



**CITY COMMISSION ROOM
 PIERRE, SOUTH DAKOTA
 January 14, 2020**

The City of Pierre Board of Commissioners met in regular session on January 14, 2020 at 5:30 pm with Commissioners Huizenga, Johnson, Mehlhaff and Mayor Harding present for roll call. Commissioner Barringer was absent. The Pledge of Allegiance was recited, followed by an invocation. The agenda was approved as posted. No one was present for public comment.

Commissioner Huizenga moved and Commissioner Johnson seconded to approve the consent calendar to include the Minutes from the Regular Meeting on January 7, 2020; Raffle Request – Ducks Unlimited Pierre Chapter, American Legion Post 8, Zonta Club of Pierre/Fort Pierre, American Legion Post 8 Baseball; Appointment to Library Board – Sarah Aker; 2020 Fire Department Volunteer Roster Chief: Ian Paul; Engine #1: Paul Herman Jr.; Bill Newling; Shane Lehrkamp; Leon Ellis; Nathan Dryden; Samara Erickson; Jeff Howen; John Luce; Perry Job; Mitch Meyers; Ben Kleis Jr; Jaylon Pingleton; Engine #2: Ken Marks; Nathan Jones; Colby Jensen; Danae Berman; Jeff Lemeiux; Trevor Lightfield; Hunter Speck; Amanda Trimble; Gerrit Tronvold; Johnny Berglund; Wyatt Trautman; Engine #3: Patrick Snyder; Jason Roggow; Sean Kruger; Brandon McCarthy; Anna McCarthy; Byron Caauwe; AJ Rounds; Ryan Cumbow; Kyler Knox; Jennifer Winter; Terry Kuxhaus; Engine #4: Chuck Nafus; Jason Evans; Chuck Kevghas; Paul Kenefick-Aschoff; Chris Dean; Zach Merrill; Leti Job; Emily Stewart; Randy McFarling; Chris Smith; Logan Zeisler; Truck: Jeff Swartz; Cory Hoffrogge; Paula Tronvold; Doug Gordon; Jeff Hodges; Joshua Thompson; Samantha Blood; Roderick McRae; Zach Knowlton; Rescue Only: Ron Bren; Doug Hinkle; John Meligan; Joe Trujillo; Dive Only: Eric Stasch; Jim Reeves; Jason Smith; Troy Stulken; Lenny Dergenstein; Dave DeJabet; Barry McLaury; Matt Burtz; Todd Waring; Cadet Only: Naomi McCarthy; Adisson Westergren; Michael Molseed; Laney Voigt; 2020 Salary Publication; Salary Adjustment to remove Temporary Duties Pay – Cole Martin; Set January 21st 5:45pm Public Hearing – Malt Beverage License Transfer - The Gas Stop to Holiday Station, 520 S Garfield; Claims. Unanimous approval.

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| A-OX WELDING SUPPLY CO INC | D MEDICAL CYL | 77.45 |
| ADVANCED WEIGHING SYSTEMS | SUPPORT PLAN, CC MOD, MODEM | 4,860.00 |
| ALL-AROUND GRAPHIX INC. | EMBROIDERY ON 8 JACKETS | 60.00 |
| ALLIED PLUMBING & HEATING | ADD GLYCOL TO SYSTEM | 106.50 |
| AMERICAN MEDICAL RESPONSE | DECEMBER 2019 SUBSIDY | 4,500.00 |
| AMERICAN PUBLIC POWER ASSO | MEETING REG. FOR D. HARRIS | 2,220.00 |
| APCO | 2020 MEMBERSHIP DUES | 877.00 |
| ARBOR DAY FOUNDATION | 2020 MEMBERSHIP DUES | 15.00 |
| AT&T MOBILITY | SVC 11/8-12/7 | 616.48 |
| AVERA QUEEN OF PEACE | DRUG TEST N. SCHMIT | 92.30 |
| BAKER & TAYLOR COMPANY/THE | 21 BOOKS | 810.54 |
| BARTLETT WEAVER EYE CLINIC | SAFETY SIDE SHIELDS & FRAMES | 152.00 |
| BLR-BUSINESS & LEGAL RESOU | SD EMPLOYMENT LAW LTR RENEWAL | 511.00 |
| BUILDERS FIRSTSOURCE INC | LUMBER/SCREWS SHADE STRUCTURE | 1,046.34 |
| CAVENDISH SQUARE PUBLISHIN | CULTURES OF THE WORLD BOOK SET | 195.54 |
| CDW GOVERNMENT INC | ADO GOV ACROBAT PRO 2017 | 690.94 |
| CENTER POINT LARGE PRINT | 4 TITLE SETS OF 24 BOOKS/YEAR | 2,185.92 |
| CENTRAL COURIER, INC | DECEMBER 2019 POSTAGE | 3,962.53 |
| CENTRAL DISTRIBUTION | SOAP, GARBAGE BAGS, SOLENOID | 544.79 |
| CENTRAL SD DISTRICT FIREFI | 2019 & 2020 MEMBERSHIP DUES | 30.00 |

CITY COMMISSION PROCEEDINGS January 14, 2020

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| CENTURY BUSINESS PRODUCTS | C.H. COPIER LEASE 11/17-12/16 | 1,131.90 |
| CENTURY LINK | AIRPORT SVC 12/19-1/18 | 131.95 |
| CHANDLERS INC | PLEXI WINDOW FOR BOBCAT | 22.00 |
| COLE PAPERS INC. | 3 CASES X70 RAG FLAT | 221.04 |
| COMM TECH INC | EQUIP. RENTAL JANUARY 2020 | 2,353.14 |
| COMMUNICATIONS CENTER INC. | 4TH QTR ALARM MONITORING | 108.00 |
| CONNECTIONS INC EAP | JANUARY EMPLOYEE ASSISTANCE | 473.00 |
| DAILY CAPITAL JOURNAL INC. | LIBRARY YOUTH SVC JOB AD | 168.75 |
| DAKOTA SUPPLY GROUP | FLUOR T8 LAMPS | 724.52 |
| DAKOTAMART | CITY CHRISTMAS PARTY FOOD | 3,223.41 |
| DONS SINCLAIR | FUEL 4.684G | 138.47 |
| EBIX INC | HOPE HEALTH NEWSLETTER | 30.00 |
| EFTPS | FEDERAL WITHHOLDING | 99,587.60 |
| ENVIRO TECH | PD SVC DECEMBER | 144.25 |
| FBI - LEEDA | 2020 J. JONES MEMBERSHIP | 200.00 |
| FERDING ELECTRIC INC. | WORK ON BYPASS DIALER | 2,511.61 |
| FERRIS/MIKE | 584.27 TONS TOPSOIL | 3,498.00 |
| FISCHER, ROUNDS & ASSOC. I | 2020 ONE BEACON PCKG RENEWAL | 19,433.00 |
| FRIMAN OIL & GAS COMPANY | 20#LP GAS, 2 CASES DELO GREASE | 936.85 |
| GALLS, LLC | MENS LS ZIPPERED SHIRT | 136.73 |
| GENERAL PARTS DISTRIBUTION | RTN PIGTAIL SOCKETS | 181.36 |
| GOLDEN WEST TECHNOLOGIES | TRUE BUSINESS ID SAN PACKAGE | 180.00 |
| GRAHAM TIRE COMPANY INC | TIRE | 1,193.16 |
| HILDI INC | ACTUARIAL VALUATION-GASB 75 | 2,060.00 |
| HOGENS HARDWARE HANK | UV CLEANING PARTS | 163.04 |
| INGRAM PEST SERVICE INC | LIBRARY-SPIDER/MICE TREATMENT | 79.50 |
| INTERNATIONAL CONFERENCE O | 2020 D. HUSSEY MEMBERSHIP DUES | 125.00 |
| JC OFFICE SUPPLY | LOG BOOK FOR BLOWER BUILDING | 111.61 |
| JC PRINTING INC. | SEASONED CITIZEN BOOKLETS | 90.00 |
| JT DOYLE INC | 2020 INSURANCE REIMBURSEMENT | 8,000.00 |
| KELLEY ELECTRONICS | REPLACED SIGNAL BOARD IN TV | 252.45 |
| KORNER GROCERY | 2019 XMAS CERTIFICATES | 100.00 |
| LARIAT LANES INC. | 2019 CHRISTMAS PARTY | 120.50 |
| LEADSONLINE | 2020 INVESTIGATION SYS PACKAGE | 1,908.00 |
| MCCARTHY, ANNA | DECEMBER CLEANING STATIONS 1-4 | 300.00 |
| MENARDS, INC | 2 - 2X4S | 453.52 |
| MICRO MARKETING LLC | 2 DVDS | 44.95 |
| MID-DAKOTA RURAL WATER | 29042 RANGE RD SVC 11/20-12/20 | 51.50 |
| MIDCONTINENT COMMUNICATION | 3800 AIRPORT SVC 12/22-1/21 | 2,586.10 |
| MIDSTATES, INC. | BUSINESS CARDS MATT ELBERSON | 59.00 |
| MIDWEST RADIO CORPORATION | DECEMBER BROADCASTING SVC | 90.00 |
| MIDWEST TAPE | 1 AUDIO BOOK | 430.88 |
| MIDWEST TURF & IRRIGATION | CABLE - THROTTLE | 33.79 |
| MISSOURI RIVER ENERGY SERV | DECEMBER METER COUNT FEE | 2,787.60 |
| MONTANA-DAKOTA UTILITIES C | 1000 CHURCH SVC 11/15-12/13 | 4,867.33 |
| NAT'L RECREATION & PARK AS | 2020 MEMBERSHIP DUES | 175.00 |
| NEWSBANK INC | 2020 ANNUAL SUBSCRIPTION | 2,605.00 |
| OAHE GLASS COMPANY | ADJUST SOUTH SIDE PANIC DEVICE | 122.45 |

CITY COMMISSION PROCEEDINGS January 14, 2020

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| ONE CALL LOCATORS, LTD | LOCATES 12/7-12/13 | 434.74 |
| OPENGOV INC | 2020 BUDGET/PLANNING SOFTWARE | 34,900.00 |
| OVERDRIVE INC | FUTURE PURCHASES, MAINT. FEE | 3,000.00 |
| OVERHEAD DOOR COMPANY INC | 2 NEW GARAGE DR MOTORS | 3,495.75 |
| PAINT STORE, INC., THE | 6 GALLONS PAINT | 336.00 |
| PEOPLE FACTS | DECEMBER CREDIT REPORTS | 10.29 |
| PERSONAL GROUP INC | LASERFICHE SOFTWARE ASSURANCE | 4,193.50 |
| PIERRE AREA CHAMBER OF COM | 1ST QTR 2020 FUNDING | 57,988.00 |
| PIERRE SPORTS CENTER | BUNGEE CORD | 20.00 |
| PIERRE-FT PIERRE HUMANE SO | 2020 FUNDING AWARD | 4,000.00 |
| PITNEY BOWES INC. | MTR MACHINE RENT JAN-MAR 2020 | 117.00 |
| PRAIRIE PAGES | 3 BOOKS | 55.95 |
| REES COMMUNICATION | MODIFY FCC LICENSE | 785.00 |
| RIVER CITY TRANSIT | 2020 1ST QTR FUNDING AWARD | 37,500.00 |
| ROBINS WATER CONDITIONING | PARK - 8 - 5 GAL WTR, MTN COLD | 127.85 |
| RURAL ELECTRIC SUPPLY COOP | PWR ADPT TIMED & SWITCHED | 1,173.66 |
| S ELLWEIN INC DBA INMAN'S | POINT OF US COOLER RENT JAN. | 41.50 |
| SD AIRPORT MANAGERS' ASSOC | 2020 MEMBERSHIP DUES | 25.00 |
| SD BUILDING OFFICIALS' ASS | 2020 MEMBERSHIP DUES | 50.00 |
| SD CITY MANAGERS' ASSOCIAT | 2020 MEMBERSHIP DUES | 150.00 |
| SD CODE ENFORCEMENT ASSOCI | 2020 MEMBERSHIP DUES | 40.00 |
| SD DEPT OF AGRICULTURE | RECERTIFICATION C. HOFFROGGE | 168.07 |
| SD DEPT OF CORRECTIONS | JULY 2019 INMATE PAYROLL | 1,326.51 |
| SD DEPT OF ENV & NAT RESOU | SOLID WASTE MGMT FEE DECEMBER | 2,082.00 |
| SD DEPT OF PUBLIC SAFETY | TELETYPE SVC 1/1/20-6/30-20 | 3,078.00 |
| SD FIREFIGHTERS ASSOCIATIO | 2020 MEMBERSHIP DUES | 1,400.00 |
| SD GOV'T FINANCE OFFICERS | 2020 MEMBERSHIP DUES | 70.00 |
| SD GOVERNMENTAL HUMAN RESO | 2020 MEMBERSHIP DUES | 25.00 |
| SD MUNICIPAL ELECTRIC ASSO | 2020 MEMBERSHIP DUES | 10,767.00 |
| SD MUNICIPAL LEAGUE INC. | 2020 MEMBERSHIP DUES | 7,076.88 |
| SD MUNICIPAL STREET MAINT | 2020 MEMBERSHIP DUES | 35.00 |
| SD POLICE CHIEFS' ASSOCIAT | 2020 MEMBERSHIP DUES | 164.00 |
| SD RETAILERS ASSOCIATION | 2020 MEMBERSHIP DUES | 150.00 |
| SD WATER & WASTEWATER ASSN | 2020 DUES JONES MYHRE, TOWNLEY | 50.00 |
| SDML WORKERS COMP FUND | 2020 RENEWAL | 162,775.00 |
| SDSRP | CITY OF PIERRE DED. | 8,387.15 |
| SERVALL UNIFORM & LINEN | ELECTRIC - MATS, SOYL DISP | 146.66 |
| SKARSHAUG TESTING LAB INC | 9PR GLOVE CLEAN/TEST/SEAL | 104.61 |
| SPECIAL PAY PLAN | PAYOUT TO KIRBY WELCH | 7,246.58 |
| SPECK, HUNTER | LANDFILL DECEMBER CLEANING | 185.00 |
| STAPLES ADVANTAGE | CALENDARS | 112.83 |
| THYSSENKRUPP ELEVATOR CORP | JANUARY 2020 MIANT. | 144.59 |
| TITAN MACHINERY | SUPPORT | 66.00 |
| TRANSUNION RISK AND ALTERN | PEOPLE SEARCH DECEMBER | 50.00 |
| TYLER TECHNOLOGIES-INCODE | BAR CODE SCANNER MAINTENANCE | 4,363.46 |
| W.W. GRAINGER INC | 24 - AIR FILTERS | 51.72 |
| WATERTOWN PUBLIC OPINION | 2020 PAPER RENEWAL | 172.00 |
| Y M C A | 2019 TRIMBLE CONTRACT PMT | 400.00 |

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| ZANDER AUTO PARTS | TERM GM WEATHER 2 | 117.93 |
| ZUERCHER TECHNOLOGIES LLC | 2020 ANNUAL MAINTENANCE FEES | 31,602.24 |

Mindy Cheap, Recreation Director, presented the Winter Seasoned Citizens programming and related fees. The only change to the programs is the addition of Walk with Ease, a program recommended by the Arthritis Foundation. The fees are also the same as previous years. Commissioner Johnson moved and Commissioner Mehlhaff seconded to approve the 2020 Winter Seasoned Citizens programming and related fees. Unanimous approval.

John Childs, City Engineer, presented the bids received for 2020 aggregate base course and recommended award to low bidder B&B Equipment for \$79,000 for Schedule A, \$9,600 for Schedule B, and \$75,900 for Schedule C. One other bid was received from Morris Inc for \$102,960 for Schedule A, \$7,200 for Schedule B, and \$130,065 for Schedule C. Commissioner Huizenga moved and Commissioner Johnson seconded to award the bid for aggregate base course to B&B Equipment for \$79,000 for Schedule A, \$9,600 for Schedule B, and \$75,900 for Schedule C. Unanimous approval.

John Childs, City Engineer, presented the bids received for Water pipe, fittings, valves, and hydrants and recommended award to low bid for each schedule. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to award the bid for Water pipe, fittings, valves, and hydrants to Dakota Supply Group for Schedule A Pipe for \$15,948.40 and Schedule D Fittings for \$22,213.60 and Ferguson Waterworks for Schedule B Storm Pipe for \$5,409.60, Schedule C Valves for \$7,633.17, and Schedule E Hydrants for \$5,435.78. Unanimous approval.

Brad Palmer, Utilities Director, presented a request to purchase a Caterpillar 259D3 skid steer for the Water Department for \$62,030. Pricing comes from Sourcewell Contract thru Butler Cat of Pierre. Commissioner Mehlhaff moved and Commissioner Johnson seconded to approve the Water Department purchase of Caterpillar 259D3 skid steer for \$62,030. Unanimous approval.

Twila Hight, Finance Officer, presented a request to set the 2020 Election date for June 2nd and the joint election agreement between the City, School, and County to share equally in all election costs. Commissioner Johnson moved and Commissioner Huizenga seconded to approve the combined election agreement and set the 2020 Election date for June 2nd. Unanimous approval.

Commissioner Johnson moved and Commissioner Mehlhaff seconded to adjourn. 5:49pm Unanimous approval.

Twila Hight, Finance Officer

Published once at the total approximate cost of _____.