA-DAKOTA UTILITIES C | 3431 AIRPORT RD SVC 1/23-2/20 | 6,292.36 |
| MYHRE/DEREK | 2019 MEMBRANE CONF. EXP.REIMB. | 889.00 |
| O'REILLY AUTO ENTERPRISES, | BATTERY | 109.94 |
| OAHE GLASS COMPANY | AJUST CTRL BOARD- AUTOMATIC DR | 326.53 |
| OLSON PLUMBING INC | INSTALL WATER SOFTENER | 404.08 |
| ONE CALL LOCATORS, LTD | LOCATES 2/2-2/8 | 101.36 |
| OVERHEAD DOOR COMPANY INC | REPL CBLES & BTM FIXTURES | 372.42 |
| PERSONAL GROUP INC | SOFTWARE USER SUBSCRIP. | 9,386.84 |
| PIERRE AREA CHAMBER OF COM | CHAMBER BOARD MEAL - MAYOR | 100.00 |
| PIERRE SCHOOL DISTRICT 32- | 2019 FACILITY USAGE SUMM. REC | 8,620.00 |
| POWERPHONE INC | ONLINE TRAINING - A WALTERS | 399.00 |
| PRAIRIE PAGES | 5 BOOKS | 99.18 |
| RAMKOTA-SIOUX FALLS | D. BREWER 2019 WATER SEMINAR | 220.00 |
| RECREATION SUPPLY COMPANY | FILTER BAGS, BOTTOM LID ASSEM | 184.46 |
| REGIONALHELPWANTED, INC. | HELP WANTED ADS PACK | 540.00 |
| RIVERFRONT BROADCASTING LL | FEBRUARY TOWER SPACE | 379.39 |
| ROBINS WATER CONDITIONING | WATER AND DISP. | 193.50 |
| RUNNINGS | RETURN TUBE | 1,280.29 |
| RURAL ELECTRIC SUPPLY COOP | CONNECTORS, COPPER PIPE, ECT | 2,990.40 |
| S ELLWEIN INC DBA INMAN'S | RO RENTAL 3/1-3/31 | 25.00 |

CITY COMMISSION PROCEEDINGS March 12, 2019

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|----------------------------|--------------------------------|-----------|
| SCHOCHENMAIER/LEON | EXP REIMB 2019 APPA MEETING | 2,634.87 |
| SD BUILDING OFFICIALS' ASS | ICC CODE REG WELCH & RUNYAN | 164.00 |
| SD CODE ENFORCEMENT ASSOCI | MAY TRAINING WELCH/RUNYAN | 150.00 |
| SD DEPT OF ENV & NAT RESOU | SOLID WASTE MGMT FEE FEBRUARY | 1,531.00 |
| SD DEPT OF HEALTH | WASTWATER TESTING 1/10-2/15 | 3,362.00 |
| SD DIVISION OF CRIMINAL IN | JANUARY BACKGROUND CHECKS | 70.00 |
| SDSRP | CITY OF PIERRE DED. | 9,101.19 |
| SERVALL UNIFORM & LINEN | ELECTRIC - MATS, SOYL DISP | 192.70 |
| SHARE CORPORATION | CLEANERS, CBLE TIES, SAW BLADE | 833.73 |
| SJG HOLDINGS, INC | CUP AUGER W/DEPTH RING | 164.78 |
| SMITH TRAVEL RESEARCH INC | STR DESTINATION REPORT-DMO | 2,800.00 |
| SPECK, HUNTER | FEBRUARY CLEANING | 593.00 |
| STATE OF SD - PMB 0112 | DECEMBER POSTAGE | 11.15 |
| STEAMBOAT'S INC | MISC SCUBA/SNORKEL | 20.40 |
| T W S POWER PRODUCTIONS IN | GASKETS, FILTER, AIR CLEANER.. | 105.41 |
| TEDS SERVICE | MOVED 89 VEHICLES IN FEBRUARY | 5,785.00 |
| TESSMAN SEED COMPANY | DECALS | 211.50 |
| THE LIBRARY STORE INC | CLOUD SOFA | 529.94 |
| THYSSENKRUPP ELEVATOR CORP | MARCH MAINTENANCE | 140.00 |
| TITAN MACHINERY | AIR FILTER | 45.90 |
| TRANSUNION RISK AND ALTERN | FEBRUARY PEOPLE SEARCH | 50.00 |
| WELLS FARGO BANK N.A. | REFUND CALIFORNIA PACIFIC AIR | 17,292.66 |
| WESCO DISTRIBUTION INC | CHINA LED LIGHTS | 8,774.00 |
| ZANDER AUTO PARTS | VALVE | 265.58 |
| ZUBER, FORREST | CDL INSTR. PERMIT - NEW | 33.00 |

As of February 1, 2019

| | | | |
|---------------------|-------|-----------------|-----------|
| Boehm, Jennifer | 11.10 | Hoyme, Kathy | 35,880.00 |
| Christensen, Audrey | 10.89 | Huizenga, Jamie | 12,246.65 |
| Daniel, Dorinda | 13.05 | Intorn, Rodney | 51,979.20 |
| Edwardson, Abby | 17.36 | Isaacs, Mike | 82,125.88 |
| Evans, Jason | 16.68 | Jensen, Chad | 40,123.20 |
| Forest, Dan | 30.15 | Jensen, Dennis | 54,912.00 |
| Halling, James | 30.15 | Jensen, Jay | 39,852.80 |
| Hauge, Melita | 11.10 | Jessen, Bryce | 48,547.20 |
| Herman, Paul | 18.66 | Johnson, Amanda | 38,334.40 |
| Jensen, Colby | 14.32 | Johnson, Todd | 46,217.60 |
| Kaus, Virginia | 10.89 | Johnson, Vona | 12,246.65 |
| Knox, Kylor | 14.32 | Jones, Jason | 95,978.65 |
| McCarthy, Brandon | 14.32 | Jones, Travis | 43,201.60 |
| Merrill, Zachary | 14.32 | Juso, Colton | 46,217.60 |
| Palmer, Gidget | 27.13 | Kari, James | 39,852.80 |
| Pillen, Kelly | 10.89 | Kayser, Seth | 37,273.60 |
| Piper, Michael | 10.89 | Keller, Valerie | 78,580.16 |
| Pulscher, Andrea | 10.89 | Kelley, William | 53,622.40 |
| Rounds, Allan | 14.32 | Kelly, Todd | 72,167.38 |
| Schumacher, Brianna | 10.89 | Kludt, Michael | 37,960.00 |
| Severyn, Shane | 30.15 | Konst, William | 39,852.80 |

CITY COMMISSION PROCEEDINGS March 12, 2019

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|------------------------|------------|---------------------|------------|
| Shay, Jean | 10.89 | Kulesa, Adam | 43,992.00 |
| Switzer, Rachel | 10.89 | Kurth, Kyle | 71,365.49 |
| Templeton, Pamela | 11.10 | LaFave, Corey | 39,145.60 |
| Thompson, Joshua | 14.32 | LaFave, Susan | 45,510.40 |
| Toman, Dan | 20.13 | Lounsbury, Brandon | 75,628.80 |
| Allison, John | 36,108.80 | Martin, Amanda | 39,457.60 |
| Anderson, Jason | 79,414.40 | Martin, Cole | 54,121.60 |
| Anderson, Kade | 38,958.40 | McCombs, Nathan | 79,194.96 |
| Ankrum, Perry | 55,120.00 | McGhee, Kim | 37,960.00 |
| Baker, Andrew | 46,217.60 | Mehlhoff, James | 12,246.65 |
| Barnum, Erin | 75,579.90 | Meligan, John | 41,142.40 |
| Barringer, Blake | 12,246.65 | Metzinger, Mark | 75,775.77 |
| Bauman, Richard | 49,192.00 | Myhre, Derek | 53,580.80 |
| Benson, Benjamin | 43,992.00 | Neuhauser, Nicholas | 41,870.40 |
| Blood, Sammi | 43,992.00 | Newling, Rex | 70,033.60 |
| Bohnenkamp, Brooke | 71,498.87 | Olson, Evan | 46,217.60 |
| Borcea, Marta | 37,939.20 | Onken, Ken | 41,870.40 |
| Boutchee, Samson | 56,305.60 | Opp, Wanda | 36,920.00 |
| Bowers, Kerry | 49,753.60 | Palmer, Brad | 111,666.23 |
| Bowman, Daniel | 53,705.60 | Parker, Michael | 49,275.20 |
| Boyd, Brandon | 56,846.40 | Patton, Lynn | 87,410.80 |
| Brewer, Dane | 72,490.75 | Paul, Ian | 79,561.89 |
| Brill, Jonathan | 46,217.60 | Pelle, Dusty | 56,305.60 |
| Caauwe, Byron | 47,694.40 | Penrod, Jay | 52,894.40 |
| Carroll, Wendy | 37,960.00 | Perry, Glen | 50,980.80 |
| Chambers, Macey | 46,217.60 | Petrik, John | 79,414.40 |
| Cheap, Mindy | 59,532.01 | Pfeiffer, Lisa | 45,968.00 |
| Childs, John | 114,468.50 | Piersol, Trevor | 39,852.80 |
| Christopherson, Tanner | 59,342.40 | Pruess, Sharon | 80,931.56 |
| Classen, Chris | 46,425.60 | Ramsey, John | 51,459.20 |
| Coon, Brent | 43,222.40 | Rancy, Niccole | 37,939.20 |
| Coppersmith, Lee | 47,860.80 | Rasmussen, Douglas | 43,368.00 |
| Cummings, Kaitlin | 49,420.80 | Reiser, John | 37,939.20 |
| Cummings, Kyle | 56,305.60 | Rose, Patrick | 37,939.20 |
| Deal, Korina | 36,212.80 | Runyan, Jeff | 74,374.75 |
| Dunn, Bill | 39,915.20 | Russell, Calvin | 48,880.00 |
| Ehnes, Keith | 46,467.20 | Schrupp, Robin | 85,665.47 |
| Ellis, Megan | 37,564.80 | Schwartz, Cory | 79,414.40 |
| Erno, Sonny | 41,870.40 | Scott, Matth | 75,628.80 |
| Estes, David | 46,217.60 | Shaver, Matt | 46,217.60 |
| Fahey, James | 74,326.90 | Sivage, Melinda | 36,108.80 |
| Farnsworth, Tom | 92,895.65 | Smith, Brad | 48,880.00 |
| Fischer, JoAnn | 39,852.80 | Smith, Christopher | 39,457.60 |
| Fleagle, Darien | 37,939.20 | Stahl, Karlea | 46,217.60 |
| Gee, Sarah | 37,939.20 | Stanek, Keith | 45,385.60 |
| Geigle, Jared | 39,852.80 | Starks, Landon | 75,628.80 |
| Gourneau, Dale | 50,232.00 | Stein, Wes | 55,120.00 |
| Gray, Derek | 65,852.80 | Stertz, Toby | 51,064.00 |

CITY COMMISSION PROCEEDINGS March 12, 2019

| | | | |
|--------------------|------------|----------------------|-----------|
| Gronlund, Laurie | 107,730.48 | Storm Hight, Twila | 96,289.44 |
| Gross, Cindy | 55,750.61 | Strait, Ron II | 52,374.40 |
| Gross, Derald | 72,560.74 | Swanson, Charles | 49,420.80 |
| Harding, Steve | 23,516.35 | Swenson, Scott | 54,912.00 |
| Harlow, Jacob | 46,217.60 | Szuggar, Scott | 41,142.40 |
| Harmon, Justin | 46,529.60 | Thiem, Wendy | 39,852.80 |
| Harris, Devin | 91,768.69 | Tipton, Bryan | 60,684.03 |
| Harrowa, Jerry | 57,387.20 | Townley, Robert | 39,852.80 |
| Heaton, Drew | 46,529.60 | Ulvestad, Judy | 53,060.80 |
| Hedman, Becky | 43,992.00 | Valland, Steve | 79,414.40 |
| Hendrickson, Buddy | 37,939.20 | Voeltz, Curtis | 41,870.40 |
| Hericks, Nick | 46,636.41 | Waldron, Craig | 64,653.61 |
| Hertel, Paul | 54,870.40 | Walters, Allara | 37,939.20 |
| Hicks, James | 41,870.40 | Walz, Bryan | 71,365.49 |
| Hight, Casey | 37,939.20 | Webb, Hyrum | 46,633.60 |
| Hodges, April | 37,939.20 | Weber, John | 46,217.60 |
| Hoefener, Dallan | 45,572.80 | Weeldreyer, Patricia | 57,262.40 |
| Hoffrogge, Cory | 53,248.00 | Welch, Kirby | 61,318.40 |
| Honeywell, Kristi | 135,883.13 | Zuber, Farley | 37,939.20 |
| Howell, Nathan | 46,945.60 | Zuber, Forrest | 39,852.80 |

Brad Palmer, Utilities Director, presented Ordinance 1798 revising the winter months of water usage used for sewer average calculations. The previous language listed December thru March and this worked when the City billed utilities in 4 different zones. However, billing the whole City on the same schedule resulted in a gap between usage and billed periods. The goal is to use the months of winter when there is little or no lawn watering. The consumption readings are taken the 19th of each month, so November 19th thru December 19th is billed in January and would be the first month used, then through February 19th thru March 19th billed April, for 4 months of water consumption. These 4 billed consumption amounts from the prior year will be averaged for the sewer consumption of the upcoming year. Commissioner Barringer moved and Commissioner Mehlhaff seconded to give second reading and approval to Ordinance 1798 AN ORDINANCE AMENDING SECTIONS 4-2-301 OF ORDINANCE NO. 1265 IN REVISION OF ORDINANCES OF THE CITY OF PIERRE, SOUTH DAKOTA, AS AMENDED, RELATING TO SEWER SERVICE CHARGES AND RATES. Unanimous approval.

Tom Farnsworth, Park & Recreation Director, presented a request to purchase a 1-ton truck in the Park Department from State Contract for \$51,214. The truck will replace a 2006 truck and will include a separate vendor installed utility box. Commissioner Johnson moved and Commissioner Huizenga seconded to approve the request to purchase a 1-ton truck in the Park Department from State Contract for \$51,214. Unanimous approval.

Tom Farnsworth, Park & Recreation Director, presented a request to purchase a Truckster for the Park Department from NJPA pricing contract for \$23,264. The Workman HDX from Toro will replace a 2006 Jacobson. Commissioner Johnson moved and Commissioner Barringer seconded to approve the purchase of a Toro Truckster for the Park Department from NJPA pricing contract for \$23,264. Unanimous approval.

Tom Farnsworth, Park & Recreation Director, presented a request to bid the Golf Pond Liner project. This is a 2019 budgeted item to line the pond between holes 4 and 8. Currently the pond leaks water and it takes 56 million gallons a day to fill. The new pump station longevity is obviously affected by these

extra hours of pumping. Commissioner Johnson moved and Commissioner Huizenga seconded to approve the request to bid the Golf Pond Liner project as presented. Unanimous approval.

Bob Riter, Assistant City Attorney, presented the 3 union contracts for 2019-2020. All contracts were ratified with a change for the payroll lag, to the longevity and wellness benefits, plus adjustments for the Condrey wage study to include movement to the minimum where applicable and for 2020 movement to the next highest step. The Civilian and Police contracts also include 36 established 1% step increases. The salary increase for Electric includes 2.5% in 2019 and 3.5% in 2020, Civilian 1.5% in 2019 and 3% in 2020, and Police 1.5% in 2019 and 3% in 2020. Commissioner Barringer moved and Commissioner Mehlhaff seconded to approve the Electric Union Contract for 2019-2020 effective January 16, 2019 as presented. Unanimous approval. Commissioner Huizenga moved and Commissioner Johnson seconded to approve the Civilian Contract for 2019-2020 effective February 1, 2019 as presented. Unanimous approval. Commissioner Mehlhaff moved and Commissioner Barringer seconded to approve the Police Union Contract for 2019-2020 effective January 1, 2019 as presented. Unanimous approval.

Laurie Gronlund, Human Resources Director, presented Personnel Policy changes that implement the changes as also reflected in the Union Contracts related to longevity, wellness, and payroll lag. Commissioner Huizenga moved and Commissioner Johnson seconded to approve the personnel policy changes as presented. Unanimous approval.

Commissioner Johnson moved and Commissioner Mehlhaff seconded to close City offices on Friday April 19th in observance of Good Friday and provide administrative leave for 8 hours to full-time benefited employees and 4 hours to part-time benefited employees. Unanimous approval.

Mayor Harding explained that the City is looking to develop the former City Hall property and working with Toby Morris to assist with requesting proposals for possible retail development. The property would include the full block including the former auditorium area. The City is open to any and all ideas, with an emphasis on increasing the sales tax base for the City of Pierre. Proposals would be accepted through May 17, 2019. Commissioner Huizenga moved and Commissioner Barringer seconded to approve the request for proposals for the former City Hall and Auditorium property as presented. Unanimous approval.

Twila Hight, Finance Officer, presented a request to abate property taxes for \$269.56 for 2318 Callaway Court for Eric and Annie Severson. The County record was incorrectly updated with 10% increase for the home instead of the 5% that was used on the land and supposed to be on the home. Commissioner Mehlhaff moved and Commissioner Johnson seconded to approve the property tax abatement for \$269.56 for Erin and Annie Severson at 2318 Callaway Court as presented. Unanimous approval.

Commissioner Huizenga moved and Commissioner Johnson seconded to adjourn. 6:32pm Unanimous approval.

Twila Hight, Finance Officer