



Pierre/Ft. Pierre Historic Preservation Commission **February 2020** **Minutes**

*February 19, 2020 - Meeting called to order by
Chairperson Kathy Aplan at 12:04pm*

In Attendance

Kathy Aplan, Kelly Waage, Robert Kean, Sunny Hannum, Kelli Buscher, Deb Schiefelbein, Pierre City Council Liaison Vonna Johnson

Approval of Minutes

The January 15, 2020 minutes were reviewed and following discussion, Deb Schiefelbein moved, Sunny Hannum seconded, that the minutes be approved as presented. The motion carried.

Budget

Commission Treasurer Kelly Waage reviewed the financial planning document dated February 19, 2020 previously distributed to the Commission members. The financial planning document review included: noting that, while the document is in the same general format, it is still being tweaked for clarity and ease of seeking and reviewing data (A "Notes" section on the report was pointed out as an example.); noting the Sansarc publishing invoice submission; and, noting payments of Commission membership dues. Discussion included a query regarding the costs of the QR codes listed in the financial planning document. It was noted that the QR codes are usually generated by Commission Volunteer Don Zeller at no cost. The expenditure related to QR codes in the financial planning document was for their printing on weather durable material for posting.

Building Permits Review

No building permits were referred to the Commission for review.

Old Business Ft. Pierre Chouteau Site Maintenance

Contractors are being contacted regarding the work designed to enhance site accessibility, drainage, and durability of the entryway and pathways. An informational update on progress should be available at the March meeting.

Lewis and Clark Sign Committee

Committee Member Kelli Buscher reported that the Lewis and Clark Sign Committee still plans on having the material for the signs available for Commission review in April. While the text is close to finalization, a challenge in the graphics was noted in trying to find an authenticated depiction of Sacagawea. There is no known

contemporary image of her which adds to the challenge. Kelli is exploring methodologies that will provide the best image of Sacagawea considering the difficulties.

Web Site Additions

The Historic Sansarc Country School booklet has been added to the internet website. It was noted that the recent beta testing by website designer B-Pro in contacting the Commission members was not entirely successful. It was suggested that B-Pro review updated email information and try again.

Conferences in 2020

The Commission discussed the availability of several historical conferences, conferences registration deadlines, and, the interest of members in attending. The immediate conferences included: Certified Local Government (CLG) conference (March 25-27; Rapid City, SD) and the SD State History Conference (April 24-25; Pierre, SD). Commission members also discussed strategies for conducting outreach to others who would benefit from attending the mentioned conferences. It was noted, for example, that the Certified Local Government (CLG) conference would be of benefit to a broad number of people with an interest in or who work in or with local governments. The material covered at the CLG conference could greatly assist with activities from planning to promoting local community interests and efforts. The importance of getting the right people to the conferences to generate interest in the historical aspects of a community was noted. Commission Member Kathy Aplan will contact the Pierre Chamber and Community Development offices to share conference information and explore their interest in attending conferences. Kathy provided further information on a Lewis and Clark Trail Heritage Foundation conference (August 2-5; Charlottes, VA). She will send Commission Members further information on the Virginia conference and an additional conference in Minnesota

Historic Publications

Commission members provided updates on the status of specific efforts since the last meeting including:

Sansarc School: Commission member Deb Schiefelbein reported that the Sansarc School booklet was published and the distribution effort is underway. Copies of the publication were presented to the Commission members.

Cedar Hill Cemetary: Commission member Sunny Hannum reported that the effort to develop a walking tour of the historic cemetery is continuing. Office space is being sought to be available by June to provide an appropriate working environment for Mr. Ken Stewart during the writing phase of the effort.

Pierre Airport Brochure: Commission member Kathy Aplan reported on efforts to follow up on a previous request that the Commission consider preparing a brochure on the history of the Pierre airport for distribution at a scheduled airshow in July. Mike Isaacs, former airport manager, provided some material from the airport's history to review. Commission members discussed a variety of formats that could be used and the amount of content that would be supported by each type. The collection of material will continue and the effort will again be reviewed at the March meeting to determine continuing support and expenditure of resources.

Historic Homes / Buildings: Commission member Kelli Buscher outlined the progress of this effort to date. The amounts and methods of collecting material were reviewed and completed examples of prototype articles and pages of a booklet were shared. It was noted that because of the number of potential inclusions is nearly 50, the committee decided to begin with homes in the Pierre community. In addition, because of the size of the effort, additional assistance with text editing may be requested. QR codes will

be considered at a later point in the effort. Guidance from the Commission was sought regarding the length of articles, font styles, and, page highlights. The Commission consensus was as follows:

Article Length: It was the consensus of the Commission that the length of the individual description will naturally vary depending on the events associated with each home/building. It is important to record the rich history of the community and the committee was encouraged to prepare full descriptions in each article telling the stories and leave possible editing for a later date.

Font Styles: It was the consensus of the Commission that the varied font style that set out and drew attention to features of the home/building created the best effect and should be considered.

Page Highlights: It was the consensus of the Commission that using scroll accents at the top and bottom of each article without a border created the cleanest looking effect and should be considered.

It was noted that pictures accompanying the articles may be a challenge because of the quality of the available photographs and the obstructions, most often by trees, in taking current pictures.

During this segment of the meeting, Commission members Sunny Hannum and Deb Schiefelbein presented an update on the progress of the work being done at the Verendrye Museum in Ft. Pierre. Renovations are scheduled for completion in June 2020.

Signs – Ft. Pierre Businesses

Commission member Sunny Hannum reported that the signs are done and awaiting their installation which will take place when the weather is warmer. While considering installation a question arose on how best to mount the signs on a sturdy and durable backing. The options and costs available are being reviewed and will be reported upon at the March meeting.

City Councils Tours

The Commission discussed in general preliminary terms what may be offered on the Pierre, Ft. Pierre City Councils tour of the communities planned for later this spring or early summer.

New Business CLG Grant

Commissioner Kathy Aplan updated the Commission on the effort to submit a Certified Local Government (CLG) grant. The grant will include ongoing and new initiatives of the Commission including the Cedar Hill Cemetery Walking Tour and the Pierre Airport Brochure. Commission discussion also included how best to anticipate, estimate and credit the contributed hours and efforts of persons and entities towards projects initiated under the grant.

Other

Letters of support: Commission members were reminded that Commission issued Letters of Support for appropriate projects are available upon approval of the Commission.

Meeting Adjourned at 12:51pm

NEXT MEETING DATE: Wednesday, March 18, 2020 at Pierre City Hall Conference Room