



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
December 19, 2017**

The City of Pierre Board of Commissioners met in regular session on December 19, 2017 at 5:30 pm with Commissioners Barringer, Huizenga, Johnson, Mehlhaff and Mayor Harding present for roll call. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as posted.

Commissioner Huizenga moved and Commissioner Barringer seconded to approve the consent calendar: Minutes – Regular Meeting December 12, 2017; New Hire Leonard VanCamp, Maintenance Technician Water Department \$17.19; New Hire Elizabeth Schulz, Communications Officer, Emergency Services \$16.87; New Hire Sammi Blood, Full-Time Airport Rescue Fire Fighter (ARFF), Airport \$18.82; Set January 2, 2018 5:45pm Public Hearing – On/Off Sale Malt Beverage License for Alley Cat Casino, J-Deez LLC. Unanimous approval.

**December Salaries:**

Commission - \$ 5750.78	Street - \$ 45093.40	Water - \$ 44059.98
Business Office - \$ 31169.37	Cemetery - \$ 10202.80	Electricity - \$ 71450.72
Human Resources - \$ 8817.30	Recreation - \$ 4868.46	Wastewater – \$ 36663.25
Information Technology - \$ 9094.70	Park - \$ 54788.93	Airport - \$ 21165.39
Administration - \$ 78661.70	Golf - \$ 15368.71	Garbage – \$ 6587.61
Police - \$ 140750.21	Library - \$ 34205.31	Landfill - \$ 38833.69
Fire - \$ 10053.68	Emergency Services - \$ 57562.29	

A-OX WELDING SUPPLY CO INC	ARGON	202.81
ABERDEEN NEWS COMPANY	2018 SUBSCRIPTION	146.76
ACE STEEL & RECYCLING INC	FLAT STEEL CUT	11.05
ADVANCED ENGINEERING & ENV	ENG SERV COMPREHENSIVE WTR STD	20,014.00
ALL PRINTING SOLUTIONS, IN	LIQUID WASTE DISPOSAL COUPONS	239.18
ALLIED PLUMBING & HEATING	BOILER REP-FLOOR HEAT BAGG RM	2,632.66
AMERICAN ENGINEERING TESTI	ENG SERV LIGHTING KELLEY FIELD	4,975.00
AMERICAN FLAGPOLE & FLAG C	FLAG POLE WITH HARDWARE	1,480.00
AMERICAN PUBLIC POWER ASSO	REGIST LEGISLATIVE RALLY	375.00
ANIMAL CLINIC	ANIMAL CARE NOV	1,398.00
AQUA-PURE INC	AQUA PURE FOR WELLS	3,865.71
ARBOR DAY FOUNDATION	2018 MEMBERSHIP	15.00
ASSOCIATED SUPPLY COMPANY	SPRAY NOZZLES	181.22
ATCO INTERNATIONAL	SAFETY GOGGLES, EARPLUGS	171.13
AUDIOLOGY ASSOCIATES INC.	HEARING TEST	100.00
AVERA QUEEN OF PEACE	DRUG TESTING	339.00
AVERA ST MARYS HOSPITAL	AED PADS	64.00
BAKER & TAYLOR COMPANY/THE	BOOKS, AUDIO BOOK	740.93
BANNER ASSOCIATES INC.	ENG SERV WWTP OPERATING ASSIST	32,703.15
BARON SERVICES INC	NOAA WEATHER WIRE DATA	475.00
BECK MOTORS INC.	ATTACHED CAMERA MOUNT 16 TAHO	64.50
BLACK HILLS JANITORIAL SUP	TOWELS, TISSUE	131.97

## CITY COMMISSION PROCEEDINGS January 2, 2018

BLACK HILLS SPECIAL SERVIC	REGIST HUMAN TRAFFICKING TRNG	105.00
BOTTOM LINE WELDING	3" CHANNEL, 1/4X3.5 FLAT STEEL	27.00
BOYCE LAW FIRM LLP	TRAINING-MGMT MEETING	262.50
BROOKINGS NEWSPAPER, LLC	2018 SUBSCRIPTION	188.00
BUILDERS FIRSTSOURCE INC	TORX SCREWS, BITS	107.98
BUREAU OF ADMINISTRATION	CALLS OCT	128.18
BUTLER MACHINERY CO. INC.	STRIP TEST	2.71
CDW GOVERNMENT INC	INK CARTRIDGES	246.26
CELERITY BROADBAND, LLC	INTERNET SERVICE 1/1-2/28	126.50
CENEX FLEET CARD	DIESEL NOV	1,273.71
CENGAGE LEARNING INC	2018 SUBSCRIPTION RENEWAL	3,674.63
CENTER POINT LARGE PRINT	BOOKS	5,378.40
CENTRAL DISTRIBUTION	TISSUE, BOWL CLEANER	444.19
CENTURY BUSINESS PRODUCTS	COPIER LEASE 12/8-1/7	191.58
CENTURY LINK	PHONE SERV 11/25-12/24 4-8641	2,168.10
CERTIFIED LABORATORIES	CHAIN/CABLE OIL	215.70
CHANDLERS INC	WINDSHIELD INSTALLED VIN 9335	342.00
CHASE ROOFNG & SHEET METAL	REPL GUTTERS & DWNSPTS STA 4	18,392.00
CITIBANK N.A.	EC CROSS ASSY, INNER TUBE YOKE	264.45
COMBINED INSURANCE	ACCIDENT INS DEC 17 -MAY 18	40.00
COMM TECH INC	MONTHLY MAINTENANCE CHARGE DEC	134.99
COMMUNICATIONS CENTER INC.	KENWOOD DIGITAL RADIO, CHARGER	3,934.80
CONNECTIONS INC EAP	EMPLOYEE ASSISTANCE PROG DEC	467.50
COUNTRY CARPET & FLOORING	INSTALL CARPET -ARPRT FIRE STA	905.00
CUMMINGS/KAITLIN	ED ASSIST FORENSIC SCIENCE	1,005.00
DAILY CAPITAL JOURNAL INC.	NOT TO BID-FURNISH ELEC MATERI	868.31
DAKOTA SUPPLY GROUP	ST SHOP CPLGS, CONN, BREAKER	9,398.55
DAKOTAMART	RAPID INTERV TEAM APPREC DINNR	87.74
DEMCO	PENS, PUZZLES, TRNSFRS, TAMBRI	882.18
DONS SINCLAIR	DIESEL	9,420.38
ELECTRIC PUMP INC	FLYGT PUMPS SIOUX LIFT STATION	22,574.50
ELXSI DBA CUES	PIGTAILS, 25"-.80 DIA CABLE	855.40
EMPIRE FEED & GRAIN INC	BALL DIAMOND AGRILIME 28.79TON	1,569.06
ENVIRO TECH	RECYCLE PICKUP 12/1-31	854.79
FARNAMS	THERMOSTAT RETURN	111.20
FASTENAL COMPANY	HEX CAP SCREWS	519.56
FBI - LEEDA	2018 MEMBERSHIP	300.00
FELD EQUIPMENT CO., INC/ED	ALUMINUM CAP W/CHAIN, ELBOW	159.00
FERDING ELECTRIC INC.	REPAIR EXHAUST FAN IN CLARIFR	4,882.53
FIRST DAKOTA ENTERPRISES I	STREET SHOP CONST	50,095.00
FRESH START CONVIENCE STOR	CAR WASHES NOV	70.00
FRIMAN OIL & GAS COMPANY	PROPANE 300 GAL	1,899.34
GENERAL PARTS DISTRIBUTION	FUEL, WIPER BLADES	1,076.96
GOLDEN WEST TECHNOLOGIES	MANAGE SERV, OFFSITE BCKUP DEC	2,055.00
GOV'T FINANCE OFFICERS ASS	2018 MEMBERSHIP 2/1/18-1/31/19	190.00
GRAHAM TIRE COMPANY INC	FLAT REPAIR, SEMI-TORQ	1,207.49
GRIMMS PUMP SERVICES INC	SUPER X TIRE INFLATER	176.50
GROSS, DERALD	PHOTOS	240.00

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GROSSENBURG IMPLEMENT INC	STARTING FLUID	48.00
HAWKINS INC	CHLORINE, SULFUR DIOXIDE	9,033.10
HOGENS HARDWARE HANK	LOCK TO FIX DOG BAG BOX	35.44
HYDRAULIC WORLD INC	BUNA N INSERT, COUPLER HALF	90.14
INTERNATIONAL CONFERENCE O	2018 MEMBRSHIP CHAPLAIN HUSSEY	125.00
JC OFFICE SUPPLY	CORRECT TAPE, STAPLES	250.97
KADRMAS, LEE & JACKSON, IN	ENG SERV GA APRON RECONST	53,789.43
LEIDHOLT, MCNEELY & LEIDHO	2018 SERVICE CONTRACT	1,130.00
LOCATORS & SUPPLIES INC	PENNANT MARKERS RETURNED	203.52
MARCO TECHNOLOGIES, LLC	COPIER LEASE 11/5-12/4	467.77
MENARD, INC	TILE RETURNED	4,373.41
MICRO MARKETING LLC	DVDS	233.58
MID-DAKOTA RURAL WATER	WATER USAGE 10/24-11/22	44.25
MIDCONTINENT COMMUNICATION	INTERNET 12/1-31	525.00
MIDWEST OIL CO OF SD	ISO 32 OIL	21.77
MIDWEST RADIO CORPORATION	AIR SERVICE AD 11/1-30	90.00
MIDWEST TAPE	AUDIO BOOK	209.95
MIDWEST TURF & IRRIGATION	REEL BLADES, BEDKNIVES, FILTER	2,755.82
MISSOURI RIVER ENERGY SERV	AMI METER COUNT FEE NOV	2,623.60
MONICK PIPE	THERMOSTATS, ELEMENTS	43.79
MONTANA-DAKOTA UTILITIES C	NATURAL GAS 10/17-11/14	744.12
MORRIS INC.	OMEGA MIX 13.76 TON	8,019.99
NEWSBANK INC	2018 ONLINE SUBSCRIPTION	2,440.00
NORTHWEST PIPE FITTINGS	HAW DRINKING FOUNTAIN SQUARE	3,050.47
O'REILLY AUTO ENTERPRISES,	VINYL & FABRIC RETURN	545.27
OAHE ELECTRIC COOP INC.	ELECTRICITY 10/31-11/30	361.22
ORIENTAL TRADING	PLUSH ANIMALS, BALLS, PUPPETS	90.90
OVERHEAD DOOR COMPANY INC	DOOR TRANSMITTERS	517.35
OVIVO USA LLC	AERATOR BLOWER	1,224.14
PAINT STORE, INC., THE	PAINT 1QT INTERIOR LATEX	253.40
PASTULKA, CAROL H	REPAIRS, NAME PLATES	70.00
PENWORTHY COMPANY/THE	BOOKS	61.50
PHEASANTLAND INDUSTRIES	SWEATSHIRTS, T-SHIRTS, TAPE	190.21
PIERRE ECONOMIC DEVELOP. I	EAGLE CREEK TIF	60,534.29
R & W CONSTRUCTION LLC	MICKELSON POND FISHING PIERS	13,056.00
RIVERFRONT BROADCASTING LL	TOWER SPACE RENTAL DEC	379.39
RUNNINGS	ADAPTER ,HOSE	489.07
S ELLWEIN INC DBA INMAN'S	REVERSE OSMOSIS RENT 12/1-31	399.35
SANITATION PRODUCTS	MUDFLAPS	81.94
SD AIRPORT MANAGEMENT ASSO	2018 MEMBERSHIP	25.00
SD ASSOC OF CODE ENFORCEME	2018 MEMBERSHIP	40.00
SD BUILDING OFFICIALS	2018 MEMBERSHIPS	60.00
SD CITY MGM'T ASSOCIATION	2018 MEMBERSHIP	150.00
SD DEPT OF CORRECTIONS	UTILITIES, GRBGE PICKUP, COOLR	997.28
SD DEPT OF ENV & NAT RESOU	2018 DISCHARGE PERMIT	12,500.00
SD DEPT OF ENVIR. & NATURAL	SOLID WASTE MGMT FEE NOV	2,143.00
SD ELECTRICAL COUNCIL	2018 MEMBERSHIP DUES	40.00
SD GOV'T FINANCE OFFICERS	2018 MEMBERSHIP	70.00

CITY COMMISSION PROCEEDINGS January 2, 2018

SD GOVERNMENTAL HUMAN RESO	2018 MEMBERSHIP	25.00
SD MUNICIPAL ELECTRIC ASSO	2018 MEMBERSHIP	10,777.00
SD MUNICIPAL LEAGUE INC.	2018 MEMBERSHIP	6,782.77
SD MUNICIPAL STREET MAINT	2018 MEMBERSHIP	35.00
SD ONE CALL	MESSAGE FEES FOR NOV 17	138.60
SD POLICE CHIEFS' ASSOCIAT	2018 MEMBERSHIP	164.00
SD STATE HISTORICAL SOCIET	2018 MEMBERSHIP	50.00
SDML WORKERS COMP FUND	2018 WRKRS COMP INS RENEWALS	163,220.00
SEMS TECHNOLOGIES, LLC	2018 SUBSCRIPT SOFTWARE, WEBNR	2,695.00
SERVALL UNIFORM & LINEN	RUG CLEANING	701.79
SETTLEMENTONE SCREENING CO	CREDIT REPORT	44.15
SHARE CORPORATION	SALT NEUTRILIZER, CAR WSH SOAP	237.94
SHARPE ENTERPRISES INC	2017 CURB & GUTTER	192,539.67
SHELS GAS STOP	DIESEL	312.51
SMALL ENGINE HOUSE	AUGER BLADE, SCRAPER, OIL	184.86
SNAP-ON-TOOLS CORPORATION	INFARED TEMP GUN	75.00
SPECK, HUNTER	CLNG SERV NOV STREET, WATER	573.00
STAN HOUSTAN EQUIPMENT COM	16' GUIDE BAR	270.00
TORO COMPANY - NSN/THE	IRRIGATION TECH SUPPORT DEC	239.00
TRANSUNION RISK AND ALTERN	PERSON SEARCH	25.00
U.S. POSTAL SERVICE	2018 BOX 1092 RENT	186.00
USA BLUE BOOK	MH LID EXTRACTR, FLOAT SWITCHS	4,651.48
VAN DIEST SUPPLY COMPANY	ALTOSID XR INGOT	7,658.40
VENTURE COMMUNICATIONS COO	TELECOMM SERV 12/12-1/11	203.52
VERMEER HIGH PLAINS	RELAY MODUAL, FILTER RETURNS	318.08
WAL-MART COMMUNITY	AIR FRESHENER, TISSUE	676.65
WEATHER DECISION TECHNOLOG	COMMNDR BASE PKG, NETWTCH PKG	278.33
WEGNER AUTO INC.	NOZZLE	1,069.76
WEST PUBLISHING CORPORATIO	LAW UPDATES 11/5-12/4	64.58
WILKENS INDUSTRIES	1/8" POLY V-18 J BEARING 51'	4,620.44
WORD RECLAMATION & FENCING	SEED & MULCHING WWTP	2,077.00
Y M C A	MGMT FEE CITY SHARE	3,615.06
YOUNG BROADCASTING OF SIOU	AIR SERVICE ADS	1,630.00
ZANDER AUTO PARTS	RETURN FLARES, HYDRAULIC HOSES	684.98

Devin Harris, Electric Technician, presented the bids received for the Electric Distribution Improvements project and recommended award to low bidder Dakota Directional LLC of Redfield SD for \$549,150.39 plus the alternate schedule for \$106,242.96. Other bids were received from Arvig of Perham MN for \$569,465.41 and \$145,803.46; MP Nexlevel LLC of Maple Lake MN for \$659,798.36 and \$163,908; Anderson Underground of Sauk Rapids MN for \$671,078.89 and \$139,429.63; Klein Electric of Wakefield NE for \$690,118.89 and \$158,922.96; Push Inc of Rice Lake WI for \$692,708.93 and \$222,207.96; and Dig America of St. Cloud MN for \$810,883.71 and \$81,309.86. DGR Engineering and Ryan Grant, Electric Superintendent, has interviewed Dakota Directional and is comfortable that they are qualified to successfully complete the project per specifications and recommend award. Commissioner Mehlhaff moved and Commissioner Johnson seconded to award the bid to Dakota Directional LLC of Redfield SD for \$549,150.39 plus the alternate schedule for \$106,242.96. Unanimous approval.

Mindy Cheap, Recreation Superintendent, presented the Winter Seasoned Citizen Program schedule and related fees. Mindy explained that she has negotiated an agreement with the Pierre Senior Center to hold some classes in their facility in exchange for free classes for Senior Center members. Commissioner Johnson moved and Commissioner Huizenga seconded to approve the Winter Seasoned Citizen Program schedule and related fees. Unanimous approval.

Kristi Honeywell, City Administrator, presented the request to bid the new City Hall Renovation Project. The renovations will upgrade the new City Hall building at 2301 Patron Parkway to include Commission Room, Conference Space, secured lobby, and office space. The City crews have demolished the space, saving as many materials as possible that can be reused. The pre-bid meeting is scheduled for January 18th and bid opening January 25th with substantial completion date of July 1st. Commissioner Barringer moved and Commissioner Huizenga seconded to approve the request to bid the City Hall Renovation Project as presented. Unanimous approval.

This being the time and place for the public hearing to consider the on/off sale malt beverage licenses for Alley Cat Casino at 314 S Central Avenue owned by J-Deez LLC, Mayor Harding opened the hearing. Twila Hight, Finance Officer, explained that Jayme Deis is constructing a 3-suite casino that will require 3 malt beverage licenses for up to 10 machines each. Based on the timing of construction and the fiscal year of these licenses expiring June 30th, Jayme will work on the licensing based on the completion of construction to maximize his investment and may phase in opening up to 3 casinos between spring and July 1st. Jayme explained that he's branching out into a new venture and will open the casino with 3 suites with 10 machines each. Police Chief Dave Panzer commented that they have reviewed the plan and have no issues with the proposed applicant and licenses. Being no one else present to comment, Mayor Harding closed the hearing. Commissioner Huizenga moved and Commissioner Johnson seconded to approve up to 3 on/off sale malt beverage licenses for 314 S Central Alley Cat Casino by Jayme Deis as presented. Unanimous approval.

This being the time and place for the public hearing to consider the Airport Lease Agreement for Hangar 101 to JCP Leasing Inc, Mayor Harding opened the hearing. Mike Isaacs, Airport Manager, explained that this is a new opportunity for the addition of a large hangar in the new Hangar area with Jim Peitz. The terms of the lease are consistent with other hangar leases for 25 years with 2 options for 5 years at \$.15453404/square foot with annual CPI inflation. Jim Peitz explained that he has embarked on a new venture with Avera to sublease for an air flight facility and crew. Jim will construct a 13,000 square foot hangar that will include space for 3 king air ambulance and living quarters and common space for 24 hour crew. The air craft will be stationed in Pierre to provide 24 hour flights out to larger hospitals for more specialized services. Commissioner Barringer moved and Commissioner Huizenga seconded to approve the Airport Hangar 101 lease agreement with JCP Leasing Inc as presented. Unanimous approval.

This being the time and place for the public hearing to consider the Airport Lease Agreement for the Fixed Base Operator with Capital City Air Carrier, Mayor Harding opened the hearing. Mike Isaacs, Airport Manager, explained that the FBO provides full service center for all aircraft at our airport. They provide maintenance, sales, flight classes, and additional services for all levels of designated clientele that come through our airport. The renewal comes to incorporate changes to the fuel farm, but there are not changes to the term of the lease. It's for 25 years with 2 options for 5 years at \$.15453404/swquare foot with annual CPI Inflation. Jim Peitz explained that they will be replacing the 1970's constructed fuel farm to increase capacity, provide more filtering and recycling, and better serve customers. Commissioner Barringer moved and Commissioner Huizenga seconded to approve the Airport FBO Lease Agreement with Capital City Air Carrier as presented. Unanimous approval.

Twila Hight, Finance Officer, presented the combined election agreement that sets the Election Date for June 5, 2018 to cost share all election expenses with the Pierre School District up until either entity would not participate in an election. The County does not have an election this year, but will provide assistance in conducting the election. Commissioner Huizenga moved and Commissioner Johnson seconded to set the 2018 Election Date for June 5<sup>th</sup> and approve the combined election agreement with Pierre School District as presented. Unanimous approval.

Twila Hight, Finance Officer, presented a request to designate the Daily Capital Journal as the official newspaper for the City of Pierre. Commissioner Mehlhaff moved and Commissioner Barringer seconded to designate the Daily Capital Journal as the official newspaper for the City of Pierre. Unanimous approval.

Twila Hight, Finance Officer, presented the 2018 list of Depositories to include American Bank and Trust, Bankwest, First National Bank, First Dakota National Bank, South Dakota Public Funds Investment, and Wells Fargo. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve the 2018 list of depositories as presented. Unanimous approval.

Commissioner Huizenga moved and Commissioner Johnson seconded to adjourn for Executive Session for legal issues under SDCL 1-25-2(3),(4). Unanimous approval.

Commissioner Mehlhaff moved and Commissioner Barringer seconded to reconvene. Unanimous approval.

Commissioner Huizenga moved and Commissioner Mehlhaff seconded to adjourn at 7:10pm. Unanimous approval.

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Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.