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Pierre/Ft. Pierre Historic Preservation Commission

February 2022 Minutes

February 15, 2022, meeting at the Log Cabin, Ft. Pierre, SD called to order by President Zeller at 12:04pm.

In Attendance

President Don Zeller, Secretary Robert J. Kean, Sunny Hannum, Kelli Buscher, Deb Gates, Alan Haarstad, Pierre City Representative, Matt Elberson.

Meeting working documents were distributed and noted including a detailed list of the current Publication Inventory on hand, where located and ready for distribution as needed.

Commission Member Volunteer Hours were recorded. President Zeller noted that the accumulated number of Commission Member volunteer hours at this point in the fiscal year which will end on May 31, 2022, is 401. The accumulated number of hours times the allowable per hour match rate value established by the granting authorities (currently \$22.57) reflects that the Commission has met its volunteer hours match obligation for the fiscal year.

Approval of Minutes

The January 18, 2022, Revised Draft Commission Minutes were reviewed. There being no further additions or corrections, Sonny Hannum moved, Alan Haarstad seconded, that the PFPHPC January 18, 2022, Minutes be approved and distributed as presented. Motion passed.

Financial Planning Document Review

Commission Members reviewed the PFPHPC Financial Planning Document and accompanying material previously provided to Commission Members by the Commission Treasurer Donna Leslie. The documents package consisted of the February Financial Planning Document dated February 11, 2022 reflecting detailed updates of Commission activities and a letter of interest sent by the United States Department of Agriculture (USDA). Ensuing budget discussions noted that there are sufficient funds available to consider additional efforts this fiscal year provided the fiscal year-end billing/expenditure deadlines can be met. Commission Members reviewed an invoice submitted by the Ft. Pierre Development Corporation for costs associated with providing necessary copying services to the Commission in the conduct its activities through the end of January 2022.

MOTION: Kelli Buscher moved, Alan Haarstad seconded, that \$50.00 be expended from Budget Expense Category #439 to pay the invoice submitted for copying services from the Ft. Pierre Development Corporation. Motion passed.

The milage rate for Commission Members to attend the Certified Local Government (CLG) conference in Rapid City in March will be researched and provided to Commission Members.

The USDA letter, which was also distributed to county auditor offices and local historical museum directors, invites the Commission to work with its South Dakota office of Natural Resources Conservation Services located in Huron, South Dakota in identifying historically significant “resources in their rural areas that have not been previously identified on state or national lists.” In turn, the office of Natural Resources Conservation Services will note the resources and monitor programs within its jurisdiction which may have the potential to affect the identified historic properties.

The recently revised Financial Planning Document reporting format will continue to be used; Commission Members further noting that the new format adds to the report’s scope of information and clarity that assists discussions.

Old Business : Cedar Hill Cemetery Committee

Commission Member Sunny Hannum reported that Mr. Doug Mortenson, who is assisting with the development of the map overlay of the grave sites for the Cedar Hill booklet, will be involved with the South Dakota Legislature as a Committee Secretary until the end of session in March. The booklet has not been ordered due to the delay but will be completed and paid for this fiscal year. The initial printing will be small anticipating that there will be necessary changes and adjustments to the material due to the complex data and detailed nature of the publication.

Pierre/Ft. Pierre Driving Tour Booklet

The cover format for the Pierre/Ft. Pierre Driving Tour Booklet was completed and forwarded to the printer for publishing. The previously approved expenditure will purchase 6,750 copies of the touring guide. Commission Member Sunny Hannum noted that requests for the Commission’s other booklets are coming in, for example, booklets of Ft. Pierre Historic Homes and Businesses have been distributed for an event this summer.

Certified Local Government (CLG) Conference

President Zeller shared past experiences and scope of information available at the Certified Local Government (CLG) conferences in the past. The CLG conference this year is to be held in Rapid City on March 30 – April 1, 2022, and he encouraged Commission Members to attend. He further noted that a lower admission fee is available until March 1, 2022.

MOTION: Kelli Buscher moved, Deb Gates seconded, that funds be expended from Budget Expense Category #439 to support five Commission Members attending the Certified Local Government Conference in Rapid City, South Dakota from March 30 through April 1, 2022. Motion approved.

State and Tribal Grant Emails

There are no items to currently report.

Grant Application

President Zeller updated the Commission Members on the development and time frame for completion of the annual grant application. It is due on March 31, 2022, and will be completed and submitted on time. Commission Members discussed the need to continue the routine ongoing efforts such as reprinting and placing the expanding communities booklet collection for distribution. In addition, potential new project efforts were discussed that will be further reviewed and agreed to at the March meeting. These included developing a new booklet of Pierre historic buildings modeled on the one done for Ft. Pierre.

New Business : National Alliance of Preservation Commissions

The National Alliance of Preservation Commissions (NAPC) is holding a forum in Cincinnati, Ohio on July 13-17, 2022. President Zeller has further information on this event for those interested.

Historic Preservation Commission Vacancy

The Pierre/Ft. Pierre Historic Preservation Commission (PFPHPC) currently has one vacancy available. A additional qualified person to represent the Pierre Community is being sought through the efforts of the Pierre city offices.

Extend Bike Path to Ft. Pierre Chouteau

Commission Members discussed the interest in and feasibility of extending a short bike path spur from the current bike path that runs parallel to Highway 1806 from Ft. Pierre to the Oahe campgrounds to the Ft. Pierre Chouteau site. Further discussion covered creating signage on the current bike path to notify and direct bikers to the site. New bike trail signage would supplement the signs along the highway but they would better focus attention and direct the bikers to the site. The consensus was that authorities, permissions and potential funding sources will need to be explored to continue the discussion. Commission Member Robert Kean will contact Ft. Pierre city government to initiate dialogue regarding signage and feasibility of locating a stand-alone bike path from the current route to the Chouteau site. Commission Member Kelli Buscher will explore funding sources for availability and to see if there are potential resources dedicated to bike paths.

Annual Dues Payments

The only Commission annual dues obligation pending is to the South Dakota State Historical Society. Those dues have been previously approved and a voucher has been submitted to Pierre city offices for payment.

Meeting Adjourned

President Zeller adjourned the meeting at 12:34pm.

NEXT MEETING DATE: Tuesday, March 22, 2022, at noon at the Log Cabin, Ft. Pierre, S.D.