

**City of Pierre**  
**Arbor Board Minutes**  
**Tuesday January 24th, 2023**

The January 2023 meeting of the City of Pierre Arbor Board was held at City Hall Training room. Board Chair Art Smith called the meeting to order at 12:00 PM. Those in attendance were: Chairman Art Smith, Board Members Adam Kulesa, Amanda Martin, and Rollie Isaacson. Also present were Ex-Officio members: Park Superintendent Jay Jensen; Parks Department Crew Leader, Kaden Hight; and Parks & Recreation Director, Bryan Tipton.

The minutes from the November 2022 meeting were moved to be approved as submitted by Rollie Isaacson, 2<sup>nd</sup> by Adam Kulesa, voted on and passed. The agenda was moved to be approved as submitted by Adam Kulesa, 2<sup>nd</sup> by Rollie Isaacson, voted on and passed.

**Old Business:**

1. EAB Response Plan- Sub-committee member Adam Kulesa provided an updated response to questions posed by Parks Director Bryan Tipton as well as further explanation of why the sub-committee came up with previously presented recommendations. Discussion ensued, and Director Tipton will be working with city leadership and city commission on reviewing the provided recommendations and coming up with any suggested changes to the plan and city ordinances for Arbor Board members to review.
2. Community Orchard- Chairman Smith provided an update of soliciting expert recommendations on how/when orchards should be taken care of properly is ongoing. A recommendation was provided to schedule a spring workday between board members and volunteers.
3. Community Forestry Grant- Director Tipton provided an update that a portion of the grant request was funded. The city received up to \$4000 for purchase and installation of new trees. The city would be responsible for cost-sharing 50/50 up to the \$4000. The education and consultant portions of the grant request were denied funding.

There were no formal actions taken on the 3 old business items.

**New Business:**

1. Election of officers- Unanimous approval of Adam Kulesa taking over as Secretary was approved as there were no other nominations. A new chair and vice chair were discussed; however, with no nominations, the officer election was deferred to a future meeting.
2. Arboretum bird feeding- Member Isaacson completed feeding in December and Member Tony Dorschner is handling the months of January and February. Feed supply is still adequate to get through the feeding season.
3. Plan work for the year – Chairman Smith and Director Tipton will be reviewing and proposing a work plan for 2023 at the February meeting.
4. New projects and ideas- Director Tipton solicited the board for any new projects and ideas. With no comments from the board, Tipton went on to speak about making improvements to the Go Green and

Clean Campaign which could include some type of work at the arboretum or community orchard. No further action was taken.

5. Board member terms- Director Tipton provided an update on existing board member terms and discussion ensued about several board members reaching their term limits according to the Board's Bylaws. Director Tipton was made aware of the desire of several existing board members wishing to move on from serving on the board. Board members are appointed by the city mayor and Director Tipton will continue to work with city administration to fill vacancies on the board. Member Mark Smith has officially resigned leaving one current vacancy on the board.

Dialogue:

1. An announcement was made by Director Tipton to introduce the recent promotion of Jay Jensen to serve as the city's new Parks Superintendent.

2. An announcement was also provided by Director Tipton that Ex-officio member, Service Forester for the Urban Community Forestry team Daniel Ellenbecker is moving on to pursue a career outside of DANR.

There being no further business or dialogue the meeting was adjourned by Chairman Smith at 1:00PM

Next meeting scheduled for Tuesday February 28th at 12:00PM at City Hall.

Respectfully Submitted,

Adam Kulesa  
Board Member