



Pierre/Ft. Pierre Historic Preservation Commission January 2022 Minutes

January 18, 2022 meeting at the Log Cabin, Ft. Pierre, SD called to Order by President Zeller at 12:04pm.

In Attendance

President Don Zeller, Treasurer Donna Leslie, Secretary Robert J. Kean, Sunny Hannum, Kelli Buscher

Meeting working documents were noted and distributed

Commission Members Volunteer hours were recorded.

Approval of Minutes

The December 14, 2021 Draft Commission Minutes were reviewed. There being no further additions or corrections, Donna Leslie moved, Kelli Buscher seconded that the December 14, 2021 Minutes be approved and distributed as presented. Motion passed.

Financial Planning Document Review

Commission Members reviewed the PFPHPC Financial Planning Documents previously provided to Commission Members by Commission Treasurer Donna Leslie. The document package consisted of the Final 2021 Financial Report, Final Report on the Expired Grant that expired on 5.31.2021, January 14, 2022 Financial Report, and, Reconfigured January 14, 2022 Financial Report. It was noted that the Reconfigured January 14, 2022 Financial Report provides additional details regarding payments and invoice numbers. It was further noted that the additional information would require more columns and reduced font size to accommodate the same page size. After discussion, the consensus of the Commission Members was to use the expanded "reconfigured" format in future financial reports. Commission Members further reviewed and discussed the scope of the grants the Commission receives from the cities of Pierre and Ft. Pierre and permissible expenditures from those grants that can be used for Commission activities and projects of interest including necessary support costs of supplies and materials related to those efforts.

Old Business : Cedar Hill Cemetery Committee

Commission Member Sunny Hannum reviewed material that was previously sent out to Commission Members and the Cedar Hill Cemetery booklet entitled "Soldiers, Cowboys, Outlaws" developed by Betsy DeLoache. It was noted that information from the Cedar Hill Cemetery Board January meeting relating to continuing restoration efforts including establishing street names and establishing project time frames was not yet available. Doug Mortenson, member of the Cedar Hill Cemetery Board will be contacted regarding adding specific grave site location information to the DeLoache booklet. After discussion, the consensus of the Commission Members was to review updated information to be added to the DeLoache booklet and print a limited number of booklets for distribution in conjunction with the other Commission printed materials.

MOTION: Kelli Buscher moved, Sunny Hannum seconded, that up to \$600 be expended from Budget Expense Category #439 for the printing of Betsy DeLoach's booklet, "Soldiers, Cowboys, Outlaws." Motion passed.

Sunny Hannum will coordinate this effort with the printer.

Order Pierre/Ft. Pierre Driving Tour Booklet

Commission Members discussed and by consensus agreed to the reprinting of the Pierre/Ft. Pierre Driving Tour booklet. The discussion included aligning the booklet's cover to conform with the previously discussed and agreed to booklet cover format to present a unified theme for this type of informational material produced by the Commission. Kelli Buscher will send a copy of the booklet cover to Commission Members for review prior to the reprinting.

MOTION: Kelli Buscher moved, Donna Leslie seconded, that up to \$5,000 be expended from Budget Expense Category #439 for the reprinting of the Pierre/Ft. Pierre Driving Tour booklet. Motion passed.

Sunny Hannum will coordinate this effort with the printer.

CLG Conference in Rapid City

President Zeller reviewed past experiences of attending the Certified Local Government (CLG) conference and recommended Commission Members consider attending this year's conference in Rapid City March 30 to April 1, 2022. The conference provides a variety of relevant and germane information that can be utilized in the work of the Commission. President Zeller will send out further conference information as it becomes available.

New Business State and Tribal Grant Email Review

President Zeller shared the volume of emails received by the Commission President from various sources relating to grants and other like topics. After Commission discussion, it was agreed that a Commission member could assist in helping screen and respond to emails received by the Commission.

Verendrye Annual Meeting

The annual meeting of the Verendrye Museum to be held on January 19, 2022 was discussed. Sunny Hannum indicated that she was planning to attend and would report back on the event at the February Commission meeting.

Grant Application Ideas

Commission Members discussed a variety of publications and educational ideas to develop into potential efforts. One idea discussed concerned the development of a booklet on Pierre historic buildings that would be similar in purpose and design layout as the booklet covering Ft. Pierre historic buildings. It was noted during the discussion that there is quite a lot of information available on the internet dealing with Pierre historic buildings. Kelli Buscher indicated an interest in looking into this effort and will report back to the Commission.

Annual Dues Payments

Commission Treasurer Donna Leslie reported that annual membership dues to three organizations that the Pierre/Ft. Pierre Historic Preservation Commission (PFPHPC) participates in are due or pending. The organizations and dues amounts are as follows: Verendrye Museum, \$500.00; Oahe Chapel Preservation Society, \$500.00; and, South Dakota State Historical Society, \$55.00 (bill not yet received).

MOTION: Sunny Hannum moved, Kelli Buscher seconded, that funds be expended from Budget Expense Category #439 to pay the annual PFPHPC dues as follows: Verendrye Museum, Ft. Pierre, SD, \$500.00; Oahe Chapel Preservation Society, \$500.00; and, South Dakota State Historical Society, \$55.00 when due. Motion passed.

Meeting Adjourned

President Zeller adjourned the meeting at 12:40pm

NEXT MEETING DATE: Tuesday, February 15, 2022 at noon at the Log Cabin, Ft. Pierre, SD.