

Rawlins Municipal Library Board

January 27, 2020

Minutes

The Rawlins Municipal Library Board held its monthly meeting on Monday, November 25, at 5:00 p.m. in the Dakota Room. Present were Matthew Reitzel, Renae Lehman, Amy Weller, Sue Douglas, Brenda Hemmelman and Library Director Robin Schrupp. Commissioner Representative Jim Mehlhaff were absent. Chairman Reitzel called the meeting to order. The consent calendar which included the agenda and the previous month's minutes was accepted with a motion by Hemmelman and seconded by Weller. All approved. There were no public comments to address. General circulation for the month of December was 9,029. A total of 1,661 eBooks were checked out and 781 internet/computer uses were recorded. Patron count was 9,034 which is an average of 312 patrons per day for the month (open 29 days). Total for 2019: Circulation – 125,694; E-Books – 19,071; Internet/computer uses – 14,631; Patron count – 118,874, Ave = 344/day; Open 345.5 days.

December events were “Read with the Grinch” (Dec 1-23), “Flash Fiction” for teens gr. 6-12 (Dec.1 -31), City Christmas Party (Dec 6) at Lariat Lanes, Pumpkin Pye (Dec. 7), Staff Christmas party (Dec. 8), & a “Christmas Tree” children’s program (Dec. 14). The Library will be closed Dec. 24-25 for the Christmas holiday. **January** events were: Pumpkin Pye, Storytime, Friends of the Library meeting, and Pat Weeldreyer’s retirement Open House (31st). The Library was closed Jan 20 for Martin Luther King, Jr. Day. **February** events: Pumpkin Pye, Storytime, Valentine’s Day program, Library Legislative Day. The Library will be closed Feb. 17th for Presidents Day. Also noted is that Feb 29th is Leap Day.

Librarian’s Report - There are several open positions currently, and interviews are being conducted. Pat Weeldreyer’s final day as Children’s Librarian will be January 31st, with an Open House held in her honor from 2:30 – 4:30 p.m. Current staff (JoAnn Fischer, Kerry Bowers) will be presenting storytimes in February and holding a Valentine’s Day program on the 14th until a new Youth Services Librarian can be hired. Library Legislative Day will be February 13th at the Capitol, with a noon lunch sponsored by SDLA.

Friends of the Library Report: FOTL President Brenda Hemmelman gave the highlights of the January 13th meeting. Membership renewals are in progress and a Friends Book Club “I Read What I Want” will be held every 3rd Thursday of the month, beginning in March. The Friends website has been completed and there is a link to it on the RML homepage. Events in the future include a Book Sale and another Storywalk.

Existing Business – The financial & statistical reports were discussed and approved. Director Schrupp updated the board on buildings and grounds: the parking lot is finished, with the striping having been completed in late November. Some additional landscaping will need to be done in the spring. Several repair issues surfaced at the Library: both boilers went out in November which necessitated repairs and replacement parts, the lock assembly and push bar on the staff entry door on the north side is in need of repair, and the large sewer venting pipes in the basement are leaking and will need to be replaced. The issue of the flooding and ineffective pump on the northwest side of the parking lot will be addressed this summer.

New Business – Due to Director Schrupp’s schedule, there will be no meeting in February. The next meeting will be held in March with new board member Sarah Aker in attendance. The January 27th session was Brenda Hemmelman’s final meeting after serving two terms as a Rawlins Library Trustee. She will, however, continue to serve the library as President of the *Friends of the Rawlins Library* organization.

The meeting adjourned at 6:10 p.m. Our next meeting will be March 23rd, 2020, at 5:00 p.m. at Rawlins Library.

Matthew Reitzel
Board Chairman

Robin Schrupp
Library Director