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Pierre/Ft. Pierre Historic Preservation Commission **January Minutes**

January 16, 2019- Noon Meeting called to order by Sunny H.

In Attendance

Deb Schiefelbein, Sunny Hannum, Deb Gates, Kathy Aplan

Absent: Randy Seiler, Robert Kean,

Guest: Ted Spencer, Don Zeller, Vona Johnson

Recorded Volunteer Hours

Approval of Minutes

December minutes approved. Motion by Deb G. Seconded by Sunny H.

Budget

Deb Schiefelbein reviewed the Financial Planning Document (1/16/19). Deb said that City funds had been expended and the new budget amount is \$750. The balance for "Funds with no time restrictions" is \$6,638. Deb noted that a \$2000 grant had been received in September from National Parks Service for Lewis & Clark designs and \$5,800 grant had been received in January from Lewis & Clark Trail Heritage Foundation for sign restoration and/or new signs. The SHPO grant monies for 2018 have been spent with only a balance of \$69.50 remaining. When all outstanding commitments are paid the 2019 SHPO Grant will have a remaining balance of \$2,530.24. Deb asked if the Driving Tour Booklet could be reprinted as needed. Sunny has a box and Merriman Printing has a box. Pierre Chamber has requested 2 boxes.

Building Permits Review

No building permits to review. Kathy asked Ted S. if PFPHPC needed to review building permits and Ted responded that there might be cases where they would need to review a building permit before it is sent on to the City (if it is in a historic district or is it a historic property).

Old Business Ft. Pierre Chouteau

Ted S. reviewed the MOA. The City of Fort Pierre will mow around both sites and pick up litter and trash. They will take care of the electric, flag poles and replacement flags as needed. They will maintain both sites like they do their parks. They are planning to plant grass seed around the tower and cement walkway. Ted and Paige will check the sites periodically. The State will spray for weeds. PFPHPC will be invoiced \$7,000 by Fort Pierre annually and SHPO will make sure PFPHPC is covered to pay so as not to experience a shortfall.

Ted will take the MOA to Mayor Hanson for her signature. A discussion followed about whether the Ft. Pierre Chouteau site needed paving with packed gravel or crushed asphalt. Vona suggested that SD Advocacy be asked to assess the site for handicap accessibility. Robert K. will be asked to contact them.

Lewis & Clark Signs Grant Awards

It was suggested that whoever is asked to do the design for the Lewis & Clark signs be asked to include a historic map of Central South Dakota that could be used in the Schuler booklet. A total of \$7,800 in grant monies have been received for design work and restoration/replacement of signs. Vona suggested that the map sites listed on the Google map provided by Don Z. use the authentic names of the sites but list the modern day name underneath. It was also suggested that the map have QR codes so travelers could find the sites.

Website Additions

Don Z. said Bpro had changed the web site over to WordPress and added photos. The cost for the changeover is \$650 and their annual maintenance fee is \$400.

Coe Crawford Sign

The recognition day has not happened yet but will be scheduled when weather permits. The sign is in place and Don will add details of Coe Crawford's life to the web page

Schuler Book

It was decided that Don Z. should stay in touch with Shuree at Game & Fish to complete a sign design that also includes a map that would work for the Schuler booklet. Sunny is to send the updated file to all the Commission members to review.

New Business - Year Ahead

Kathy is working with Ken Stewart on developing a historic downtown walking tour. It was suggested she contact Pat Callahan for video coverage.

Presentation to councils

Kathy asked Don Z. to assist her in preparing the power point presentation for both City councils.

New Members Update

Randy Seiler was unable to attend today's meeting because he was teaching at law school. Vona announced that two new members are to be reviewed and considered by the Pierre city council next week.

Dialog

Ted S. presented a certificate of recognition to Don Zeller from the South Dakota State Historical Society Board of Trustees for all his work in preserving the history of the Pierre-Ft. Pierre Area for the past several years.

Next Meeting

Will be held February 13, 2019 at noon at City Hall pending further notice.

Meeting Adjourned

Sunny H. made a motion to adjourn seconded by Deb G. Motion carried by voice vote.