

Rawlins Municipal Library Board

February 28, 2022

MINUTES

The Rawlins Municipal Library Board held its monthly meeting on Monday, February 28th at 5:00 p.m. in the South Dakota Room. Amy Weller, Renae Lehman, Sara Aker, Jill Kruger, Commissioner Representative Vona Johnson, and Library Director Robin Schrupp were in attendance. Sue Douglas was absent. President Weller called the meeting to order. The consent calendar which included the agenda and the January minutes were reviewed and approved with a motion by Kruger, seconded by Aker. There were no public comments to address.

General circulation for the month of January was 6,530. A total of 2,075 eBooks were checked out and 551 internet/computer uses were recorded. Physical patron count was 2,349; open 29 days, an average of 81/day.

February was filled with many programs and events. The Knittin' for Kittens activity continues to be popular. There were several after-school events, as well as the continuation of the Rescue Readers program. The cookie decorating class was rescheduled to March, due to presenter's illness. Other events were the Super Seniors Day, Bonding Over Books Club, Read to Pumpkin Pye, the Friends Book Club, and Digital Learning Day. March events include the above activities, plus four After-School programs, Read Across America Day (Dr. Seuss), St. Patrick's Day storytime, and two adult programs, "Growing up in the Peoria River Bottom" by Loretta Cowan, and "Prominent Women of Pierre/Ft. Pierre" with historian Ken Stewart. / Some repairs were necessary in the month of February. The library outreach delivery vehicle has been repaired and returned to the Library, and a plumbing issue (due to frozen pipes) needed to be addressed. Several of the budgeted items for 2022 have been accomplished: the digital key code hardware and software is finished for the staff entry; 2 laser printers have been installed; patron computer chairs have been replaced; and the patron periodical chairs have been measured and should be reupholstered by the end of March.

Friends Report – The next executive board meeting will be April 25th. The group discussed offering virtual attendance at the Book Club through the Zoom app, in addition to the in-person meeting. The Friends group is working on membership renewals and discussing potential events for 2022.

Existing Business – The statistical and financial reports were discussed and approved. The ARPA granted items have all been delivered, invoices were submitted to the State Library, and reimbursement to city finance was received on 2.28.22.

New Business – The board discussed two policies up for renewal. After some minor modifications, the *Photography/Videotaping Policy* was approved with a motion by Aker, second by Kruger, and approved by all. The edited *Theft of Library Materials Policy* was also approved, with a motion by Aker, second by Kruger, and agreed upon by all members of the board.

Executive Session - Director Schrupp left the room while the board met in executive session in regard to the Library Director position.

The board came out of executive session at 6:10 p.m. and the meeting was officially adjourned at 6:15 p.m. The next meeting of the Rawlins Municipal Library Board of Trustees will be held on Monday, March 28, 2022, at 5:00 p.m. in the South Dakota Room.

Amy Weller
Board President

Robin Schrupp
Library Director