



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
February 12, 2019**

The City of Pierre Board of Commissioners met in regular session on February 12, 2019 at 5:30 pm with Commissioners Huizenga, Johnson, Mehlhaff and Mayor Harding present for roll call. Commissioner Barringer was absent. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted. During the public comment period, James Bobby and Sheridan One Feather commented about the recent snow removal operations and related towing of vehicles.

Commissioner Huizenga moved and Commissioner Johnson seconded to approve the consent calendar to include the Minutes of the Regular Meeting on February 5, 2019; New Hire Wastewater Plant Operator – Christopher Smith \$18.36; Appointment to Park & Recreation board – Rachel Arbach, Heather DeBoer; New Volunteer Firefighter Cadet – Michael Molseed; Raffle Request – High Plains Wildlife Association; Claims. Unanimous approval.

A-OX WELDING SUPPLY CO INC	D MEDICAL CYL	48.79
AIRSIDE SOLUTIONS INC	T 10-P INCANDESCENTS	185.91
AIRTECH HEATING & COOLING	ADDED FREON TO AC UNIT	265.00
ALLIED PLUMBING & HEATING	REPAIR LEAK @ HEAT PUMP RTN	1,656.64
ANIMAL CLINIC	JANUARY SERVICES	845.00
AT&T MOBILITY	SVC 12/16-1/15 & I-PHONE	3,716.24
AUTOMATIC BUILDING CONTROL	ANNUAL CHECKOUT FIRE ALARM SYS	438.00
AVERA ST MARYS HOSPITAL	ER FOR C. DUBRAY	290.37
BAKER & TAYLOR COMPANY/THE	RETURN BOOK	1,131.07
BECK MOTORS INC.	KEY	28.00
BLACK HILLS JANITORIAL SUP	HAND TOWELS	64.98
BLACKSTRAP, INC	ROAD SALT 25.075 UNITS	3,671.34
BUILDERS FIRSTSOURCE INC	CONCRETE SEAL	37.96
BUTLER MACHINERY CO. INC.	TOOTH (4)	303.48
CDW GOVERNMENT INC	APC REPLACEMENT BATTERY	2,971.18
CENEX FLEET CARD	JANUARY FUEL	1,367.26
CENTURY LINK	CITY HALL SVC 1/25-2/24	282.11
CHASE ROOFNG & SHEET METAL	REPL CURB CAP ON OLD GEN. BLDG	469.20
CHOLIK SIGN COMPANY	REFLECTIVE GATE SIGNS	1,300.00
COMM TECH INC	INSTALL NANO BEAM	12,352.22
DAILY CAPITAL JOURNAL INC.	PD ADMIN JOB AD	1,088.68
DAKOTA SUPPLY GROUP	FUSES	840.15
DANKO EMERGENCY EQUIPMENT	AIR GEAR DRYER	8,299.00
DEMCO	CUBBY TRAYS AND BOOKMARKS	104.89
EDDIE'S TRUCK SALES INC	BRKT ASSY, CENTER ARM	70.28
EFTPS	FEDERAL WITHHOLDING	85,883.77
ENVIRO TECH	CITY HALL - SVC 2/1-2/28	1,275.06
EQUIPMENT BLADES INC - BRI	5' & 4' SHARQ P300 HD, PINS	873.70
FARNAMS	BRAKE PADS 17 FORD EXPLORER	199.71
FASTENAL COMPANY	MILWAUKEE TOOL REPAIR	304.72
FERDING ELECTRIC INC.	CK BREAKERS AT A.T.A.D BLDG	1,333.86

## CITY COMMISSION PROCEEDINGS February 12, 2019

FRIMAN OIL & GAS COMPANY	PROPANE 740G	1,873.79
FRONTIER PRECISION INC	MIDSTATE VRS SUB. 1YR SURVEYIN	1,650.00
GALLS, LLC	MENS BOOTS	216.95
GENERAL PARTS DISTRIBUTION	XTREME BLUE 20WWF	16.50
GOLDEN WEST TECHNOLOGIES	FEBRUARY BACKUP & MONITORING	2,912.50
GRAHAM TIRE COMPANY INC	OIL CHANGE CAR #5	30.25
GRIMMS PUMP SERVICES INC	NOZZELS - POWER WASHER TIPS	31.14
H.M. CRAGG CO	UTILITY BATTERY INSPECTIONS	3,565.50
HAROLD K. SCHOLZ COMPANY	CIRCUIT BREAKER @ ASH SUBSTAT.	1,817.35
HD SUPPLY FACILITIES MAINT	GLOVES, EAR PLUGS, BLOWER	1,214.96
HOGENS HARDWARE HANK	BOLTS, WASHERS, PAPER TOWELS	444.64
INGRAM INDUSTRIES, INC.	5 BOOKS	483.33
ISTATE TRUCK, INC	ENG IMMERSION HEATER	114.24
JC OFFICE SUPPLY	TAPE	41.14
KGFX, INC.	JANUARY COMMERCIALS	375.00
KIDS REFERENCE COMPANY INC	DVDS	167.90
KJBI-FM	JANUARY COMMERCIALS	337.50
KOLY-FM	JANUARY COMMERCIALS	300.00
KPLO	JANUARY COMMERCIALS	375.00
LOCATORS & SUPPLIES INC	CABLE PULLING & BLOWING LUBE	1,112.17
M & R SIGNS	DROP OFF SIGN FOR RAMKOTA	263.00
MENARD, INC	SPLITFLEX, ELECTRICAL TAPE	1,234.81
MICRO MARKETING LLC	AUDIO BOOK	71.97
MID-DAKOTA RURAL WATER	29042 RANGE RD SVC 12/26-1/24	93.00
MIDWEST RADIO CORPORATION	JANUARY BROADCASTING	90.00
MIDWEST TAPE	AUDIO BOOK	204.95
MONTANA-DAKOTA UTILITIES C	3920 AIRPORT RD 12/20-1/22	1,966.65
MOUNTAIN PLAINS LIBRARY AS	2019 MEMBERSHIP DUES	65.00
NOBLE INDUSTRIAL SUPPLY CO	ICE MELT	309.98
NYSTROM ELECTRICAL CONT. I	CK LIGHT IN TERMINAL BATHROOM	163.27
OAHE GLASS COMPANY	CONTROL BOARD, LABOR	1,005.02
ORIENTAL TRADING	PROGRAM SUPPLIES	66.24
OVERDRIVE INC	DIGITAL MATERIAL	248.68
PARK WAREHOUSE LLC	HANGING-CANTILEVER	3,222.25
REBUILD-IT SERVICES GROUP	GEAR MOTOR - FINAL CLARIFIER	1,228.90
REES COMMUNICATION	MVI PAGERS, MVI BATTERIES	2,675.00
ROBINS WATER CONDITIONING	LANDFILL - WATER	155.50
RUNNINGS	SHOVEL, MUCK TUB	658.74
S ELLWEIN INC DBA INMAN'S	SALT, RO RENTAL 2/1-2/28	214.89
SAMSARA NETWORKS INC	GATEWAY/LICENSE HLTH MONITER	21,398.00
SD DEPT OF TRANSPORTATION	NOVEMBER/DECEMBER FUEL	9,238.06
SD DIVISION OF CRIMINAL IN	STATE BACKGROUND CHECK-OCTOBER	26.75
SDSRP	CITY OF PIERRE DED.	9,101.19
SERVALL UNIFORM & LINEN	STREET - MOPS, MATS, SOYL DISP	249.38
SHELS GAS STOP	FUEL	39.01
SMALL ENGINE HOUSE	OXYGEN	174.59
SPECIAL PAY PLAN	PAYOUT JEANNE SIMPSON	7,267.08
STANGL, ROBERT	POSTAGE	45.87

STATE OF SOUTH DAKOTA	SAMPLE TESTING FOR WTP	0.00
T W S POWER PRODUCTIONS IN	BRUSH HOLDER ASSY	104.46
TLMV, INC	MEGACODE REMOTES FOR GATE	226.20
TOLO INC	ALUMINUM SIGN	56.83
TRANSOURCE TRUCK & EQUIPME	FILTER, GASKETS	5,472.82
TRANSUNION RISK AND ALTERN	JANUARY PEOPLE SEARCH	53.25
TYLER TECHNOLOGIES-INCODE	INVENTORY MAINT. 2019-2020	7,739.86
WEGNER AUTO INC.	2019 DODGE DURANGO SS	33,020.88
WELLS FARGO BANK N.A.	TAX CREDIT BACK ON WHITE BOARD	12,143.46
ZANDER AUTO PARTS	T-BOLT CLAMP	67.71
ZEP SALES & SERVICE	LIQUID ICE MELT	191.21

Gidget Palmer, Projects Manager, presented the contract with Journey Group for the Construction Manager at Risk for the Boys and Girls Club Building Renovation Project. The contract will have multiple phases and each phase will be brought back to the Commission. The contractor has waived the preconstruction fee of \$15,000 and stated that they are very excited about this project and have worked on Boys and Girls Club Projects in the past and support the mission. The services will be 5.25% of construction costs, which will come back in a guaranteed maximum price established after design is complete. Commissioner Johnson moved and Commissioner Huizenga seconded to approve Resolution 2640. Unanimous approval.

**RESOLUTION # 2640**

WHEREAS, the City of Pierre has identified the need for a renovation and expansion project to the facility utilized by the Boys & Girls Club;

WHEREAS, the City of Pierre proposes to renovate and expand the existing facility utilized by the Boys & Girls Club; and

WHEREAS, the City of Pierre requested proposals to contract with the City for a Construction Manager At-Risk to oversee engineering design and construction management of the renovation and expansion project to the Boys & Girls Club facility; and

WHEREAS, the City of Pierre interviewed all companies providing proposals in application to serve as Construction Manager At-Risk for the City of Pierre Boys & Girls Club renovation and expansion project; and

WHEREAS, the City of Pierre held a public hearing on January 15th, 2019, at 5:30 p.m. to review the findings of Construction Manager At-Risk applicant interview committee, and

WHEREAS, the City of Pierre Board of Commissioners moved to enter into negotiations with Journey Group dba Ainsworth-Benning Construction of Spearfish, South Dakota for the purpose of establishing a Construction Manager At-Risk contract for the Boys & Girls Club facility renovation and expansion project, and

THEREFORE, BE IT RESOLVED that the City of Pierre shall enter into an agreement with Journey Group dba Ainsworth-Benning Construction serving as Construction Manager At-Risk for managerial oversight and construction of the Pierre Boys & Girls Club facility renovation and expansion project.

This resolution is effective immediately upon passage.

Adopted this 12<sup>th</sup> day of February, 2019.

Steve Harding, Mayor  
City of Pierre, South Dakota

ATTEST: Twila Hight, Finance Officer

This being the time and place for the public hearing for the Wastewater Plant Headworks and Biosolids Project, Mayor Harding opened the hearing. Dennis Rebelein, Banner and Associates, provided an overview of the plant improvements scheduled in this next phase of construction. The project will be included in the Facility Plan and submitted to SD Department of Environment and Natural Resources to be placed on the State Water Plan. The City will then apply for State Revolving Fund Loans to fund the project, estimated at \$12,947,000. The City plans to have the Wastewater Rates cover the debt payment on the loan. When MRES performed the rate analysis, this project was included in the analysis so the increase in 2019 was part of that funding component. They didn't expect another increase in the next 4 years. Being no one else present to comment, Mayor Harding closed the hearing. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve the facility plan and submit to SD DENR. Unanimous approval.

Twila Hight, Finance Officer, presented a resolution that allows the Finance Officer to apply for a credit card account with Pinnacle Bank through First Dakota National Bank. The card would be used by employees for travel and supply purchases, where it's most advantageous to the City. After reviewing programs from the banks the City does business with, FDNB had the best rebate program for 1% on all purchases and 2% on travel purchase. The City currently has employee credit cards, so this would simply replace those cards. Commissioner Huizenga moved and Commissioner Johnson seconded to approve Resolution 2639. Unanimous approval.

**Resolution # 2639**  
**Credit Card Application and Use Policy**

Whereas: the City of Pierre Board of Commissioners has determined that the City has a need for a credit card as authorized by SDCL 4-3-27; and

Whereas: the City has adopted a Credit Card use Policy that all employees that will utilize a City of Pierre Credit Card will be required to follow, including a contract of understanding for the use of the City Credit Card; and

Whereas: any perks, rebates, or credits earned will be allocated back to the Departments on a prorated basis of expenditures that earned said perks, rebates, or credits; and a credit to the original expense will be posted by the Finance Department annually;

Now Therefore, Be It Resolved; the City of Pierre Board of Commissioners authorizes the City Finance Officer to apply, on behalf of the City of Pierre, and obtain business credit cards for the various Departments; and the Credit Card accounts will be issued by Pinnacle Bank through First Dakota National Bank.

Dated this 12<sup>th</sup> day of February, 2019.

City of Pierre  
Steve Harding, Mayor

Attest: Twila Hight, Finance Officer

Commissioner Johnson moved and Commissioner Mehlhaff seconded to adjourn. 6:50pm Unanimous approval.

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Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.